

## Regular Board of Education Meeting

Monday, October 7, 2024 6:00 PM

Board Meeting Room, Educational Support Center, 1205 Fleming Street, Garden City, KS 67846

- A. **PLEDGE - Led by Garfield Early Childhood Center students.**
- B. **SILENT REFLECTION**
- C. **MEETINGS OF NOTE**
  - **Board-Faculty Meeting - Buffalo Jones Elementary School - October 16, 2024, at 4:10 P.M. Four or more Board members may be in attendance.**
- D. **APPROVAL OF AGENDA with the following amendments:**
  1. Additional classified personnel actions for consideration, Item F.3.b.
- E. **DELEGATIONS, Q & A, PUBLIC COMMENTS, RECOGNITIONS, COMMITTEE REPORTS**
  1. Recognition of Caitlin Sotelo, recipient of the 2024 Outstanding Educator of Students with Autism Award.
  2. Building Presentation - Garfield Early Childhood Center
- F. **CONSENT AGENDA**
  1. Minutes
    - a. Minutes of the September 26, 2024, Regular Board of Education Meeting
    2. Accounts Payable totaling \$912,313.03, noting that all major accounts contain adequate balances to meet current obligations.
  3. Personnel
    - a. Certified
    - b. Classified
  4. Other
    - a. Leader in Me renewal for FY25 in the amount of \$55,811.55 for 9 elementary schools, 1 intermediate center and GC Achieve.
- G. **NEW BUSINESS**
  1. The Board of Education is asked to consider and approve the following bids (First Read):
    - 4 Route Busses
    - 3 SUV's
  2. The Board of Education is asked to consider and approve the quote for a preventative maintenance agreement - TATRO - in the amount of \$89,125 for a 1-year term.
- H. **BOARD OPEN DISCUSSION**
  - **Andy Fahrmeier**
  - **Robin Bergkamp**
  - **Mark Hinde**
  - **Nathan Haeck**
  - **John Wiese**
  - **Jackie Gigot**
  - **Randy Ralston**
  - **Dr. Dominguez**
- I. **NEXT BOARD MEETING**
- J. **EXECUTIVE SESSION**
  1. Personnel matters for non-elected personnel.
- K. **SITE VISIT - The Dome Facility, 1706 E. Mary St, Garden City, Kansas.**
- L. **EXECUTIVE SESSION**
  1. Preliminary discussion relating to the acquisition of real property.

- 2. Personnel matters for non-elected personnel.
- M. **ACCOUNTS PAYABLE REVIEW - Andy Fahrmeier and Nathan Haeck**
- N. **ADJOURNMENT**

## MEMORANDUM

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Andrea Baker, Principal Garfield Early Childhood Center  
**DATE:** 10-7-24  
**RE:** Garfield Early Childhood Center Building Presentation

---

### **ISSUE:**

Garfield has been scheduled to make a building presentation to the Board of Education.

### **BACKGROUND:**

We are featuring the wonderful programs that Garfield has to offer our community and thank the Board/Leadership Team for investing in Early Childhood for our community.

### **ALTERNATIVES:**

No other alternatives applicable.

### **RECOMMENDATION:**

Continue looking for the growth in Early Childhood. When space/funding becomes available we would like to offer some full day preschool classroom options. Our growth in our Spanish classroom has taken off. Next year we would like to switch one of current classrooms to another Spanish PM section. These students feed into the BJ Spanish Classrooms.

### **FISCAL NOTE:**

At this time, there is no fiscal impact for the BOE to consider.

### **ATTACHMENTS:**

Building Presentation PowerPoint



**GARFIELD**

**Early Childhood center**

# Garfield Enrollment/Numbers

|                |     |     |
|----------------|-----|-----|
| Reg. Ed        | 371 |     |
| Peer Models    | 53  |     |
| KP             | 40  |     |
| At Risk        | 331 |     |
| Migrant        | 14  |     |
| ESL            | 301 |     |
| Spanish Class  | 12  |     |
| 3 yr. Old      | 191 |     |
| 4 yr. Old      | 350 |     |
| 5 yr. Old      | 29  |     |
| Boys           | 294 |     |
| Girls          | 276 |     |
| Total Students |     | 570 |

## Special Education

All classrooms are Special Education

Sped 146

START -name change

Inclusion

RCDC

Monthly Screenings

# A typical day at Garfield- Whole Group/Heggerty/Leader in Me



# A typical day at Garfield- Small Groups



# A typical day at Garfield- Centers



# A typical day at Garfield- Recess



# Discovery Zone



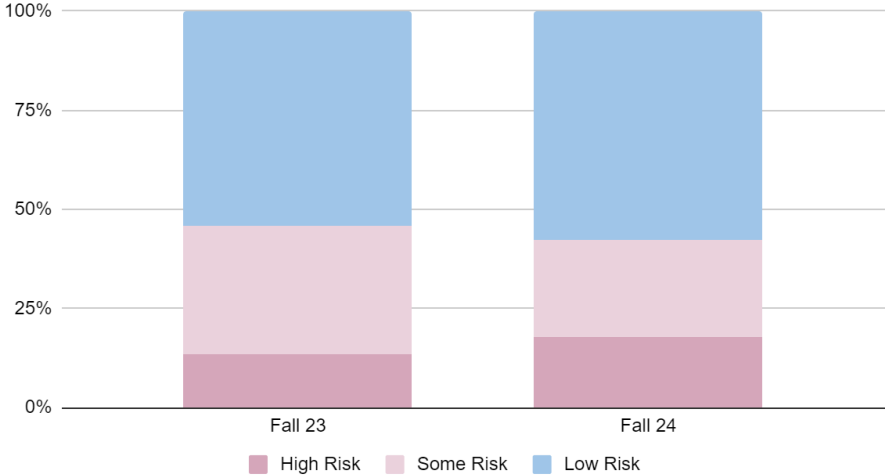
# LeaderinMe- Littlest Leaders Emerging!

- Started our Leader in Me journey with 7 Habits training, Lighthouse Team Leaders completed first training Sept. 12, completed our first all staff Core 1 training on Sept. 30
- Teachers are already teaching the lessons and using the resources, adapting it as they need to for their classrooms
- Students are using the language and enjoying the songs and actions included in the online curriculum
- Teachers are setting goals with their students and will be incorporating families throughout the year with family engagement activities centered around Leader in Me

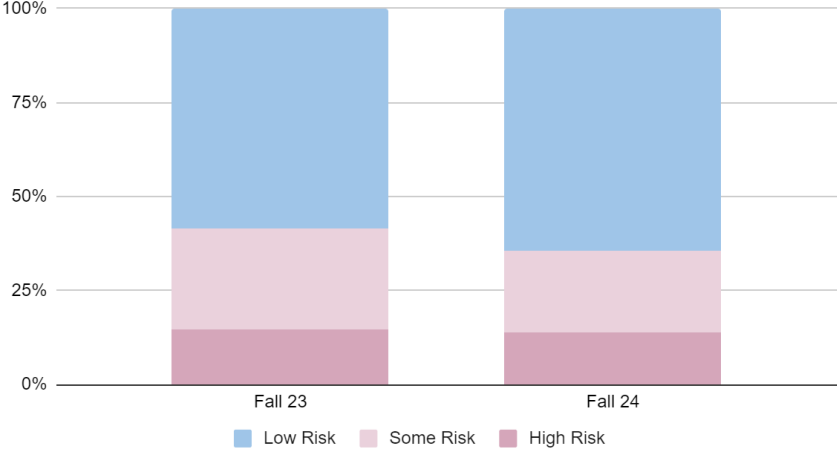


# Fastbridge Data Comparison

## Math Composite Scores



## Early Reading Composite Scores

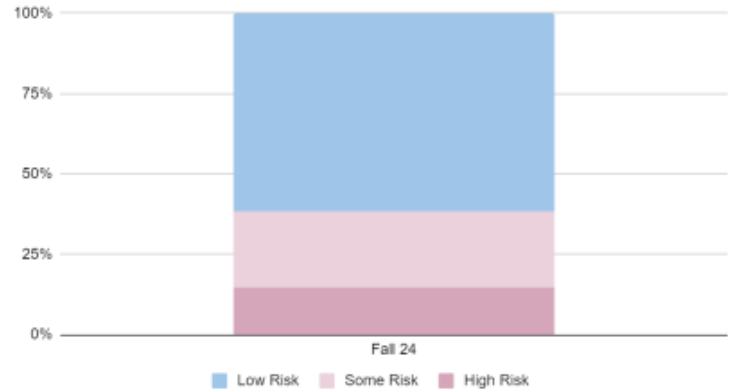


# Little Buffalo WIGS

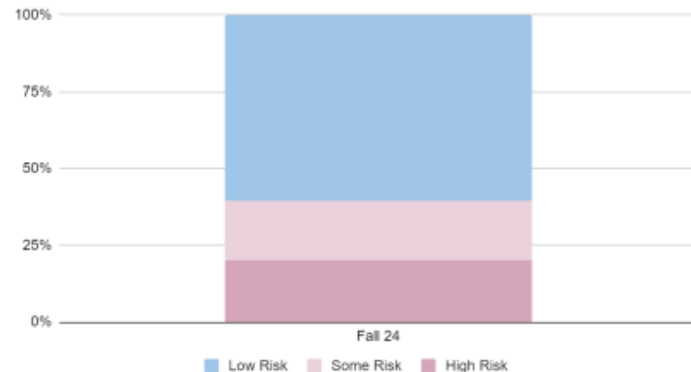
**In 2024-2025, 80% of 3-year-olds will meet the ELS for Initial Sounds on the grade card and 4-year-olds will meet the Onset Sounds benchmark on Fastbridge early literacy through the implementation of high quality, structured literacy instruction.**

**In 2024-2025, 80% of 3-year-olds will meet the ELS for Counting Objects on the grade card and 4-year-olds will meet the Counting Objects benchmark on Fastbridge early math through the implementation of high-quality math instruction.**

Onset Sounds

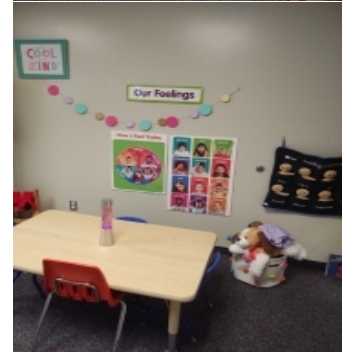
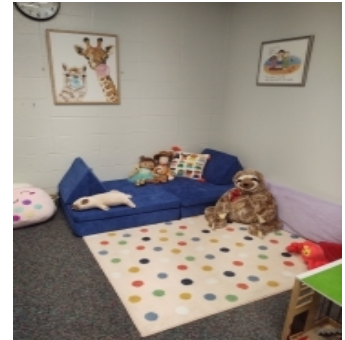


Counting Objects



# Counseling for Little Buffs

- \*All children are served through classroom lessons, groups and individual counseling.
  - \*Crisis response and teacher calls.
  - \*Referrals to outside agencies for student needs, especially mental health.
  - \*Interventions and supports for the classroom and at home. Parent contact is vital.
  - \*Coordinating services within our building/district.
  - \*Food Pantry and Clothing/Food drives for our students.
- \*We have a very strong partnership with Compass. A 2nd ABC Hope group was opened in the PM to accommodate the increased mental health needs of our students. Our goal is to have Compass staff and an ABC Hope group stationed in our building. Space is an issue.
- \*2 of our students are in Kindergarten at TEP. We do not have access to those services for our 3 and 4 year olds. We must meet their needs internally with Garfield staff. It takes Teamwork!
- \*SAT - more referrals for SEL needs than academics last year. 8 referrals for academic/developmental needs and 25 for social-emotional needs.
- \*570 students being served by 1 Counselor. Currently, 319 in the AM session and 250 in the PM session. Next highest elementary enrollment is 378 with 1.5 Counselors.



# Parent Activities - New Parent Engagement

- Parent Engagement Days will be planned for each unit of our curriculum giving us more purposeful opportunities to get our families in our building and into our classrooms.
- We had our first engagement day the 1st week in October. We had \_\_\_\_ families come and participate in their child's classroom.
- We are excited to have our families in our building as we begin to build partnerships and relationships with them.





# GARDEN CITY PUBLIC SCHOOLS

**\*DRAFT\* MINUTES \*DRAFT\***

## Regular Board of Education Meeting Garden City Public Schools USD 457

**Thursday, September 26, 2024 - 5:00 PM**

Board Meeting Room, Educational Support Center, 1205 Fleming Street, Garden City, KS 67846

---

The Board of Education of Garden City USD 457 met for a Regular meeting on Thursday, September 26, 2024, at 5:00 P.M. in the Board Meeting Room, Educational Support Center, 1205 Fleming Street, Garden City, KS 67846.

Board members present were Andy Fahrmeier; Jackie Gigot; John Wiese; Mark Hinde; Nathan Haeck; Randy Ralston; Robin Bergkamp. Joining board members at the conference table was Superintendent, Dr. Mike Dominguez. Also in attendance were Josh Guymon, Deputy Superintendent; Jessica Nothern, Chief Financial Officer; and Drew Thon, Chief Human Resource Officer.

Randy Ralston called the meeting to order at 5:00 P.M. The meeting opened with the Pledge of Allegiance.

A. **PLEDGE** – Everyone stood for the Pledge of Allegiance.

B. **SILENT REFLECTION** – Thirty seconds of silent reflection was observed.

C. **APPROVAL OF AGENDA with the following amendments:**

That the Board of Education approve the agenda with the following amendments:

C.1.Remove Item H.2., The Board of Education is asked to consider bids for route buses and SUV's - transportation.

C.2.Additional classified personnel actions for consideration, Item F.3.

This motion, made by Andy Fahrmeier and seconded by Mark Hinde, Carried.

Bergkamp: Yea

Fahrmeier: Yea

Gigot: Yea

Haeck: Yea  
Hinde: Yea  
Ralston: Yea  
Wiese: Yea  
Yea: 7, Nay: 0

**D. MEETINGS OF NOTE**

- Board-Faculty Meeting - Florence Wilson Elementary School - October 2, 2024, at 7:30 A.M. Four or more Board members may be in attendance.

**E. PUBLIC COMMENTS**

Public Comment regarding proposed school closings was made by the Chris Coash, he was given five minutes to present his information.

**F. CONSENT AGENDA**

That the Board of Education approve all consent agenda items as amended. This motion, made by Andy Fahrmeier and seconded by Nathan Haeck, Carried.

Bergkamp: Yea  
Fahrmeier: Yea  
Gigot: Yea  
Haeck: Yea  
Hinde: Yea  
Ralston: Yea  
Wiese: Yea  
Yea: 7, Nay: 0

**F.1. Minutes**

- F.1.a. Minutes of the September 9, 2024, RNR Hearing – Approved as presented.
- F.1.b. Minutes of the September 9, 2024, Budget Hearing – Approved as presented.
- F.1.c. Minutes of the September 9, 2024, Regular Board of Education Meeting – Approved as presented.
- F.1.d. Minutes of the September 10, 2024, Special Board of Education Meeting – Approved as presented.
- F.1.e. Minutes of the September 19, 2024, Special Board of Education Meeting – Approved as presented.

**F.2. Accounts Payable totaling \$22,987,517.90, noting that all major accounts contain adequate balances to meet current obligations.** – Approved as presented.

**F.3. Personnel** – All certified and classified personnel actions were approved as presented.

**F.3.a. Certified:**

**Appointments:**

Romyr Gabon, Tacloban City, Philippines, is recommended for a vocal music position at Charles Stones Intermediate Center effective January 6, 2025. He has 23 years' experience.

Blair Holliday, Garden City, Kansas, is recommended for a health/physical education position at Garden City High School effective January 6, 2025. She will be a first-year teacher.

### Education Attainment:

The following staff attained categorical advancement as of September 1, 2024:

|                        |                |                          |                |
|------------------------|----------------|--------------------------|----------------|
| Alexander Becky        | MS to MS+30    | Myatt Kelly              | MS+30 to MS+45 |
| Algrim Jillian         | BS+45 to MS    | Ochampaugh Kevin         | BS+30 to BS+45 |
| Amos Alyson            | MS to MS+15    | Olinger Alexander        | MS+15 to MS+30 |
| Anaya-Alarcon Jose     | BS+15 to BS+30 | Partin Ashley            | MS to MS+15    |
| Anderson Angela        | MS to MS+15    | Partin Ryan              | BS+30 to MS    |
| Bailey Trista          | BS+30 to BS+45 | Phitsanoukanh Sompethana | BS to MS       |
| Beaver Teri            | MS to MS+15    | Powell Linda             | BS to BS+15    |
| Brown Jana             | MS to MS+45    | Powers Ashley            | MS+15 to MS+30 |
| Burnfin Rebecca        | MS+30 to MS+45 | Ramirez Alicia           | BS to BS+15    |
| Cady Brett             | BS+15 to MS    | Ramirez Wilfredo         | BS+45 to MS    |
| Castro Barbosa Cecilia | BS to BS+15    | Ramos Rosalba            | BS to BS+15    |
| Dabajo Ludmilla        | BS+30 to BS+45 | Romero Angelica          | BS+45 to MS    |
| Daugaard Kaylene       | MS+30 to MS+45 | Shrimplin Breckan        | BS to BS+15    |
| De La Cruz Matt Judson | MS to MS+15    | Simmons Jennifer         | BS to MS       |
| Decius Carrie          | MS to MS+15    | Skipton Brooklen         | BS to MS       |
| Doherty Lisa           | BS to BS+15    | Smith George             | BS+30 to BS+45 |
| Doull Megan            | MS to MS+15    | Strecker Kristie         | MS to MS+15    |
| Falor Jessica          | MS+15 to MS+30 | Strickert Sydney         | MS to MS+15    |
| Flores Julisa          | MS+15 to MS+30 | Sullivan Lucas           | MS+15 to MS+30 |
| Fuchs Nicole           | MS to MS+15    | Swank Brittney           | MS+30 to MS+45 |
| Galpin Gina            | MS+15 to MS+30 | Swedberg Luke            | MS to MS+15    |
| Gude Katie             | MS to MS+15    | Valles Juliana           | BS+30 to BS+45 |
| Hamlin Brynne          | MS+30 to MS+45 | Vargas Jodi              | MS to MS+15    |
| Hernandez Marisela     | BS+30 to BS+45 | Veyza Viky               | BS to BS+15    |
| Herrera Martha Liseth  | BS+30 to BS+45 | Vigil Amber              | BS+30 to MS    |
| Horsch Joni            | BS+15 to MS    | Wheaton Brent            | BS to BS+15    |
| Johnson Dana           | BS+15 to MS    | Wilson Nancy             | MS+30 to MS+45 |
| Johnson Mellaina       | MS to MS+15    |                          |                |
| Johnson Violet         | BS+45 to MS    |                          |                |
| Kalley Satvinder       | MS+15 to MS+30 |                          |                |
| Keiss Katelyn          | BS+15 to MS    |                          |                |
| Keiss Tyler            | BS to BS+15    |                          |                |
| Kendrick Kayla         | MS+15 to MS+30 |                          |                |
| Kent James             | MS to MS+15    |                          |                |
| Kneeland Heather       | MS+30 to MS+45 |                          |                |
| Konrade Natalie        | MS+15 to MS+30 |                          |                |
| Leroux Paige           | BS+30 to MS    |                          |                |
| Luna Benjamin          | MS+30 to MS+45 |                          |                |
| Luna Morgan            | MS+45 to MS+75 |                          |                |
| Main Courtney          | BS+15 to MS    |                          |                |
| Marsh Cynthia          | BS+15 to MS    |                          |                |
| Martinez-Rojo Crystal  | BS+30 to BS+45 |                          |                |
| Mayfield Elaine        | MS to MS+15    |                          |                |
| Meinzer Tracy          | BS+30 to BS+45 |                          |                |
| Miner Amanda           | MS+30 to MS+45 |                          |                |
| Murray Wendy           | MS+30 to MS+45 |                          |                |
| Murrell Karen          | MS+45 to MS+60 |                          |                |

**Position Request:**

Gina Galpin, director of special education, is requesting to close 1.0 IEP reviewer position at the Educational Support Center. This position is currently vacant.

**F.3.b. Classified:**

**Retirements:** Luz Marquez, Laura Porter

**Resignations:** Candace Ahrens-Galindo, Catalina Gardea, Ralisa L. Gonzales, Danis Herrera, Teresita Jesus Perez, Rhain E. Taylor, Samantha K. Terhune

**Assignments:** Maria C. Borjon-Felix, Clarissa Castillo, Angelica Cruz Hernandez, Ashlyn Kellum, Maria B. Lara Juarez, Estacie Lira-Hernandez, Weensie Louis Jn Louis, Maria D. Ortega, Timothy Powell, Patricia Resendiz

**Transfers:**

- Consuelo Barbosa Martinez from Special Education Paraprofessional II: Garfield Early Childhood Center to Special Education Paraprofessional I: Garfield Early Childhood Center
- Liliana Patricia De Luna De La Rosa from Paraprofessional I: Plymell Elementary School to Special Education Paraprofessional I: Jennie Wilson Elementary School
- Deeqa A. Xasan from 0.5 Paraprofessional I: Charles O. Stones Intermediate Center to 0.5 Paraprofessional I: Abe Hubert Elementary School

**Long-Term Substitute Teacher Agreement – Anayensi Reyes****Other:**

- Brad Stoppkotte, Plant Facilities Coordinator, is requesting to convert the .5 Custodian I position at Georgia Matthews Elementary School and the 0.5 Custodian II position at the Education Support Center, to a 1.0 Custodian II position. This position would split their time between Georgia Matthews and the Educational Support Center.
- LeeAnn Thon, Human Resources Coordinator, is requesting that Paraprofessional Weensie Louis Jn Louis be split to a 0.5 Translator at the Educational Support Center and a 0.5 Paraprofessional I: Newcomer at Abe Hubert. Deeqa Xasan's Paraprofessional I: Newcomer position will be transferred from Charles O. Stones Intermediate Center to Abe Hubert Elementary School.
- Gina Galpin, Director of Special Education, is requesting the change the full time Special Education IEP reviewer position to a full-time classified MIS Clerk position.
- Gina Galpin, Director of Special Education, is requesting a Special Education Paraprofessional, Valerie Kramer, be split between Garden City High School and Garden City Achieve.

**F.4. Other**

F.4.a. Approved the following Curriculum Council Items:

- GCCC Intro to Computer Concepts - Name Change
- GCCC Theory of Music - New Course

F.4.b. Approved the Audiology Services agreement between USD 457 and Common Spirit Siena Medical Audiology Clinic for the 2024-2025 school year.

F.4.c. Approved Garden City High School's out of state travel for the 2024-25 school year.

**G. UNFINISHED BUSINESS****G.1. District Reconfiguration**

The Board of Education is asked to consider the proposal recommended by the Boundary Subcommittee.

The following alternatives were presented:

- Accept the recommendation from the Boundary Subcommittee and request staff begin the work necessary to have a public hearing on such recommendation and closure of the named schools on November 18, 2024.
- Reject the recommendation from the Boundary Subcommittee and request staff to work with RSP to complete only the redrawing of boundary lines for the district.

Board members had open discussion about the recommended proposal. The following action took place.

Mr. President, I move to accept the recommendation of the Boundary Study Subcommittee and request staff begin the work necessary to have a public hearing on such recommendation and closure of the named schools on November 18, 2024. This motion, made by Andy Fahrmeier and seconded by Nathan Haeck, Failed.

Bergkamp: Nay  
 Fahrmeier: Yea  
 Gigot: Nay  
 Haeck: Yea  
 Hinde: Nay  
 Ralston: Nay  
 Wiese: Yea  
 Yea: 3, Nay: 4

Mr. President, I move that we reject the recommendation from the Boundary Subcommittee and request staff to work with RSP to complete only the redrawing of boundary lines for the district. This motion, made by Robin Bergkamp and seconded by Jackie Gigot, Carried.

Bergkamp: Yea  
 Fahrmeier: Nay  
 Gigot: Yea  
 Haeck: Nay  
 Hinde: Yea  
 Ralston: Yea  
 Wiese: Nay  
 Yea: 4, Nay: 3

## H. NEW BUSINESS

### H.1. Abe Hubert HVAC

The Board is asked to consider and take action on a bid received for HVAC replacement at Abe Hubert Elementary School. Drew Thon, Chief Human Resources Officer and Brandon Anderson, Director of Plant Facilities presented the following:

The HVAC system at Abe Hubert Elementary is 25 years old and is in need of an upgrade. This project previously bid in 2023 had only received one bid which was unopened at the bidder's request pending expected re-bid. The district re-bid the project asking for 2 different options:

- 1.) To put in a 4-Pipe System w/TES
- 2.) To put in a Variable Refrigerant System (VRF).

Again, this time the district only received one bid. The bids received for the 2 options were:

- 1.) \$5,378,769
- 2.) \$3,484,292.

The following options were presented with the recommendation from staff being to reject the bid:

- Option one, accept the bid of \$5,378,769 for the 4-Pipe System w/TES;
- Option two, accept the bid of \$3,484,292 for the VRF system;
- Option three, reject the bid at this time.

Board members' questions were answered. The following action took place.

I make a motion to reject the bid at this time. This motion, made by Nathan Haeck and seconded by Mark Hinde, Carried.

- Bergkamp: Yea
- Fahrmeier: Yea
- Gigot: Yea
- Haeck: Yea
- Hinde: Yea
- Ralston: Yea
- Wiese: Yea
- Yea: 7, Nay: 0

**I. NEXT BOARD MEETING** - The next meeting of the Board of Education will take place October 7, 2024, at 6:00 P.M. in the Board Meeting Room at the Educational Support Center, 1205 Fleming St., Garden City, Kansas.

**J. ADJOURNMENT** - There being no further business to come before the Board, the following action was taken.

That the Board of Education meeting be adjourned at 5:55 P.M. This motion, made by Andy Fahrmeier and seconded by John Wiese, Carried.

- Bergkamp: Yea
- Fahrmeier: Yea
- Gigot: Yea
- Haeck: Yea
- Hinde: Yea
- Ralston: Yea
- Wiese: Yea
- Yea: 7, Nay: 0

**K. ACCOUNTS PAYABLE REVIEW:** Robin Bergkamp and Jackie Gigot

Respectfully submitted,

Approved:

---

Jennifer Ramos, Clerk

---

Randy Ralston, President

BOARD OF EDUCATION  
**Certified Personnel Actions**  
 October 7, 2024

**TRANSFER:**

Tyler Gates – from 220-day instructional technology coordinator position at the Educational Support Center to the 260-day instructional technology coordinator position at the Education Support Center effective October 1, 2024.

**EDUCATION ATTAINMENT:**

The following staff attained categorical advancement as of September 1, 2024:

|              |                |
|--------------|----------------|
| Bach, Joseph | MS+30 to MS+45 |
| Meyer, Micha | MS to MS+30    |
| Moore, Lexie | BS+15 to MS    |

**SUPPLEMENTAL CONTRACTS:**

|                     |    |                           |                          |    |                           |
|---------------------|----|---------------------------|--------------------------|----|---------------------------|
| Abbey, Annjela      | SI | Music Band Director       | Arambula Rascon, Valeria | KH | Basketball Boys A/C       |
| Abing, Radney Jay   | HG | Supplemental SPED         | Arambula Rascon, Valeria | KH | Basketball Girls A/C      |
| Aburto, Exna        | GE | Bilingual, Level 2        | Arambula Rascon, Valeria | HS | Soccer Girls A/C          |
| Aburto, Exna        | GE | Supplemental Overload     | Arambula Rascon, Valeria | KH | Volleyball A/C            |
| Aburto, Exna        | GE | Supplemental SPED         | Arellano, Emily          | GE | Autism Intervention Team  |
| Acker, Sidney       | ST | Nat'l Board Certification | Arellano, Emily          | GE | SAT Team Member           |
| Acker, Sidney       | HG | Track A/C                 | Arellano, Emily          | GE | Supplemental Overload     |
| Aldaco, Alexa       | HS | Volleyball 9th H/C        | Arellano, Emily          | GE | Supplemental SPED         |
| Alexander, Becky    | GM | Student Council           | Arenga, Mary Rose        | HS | Supplemental SPED         |
| Alexander, Becky    | GM | Supplemental - ESOL       | Armstrong, Jennifer      | FW | SAT Team Member           |
| Alexander, Becky    | GM | Teacher in Charge         | Armstrong, Jennifer      | FW | School Counselor Elem     |
| Algrim, Derek       | HG | Basketball Boys H/C       | Armstrong, Jennifer      | FW | Teacher in Charge         |
| Algrim, Derek       | HG | Basketball Girls H/C      | Arteaga, Stephanie       | SI | Bilingual, Level 2        |
| Algrim, Derek       | HS | Cross Country A/C         | Ayala, Madison           | AE | Student Council           |
| Algrim, Derek       | HG | Supplemental Overload     | Bach, Joseph             | HG | Supplemental Overload     |
| Algrim, Derek       | HG | Track H/C                 | Bach, Joseph             | HS | Wrestling A/C             |
| Algrim, Dustin      | KH | Cross Country H/C         | Bailey, Nathaniel        | HS | Football A/C              |
| Algrim, Dustin      | KH | Sponsor AVID              | Bailey, Nathaniel        | HS | Sponsor Chess Team        |
| Algrim, Jessica     | FW | Bilingual, Level 1        | Bailey, Trista           | HS | Academy Leader            |
| Algrim, Jillian     | PL | LiM Stipend               | Bailey, Trista           | HS | Sponsor Junior Class      |
| Algrim, Jillian     | PL | SAT Team Member           | Bailey, Trista           | HS | Sponsor Junior Class Asst |
| Algrim, Jillian     | PL | Teacher in Charge         | Bailey, Trista           | HS | Volleyball H/C            |
| Allred, Lance       | HS | Baseball A/C              | Bates-Aronson, Alana     | HG | Sponsor AVID              |
| Allred, Lance       | HG | Basketball Boys A/C       | Beard, James             | HS | Inst Leader Math          |
| Allred, Lance       | HS | Football 9th A/C          | Beard, James             | HS | SAT Team Member           |
| Alvarado, Sylvia    | AB | Bilingual, Level 2        | Beard, James             | HS | Sponsor Robotics Asst     |
| Alvarez, Miguel     | HS | Bilingual, Level 2        | Beard, James             | HS | Supplemental Overload     |
| Alvarez, Miguel     | HS | SAT Team Member           | Beaver, Teri             | HG | Supplemental SPED         |
| Alvarez, Miguel     | HS | School Counselor HS       | Becker, Kambra           | GE | Supplemental Overload     |
| Alvarez, Sarai      | BJ | Bilingual, Level 2        | Becker, Kambra           | GE | Supplemental SPED         |
| Amos, Alyson        | KH | Inst Leader Instr Coach   | Beckstrom, Tasha         | TE | Supplemental SPED         |
| Anaya Alarcon, Jose | HS | Bilingual, Level 2        | Bencomo, Rebekah         | HG | SAT Team Member           |
| Anderson, Amy       | HS | Inst Leader Computer      | Bendert, Lauren          | GW | Supplemental SPED         |
| Aquino, Brichie     | HS | Supplemental SPED         | Bendert, Lauren          | GW | Teacher in Charge         |

|                         |    |                           |                         |    |                           |
|-------------------------|----|---------------------------|-------------------------|----|---------------------------|
| Bercero, Carleen        | HG | Supplemental SPED         | Crain, Megan            | AE | SAT Team Member           |
| Berg, Heidi             | AE | Nat'l Board Certification | Crain, Megan            | AE | School Counselor Elem     |
| Bevis, Logan            | HS | Tennis Boys H/C           | Crandall, Ciara         | FW | Student Council           |
| Bevis, Logan            | HS | Tennis Girls H/C          | Crook, Natalie          | FW | SAT Team Member           |
| Biernacki, Janae        | KH | Inst Leader Interv        | Crook, Natalie          | EC | Supplemental IEP Trainers |
| Biernacki, Maria        | AB | Supplemental SPED         | Crook, Natalie          | FW | Supplemental SPED         |
| Bjurstrom, Jenny        | AE | Bilingual, Level 2        | Cruz, Mark Shera        | HS | Inst Leader Science       |
| Bjurstrom, Jenny        | AE | Supplemental - ESOL       | Cundiff, Heidi          | GE | Supplemental Overload     |
| Bjurstrom, Jenny        | AE | Teacher in Charge         | Cundiff, Heidi          | GE | Supplemental SPED         |
| Blake, Megan            | GE | Supplemental Overload     | Currin, Kimberly        | JW | Sponsor Robotics          |
| Blake, Megan            | GE | Supplemental SPED         | Currin, Kimberly        | JW | Student Council           |
| Bobares, Mary Grace     | HG | Supplemental SPED         | Curtis, Hannah          | AE | Bilingual, Level 2        |
| Bowden, Markita         | SI | Sponsor Robotics          | Curtis, Hannah          | AE | SAT Team Member           |
| Brandt, Aimee           | HS | Debate A/C                | Curtis, Hannah          | EC | Supplemental IEP Trainers |
| Brandt, Aimee           | HS | Forensics A/C             | Curtis, Hannah          | AE | Supplemental SPED         |
| Brandt, Rebecca         | JW | SAT Team Member           | Davis, Linda            | ES | SAT Team Member           |
| Brandt, Rebecca         | JW | Teacher in Charge         | Davis, Linda            | ES | Supplemental SPED         |
| Brimm, Buffi            | ST | SAT Team Member           | De La Cruz, Matt Judson | AB | Supplemental SPED         |
| Brimm, Buffi            | EC | Supplemental IEP Trainers | Dechant, Amber          | GE | SAT Team Member           |
| Brimm, Buffi            | ST | Supplemental SPED         | Dechant, Amber          | GE | Supplemental Overload     |
| Brown, Jana             | KH | Cheer A/C - Fall          | Dechant, Amber          | GE | Supplemental SPED         |
| Buehler, Alysyan        | HG | Nat'l Board Certification | Delehant, Desiree       | ST | SAT Team Member           |
| Burnfin, James          | HS | SAT Team Member           | DeLeon, Mary            | HS | Bilingual, Level 2        |
| Burnfin, James          | HS | Supplemental Overload     | Delgado, Dan            | HS | Basketball Boys A/C Head  |
| Burnfin, Rebecca        | HS | Academy Leader            | Delgado, Dan            | HS | Football 9th H/C          |
| Burnfin, Rebecca        | HS | Cheer Sponsor Freshman    | Dennis, Breann          | HS | Bowling A/C               |
| Burnfin, Rebecca        | HS | Dance Team A/C            | Dennis, Breann          | HS | SAT Team Member           |
| Burnfin, Rebecca        | HS | Supplemental Overload     | Dennis, Breann          | HS | School Counselor HS       |
| Bussen, Kristopher      | JB | Supplemental SPED         | Denton, Angela          | AB | SAT Team Member           |
| Butcher, Kelly          | HS | Academy Leader            | Denton, Angela          | AB | Teacher in Charge         |
| Butcher, Kelly          | HS | Supplemental Overload     | DeSalvo, Traci          | HS | Basketball Girls A/C      |
| Cady, Brett             | HG | Cross Country H/C         | Devgan, Rajneesh        | HS | Inst Leader Math          |
| Cady, Brett             | HG | SAT Team Member           | Devgan, Rajneesh        | HS | SAT Team Member           |
| Cady, Brett             | HG | Track A/C                 | Devgan, Rajneesh        | HS | Sponsor Scholars Bowl     |
| Cady, Brett             | HG | Wrestling A/C             | Devgan, Rajneesh        | HS | Supplemental Overload     |
| Cady, Brett             | HG | Wrestling Girls A/C       | Dinkel, Brian           | KH | Inst Leader Math          |
| Cady, Lisa              | ES | SAT Team Member           | Dinkel, Brian           | KH | SAT Team Member           |
| Cady, Lisa              | ES | Teacher in Charge         | Dinkel, Brian           | KH | Soccer Boys H/C           |
| Calderon, Amy           | AB | SAT Team Member           | Dinkel, Brian           | KH | Sponsor Scholars Bowl     |
| Carrasco, Perla         | HG | Music Band Director       | Dinkel, Brian           | KH | Sponsor Stuco             |
| Carrasco, Perla         | KH | Music Band Director       | Dixon, Marsha           | GE | Supplemental Overload     |
| Carrasco, Perla         | HS | Music Band Director Asst  | Doherty, Lisa           | PL | Supplemental SPED         |
| Carrillo, Mary          | GE | Bilingual, Level 2        | Dortch, Ember           | HS | SAT Team Member           |
| Carrillo, Mary          | GE | Supplemental Overload     | Dortch, Ember           | HS | Sponsor FBLA              |
| Carrillo, Mary          | GE | Supplemental SPED         | Doull, Megan            | KH | Inst Leader Soc Stud      |
| Casados, Antonia        | HG | Bilingual, Level 2        | Doull, Megan            | KH | SAT Team Member           |
| Castaneda Bautista, Ana | HG | Bilingual, Level 2        | Drees, Seth             | HS | Supplemental SPED         |
| Castaneda Bautista, Ana | HG | SAT Team Member           | Drubinskiy, Sarah       | ST | Sponsor Robotics          |
| Castaneda Bautista, Ana | HG | School Counselor MS       | Drubinskiy, Sarah       | ST | Supplemental SPED         |
| Castro-Barbosa, Norma   | VO | Bilingual, Level 2        | Duncan, Chris           | HS | Golf Boys A/C             |
| Chavarria, Marisol      | ST | Bilingual, Level 2        | Duncan, Chris           | HS | Golf Girls H/C            |
| Christensen, Michelle   | SI | SAT Team Member           | Edwards, Jay            | KH | Track A/C                 |
| Christensen, Michelle   | SI | Supplemental - ESOL       | Elchuck, Isabel         | KH | Inst Leader ESL           |
| Claro Gonzalez, Rosa    | BJ | Bilingual, Level 2        | Elliot, Libby           | GE | Nat'l Board Certification |
| Copeland, Eli           | HS | Football A/C              | Elliott, Diane          | AC | LiM Stipend               |
| Copeland, Eli           | HS | Track A/C                 | Erives, Maria           | BJ | Bilingual, Level 2        |

|                            |    |                            |                        |    |                             |
|----------------------------|----|----------------------------|------------------------|----|-----------------------------|
| Espino, Ana                | SI | Bilingual, Level 2         | Hamlin, Brynne         | VO | SAT Team Member             |
| Faulconer, Sydney          | GE | Supplemental Overload      | Hamlin, Brynne         | VO | Supplemental SPED           |
| Faulconer, Sydney          | GE | Supplemental SPED          | Hanes, Samuel          | HS | Supplemental SPED           |
| Fisher, Brandon            | HS | SAT Team Member            | Harman, Kelly          | KH | Football A/C                |
| Fisher, Brandon            | HS | School Counselor HS        | Harman, Kelly          | KH | Wrestling Girls H/C         |
| Ford, John                 | HS | Strength/Conditioning (FA) | Harman, Kelly          | KH | Wrestling H/C               |
| Ford, John                 | HS | Strength/Conditioning (SP) | Harmon, Linda          | SI | Supplemental - ESOL         |
| Ford, Megan                | JB | SAT Team Member            | Harris, Amy            | KH | Sponsor Robotics            |
| Ford, Megan                | EC | Staff Development Council  | Harris, Amy            | KH | Sponsor Scholars Bowl Asst  |
| Ford, Sharon               | AE | SAT Team Member            | Henningsen, Kayla      | JW | Student Council             |
| Ford, Sharon               | AE | Supplemental SPED          | Henningsen, Trevor     | PL | SAT Team Member             |
| Freeland, Kimberly         | TE | Supplemental SPED          | Henningsen, Trevor     | PL | Student Council             |
| Garcia, Allan              | ES | Student Council            | Hensley, Melissa       | HS | Nat'l Board Certification   |
| Garcia, Daniella           | AB | Bilingual, Level 2         | Hensley, Melissa       | HS | Sponsor FFA Asst            |
| Garcia, Daniella           | AB | SAT Team Member            | Hernandez, Marisela    | GE | Bilingual, Level 2          |
| Garcia, Olivia             | GE | Supplemental Overload      | Hernandez, Marisela    | GE | Supplemental Overload       |
| Garcia, Olivia             | GE | Supplemental SPED          | Hernandez, Marisela    | GE | Supplemental SPED           |
| Gardiner, Monica           | SI | SAT Team Member            | Herrera, Martha        | KH | Bilingual, Level 2          |
| Gardiner, Monica           | SI | Sponsor Yearbook           | Herrera, Martha        | KH | School Counselor MS         |
| Gere, Sarah                | GE | Lead Instr Early Childhood | Hill, Brian            | HS | Football H/C                |
| Gere, Sarah                | GE | SAT Team Member            | Hill, Brian            | HS | Strength/ Conditioning (SU) |
| Gere, Sarah                | GE | Teacher in Charge          | Hill, Brian            | HS | Strength/ Conditioning (WI) |
| Gerstberger, Amber         | AC | Supplemental SPED          | Hill, Brian            | HS | Supplemental Overload       |
| Gibson, Glenda             | TE | Supplemental SPED          | Hill, Brian            | HS | Track H/C                   |
| Gibson, Glenda             | TE | Teacher in Charge          | Hill, Kimberly         | BJ | SAT Team Member             |
| Gil, Tyrone                | HS | Supplemental SPED          | Hill, Kimberly         | BJ | Supplemental SPED           |
| Glass, Scott               | HS | Inst Leader Science        | Hill, Michael          | SI | Sponsor Robotics            |
| Glass, Scott               | HS | Sponsor Robotics           | Hill, Reagan           | HG | Basketball Boys A/C         |
| Glass, Scott               | HS | Supplemental Overload      | Hill, Reagan           | HG | Basketball Girls A/C        |
| Glass, Scott               | HS | Tennis Boys A/C            | Hill, Reagan           | HG | Soccer Boys H/C             |
| Gonzales, Marissa          | KH | Cheer H/C - Fall           | Hill, Reagan           | HG | Supplemental SPED           |
| Gonzales, Marissa          | KH | Cheer H/C - Spring         | Hill, Reagan           | HG | Volleyball A/C              |
| Gonzales, Marissa          | KH | Cheer H/C - Winter         | Hilt, Alice            | HS | Drama H/C                   |
| Gottschalk, Ryli           | ST | School Counselor Inter     | Hilt, Alice            | HS | Inst Leader Speech/Drama    |
| Gottschalk, Ryli           | ST | Sponsor Robotics           | Hilt, Alice            | HS | Musical Director            |
| Gottspomer, Asa            | HS | Football A/C               | Hilt, Alice            | HS | Theatre Manager             |
| Goytia, Sandra             | KH | Bilingual, Level 2         | Hilt, Robyn            | HS | Drama A/C                   |
| Graham, Dawn               | GM | SAT Team Member            | Hilt, Robyn            | HS | Inst Leader FACS            |
| Graham, Dawn               | GM | Sponsor Robotics           | Hilt, Robyn            | HS | Musical Director Asst       |
| Graham, Dawn               | EC | Supplemental IEP Trainers  | Hilt, Robyn            | HS | Sponsor FCCLA               |
| Graham, Dawn               | GM | Supplemental SPED          | Hilt, Robyn            | EC | Staff Development Council   |
| Gude, Katie                | AB | Supplemental SPED          | Hipp, Kylee            | HS | Softball A/C                |
| Gum, Suzanne               | HG | Supplemental SPED          | Hipp, Kylee            | KH | Volleyball H/C              |
| Gutierrez Mendoza, Fabiola | GE | Bilingual, Level 2         | Holguin, Carady        | HS | Bowling A/C Unified         |
| Gutierrez Mendoza, Fabiola | GE | Supplemental Overload      | Holguin, Carady        | HS | Supplemental SPED           |
| Gutierrez Mendoza, Fabiola | GE | Supplemental SPED          | Hopkins, Dustin        | HS | Supplemental SPED           |
| Guymon, Mary               | HG | SAT Team Member            | Horsch, Joni           | HG | Sponsor Scholars Bowl       |
| Guymon, Mary               | HG | School Counselor MS        | Horsch, Joni           | HG | Volleyball A/C              |
| Haggard, Amber             | HS | Academy Leader             | Howard, Bethany        | HS | Inst Leader SPED            |
| Haggard, Amber             | HG | Basketball Girls A/C       | Howard, Bethany        | EC | Supplemental IEP Trainers   |
| Hahn, Kaitlin              | HS | Academy Leader             | Howard, Bethany        | HS | Supplemental SPED           |
| Hahn, Melissa              | SI | SAT Team Member            | Humalatag, Divina      | ST | Supplemental SPED           |
| Hahn, Melissa              | SI | Sponsor Yearbook           | Hurd, Ashley           | VO | Nat'l Board Certification   |
| Hamlin DeLoach, Emily      | HS | SAT Team Member            | Ibarra Arreguin, Laura | ST | Bilingual, Level 2          |
| Hamlin DeLoach, Emily      | HS | School Counselor HS        | Johnson, Amanda        | GW | SAT Team Member             |
| Hamlin DeLoach, Emily      | HS | Supplemental Overload      | Johnson, Dana          | HS | Forensics A/C               |

|                            |    |                           |                             |    |                          |
|----------------------------|----|---------------------------|-----------------------------|----|--------------------------|
| Johnson, Dana              | HS | SAT Team Member           | Limberg, Devin              | HS | Track A/C                |
| Johnson, Jana              | FW | Lead Instr Music          | Linenberger, Kevin          | KH | Cross Country A/C        |
| Johnson, Jana              | FW | Music Vocal Director      | Linenberger, Kevin          | HS | Softball A/C             |
| Johnson, Rupa              | PL | Lead Instr Third Grade    | Linenberger, Krista         | HS | Cross Country H/C        |
| Johnson, Violet            | HG | Theatre Manager           | Linenberger, Krista         | FW | Lead Instr Physical Educ |
| Juno, Gene                 | ST | SAT Team Member           | Linenberger, Krista         | HS | Track 9th H/C            |
| Kalarikkal, Biju Ramanthan | HS | Supplemental Overload     | Lingenfelter, Joy           | KH | Supplemental SPED        |
| Karlin, Zachary            | HS | Basketball Boys A/C       | Lofquist, Jessica           | JW | Bilingual, Level 2       |
| Karlin, Zachary            | KH | Football A/C              | Lofquist, Jessica           | JW | Supplemental SPED        |
| Karlin, Zachary            | KH | Inst Leader Science       | Lollar, Kristyn             | FW | SAT Team Member          |
| Karlin, Zachary            | KH | Track H/C                 | Lollar, Kristyn             | FW | Teacher in Charge        |
| Keiss, Tyler               | ST | Supplemental SPED         | Long, Karan                 | HS | Inst Leader ESL          |
| Kennedy, Amanda            | HG | SAT Team Member           | Long, Karan                 | HS | Supplemental Overload    |
| Kennedy, Amanda            | HG | School Counselor MS       | Lopez Rodriguez, Ammi       | JW | Bilingual, Level 2       |
| Kennedy, Jan               | VO | Music Vocal Director      | Lopez Rodriguez, Ammi       | JW | Music Vocal Director     |
| Kennedy, Jan               | ST | Supplemental Overload     | Lopez, Shirley              | HG | Supplemental Overload    |
| Kennemer, Jana             | SI | School Counselor Inter    | Loya, Juana                 | BJ | Bilingual, Level 2       |
| Kent, James                | AC | SAT Team Member           | Loya, Juana                 | BJ | Lead Instr Counselor     |
| Ketterling, Shelby         | TE | Supplemental SPED         | Loya, Juana                 | BJ | SAT Team Member          |
| Kilgore, Rebecca           | ST | Autism Intervention Team  | Loya, Juana                 | BJ | School Counselor Elem    |
| Kilgore, Rebecca           | ST | Supplemental Overload     | Loya, Juana                 | BJ | Student Council          |
| Kilgore, Rebecca           | ST | Supplemental SPED         | Lynch, Steven               | KH | Basketball Boys A/C      |
| Kinyon, Kelly              | ES | Supplemental SPED         | Madera, Lorena              | GW | Bilingual, Level 2       |
| Kipp, Kaylee               | AB | Bilingual, Level 1        | Madera, Lorena              | GW | LiM Stipend              |
| Kipp, Kaylee               | AB | Sponsor Robotics          | Madera, Lorena              | GW | SAT Team Member          |
| Kipp, Kaylee               | HS | Tennis Girls A/C          | Madera, Lorena              | GW | Teacher in Charge        |
| Kipp, Kaylee               | HS | Track A/C                 | Maldonado, Elisabeth        | HS | Sponsor Buff Grille      |
| Kirk, Rebecka              | SI | Supplemental SPED         | Maldonado, Elisabeth        | HS | Sponsor FCCLA            |
| Kitch, Danica              | GM | Autism Intervention Team  | Marchant, Elizabeth         | GE | Supplemental Overload    |
| Kitch, Danica              | EC | Supplemental IEP Trainers | Marchant, Elizabeth         | GE | Supplemental SPED        |
| Kitch, Danica              | GM | Supplemental Overload     | Marquez, Cara               | GE | Supplemental Overload    |
| Kitch, Danica              | GM | Supplemental SPED         | Marquez, Cara               | GE | Supplemental SPED        |
| Kneeland, Heather          | AC | Supplemental - ESOL       | Martinez, Abigail           | HS | Music Vocal Director     |
| Knight, Roni               | VO | Lead Library Media        | Martinez, Abigail           | HS | Musical Music Director   |
| Koehn, Rocio               | GE | Bilingual, Level 2        | Martinez, Abigail           | HS | Sponsor Show Choir       |
| Koehn, Rocio               | GE | Supplemental Overload     | Martinez, Beatriz           | SI | Bilingual, Level 2       |
| Koehn, Rocio               | GE | Supplemental SPED         | Martinez, Cynthia           | FW | Bilingual, Level 2       |
| Konrade, Natalie           | JW | Lead Instr Second Grade   | Martinez, Laura             | FW | Bilingual, Level 2       |
| Konrade, Natalie           | JW | SAT Team Member           | Martinez, Maria             | AE | Bilingual, Level 2       |
| Kristalyn, Hallie          | ST | Supplemental - ESOL       | Martinez, Maria             | AE | SAT Team Member          |
| Lamb, Kyler                | HG | Basketball Boys A/C       | Martinez, Maria             | AE | Supplemental - ESOL      |
| Lamb, Kyler                | HG | Football A/C              | Martinez-Blackwell, Madelyn | AE | Bilingual, Level 2       |
| Lamb, Kyler                | HG | Track A/C                 | Martinez-Rojo, Crystal      | VO | Bilingual, Level 2       |
| Lamm, Jerica               | GW | Nat'l Board Certification | Martinez-Rojo, Crystal      | VO | SAT Team Member          |
| Lamm, Jerica               | GW | SAT Team Member           | Martinez-Rojo, Crystal      | VO | School Counselor Elem    |
| Lappin, Paul               | HS | Supplemental Overload     | McCallum, Ramona            | HS | Supplemental SPED        |
| Lappin, Paul               | HS | Supplemental SPED         | McColloch, Heather          | GE | Autism Intervention Team |
| Lappin, Paul               | HS | Wrestling A/C - Head      | McGowan, Cathy              | HG | Volleyball A/C           |
| Lappin, Paul               | HS | Wrestling Girls H/C       | Mendoza, Nema               | AB | Supplemental SPED        |
| Lappin, Paul               | HS | Wrestling H/C             | Meng, Jennifer              | HS | Inst Leader Counselor    |
| Lappin, Tonya              | KH | Soccer Girls H/C          | Meng, Jennifer              | HS | SAT Team Member          |
| Leroux, Paige              | BJ | Lead Instr First Grade    | Meng, Jennifer              | HS | School Counselor HS      |
| Leroux, Paige              | BJ | SAT Team Member           | Meng, Jennifer              | HS | Swim Girls H/C           |
| Ligan, Christopher         | AB | SAT Team Member           | Meyer, Elizabeth            | HS | Sponsor FFA              |
| Ligan, Christopher         | AB | Supplemental SPED         | Meyer, Micha                | SI | School Counselor Inter   |
| Limberg, Devin             | HS | Football A/C              | Meza, Veronica              | FW | Bilingual, Level 2       |

|                     |    |                             |                             |    |                            |
|---------------------|----|-----------------------------|-----------------------------|----|----------------------------|
| Mikkelson, Kathryn  | HG | Supplemental Overload       | Ortiz, Leginia              | KH | SAT Team Member            |
| Miller, Jacob       | HS | Basketball Girls H/C        | Ortiz, Leginia              | KH | Soccer Boys A/C            |
| Miller, Jacob       | HS | Supplemental Overload       | Ortiz, Leginia              | EC | Supplemental IEP Trainers  |
| Miller, Kari        | HG | Basketball Girls A/C        | Ortiz, Leginia              | KH | Supplemental Overload      |
| Miller, Kyra        | ES | School Counselor Elem       | Ortiz, Leginia              | KH | Supplemental SPED          |
| Miller, Summer      | HS | Inst Leader Music           | Ortiz, Leginia              | KH | Volleyball A/C             |
| Miller, Summer      | HS | Music Orchestra Director    | Ortiz, Sahyra               | BJ | Bilingual, Level 2         |
| Miner, Amanda       | TE | Supplemental SPED           | Ortiz, Sahyra               | BJ | SAT Team Member            |
| Mitchell, Heather   | HG | Supplemental Overload       | Ortiz, Sahyra               | BJ | Supplemental - ESOL        |
| Moore, Mitchell     | HS | Football A/C Head           | Ortiz, Sahyra               | BJ | Teacher in Charge          |
| Moore, Mitchell     | HS | Golf Boys H/C               | Pahls, Laura                | AE | Autism Intervention Team   |
| Moquett, Katrina    | HS | Softball H/C                | Palmer, Anita               | JB | Lead Instr Fifth Grade     |
| Moquett, Katrina    | HS | Supplemental Overload       | Palmer, Anita               | JB | Sponsor Robotics           |
| Munoz, Juliana      | HG | Soccer Boys A/C             | Palmer, Anita               | JB | Student Council            |
| Munoz, Juliana      | HG | Volleyball A/C              | Partin, Ashley              | HS | Music Band Director Asst   |
| Murray, Wendy       | GE | SAT Team Member             | Partin, Jasper              | HS | Football 9th A/C           |
| Murray, Wendy       | GE | School Counselor Elem       | Partin, Ryan                | HS | Academy Leader             |
| Murray, Wendy       | GE | Teacher in Charge           | Partin, Ryan                | HS | Music Band Director        |
| Murrell, Donald     | HS | Inst Leader Ind Arts        | Perea, Gilbert              | SI | Supplemental SPED          |
| Murrell, Donald     | HS | Sponsor Skills USA          | Perez, Kevin                | HG | Football A/C               |
| Myatt, Kelly        | KH | Cross Country A/C           | Perez, Kevin                | HG | JLC Service & Drill (FA)   |
| Myatt, Kelly        | AC | SAT Team Member             | Perez, Kevin                | HG | JLC Service & Drill (SP)   |
| Myerhoff, Cassandra | SI | Music Vocal Director        | Perez, Kevin                | HS | Wrestling 9th H/C          |
| Myerhoff, Cassandra | SI | Supplemental Overload       | Perez-Cabrera, Jesyka       | AB | Bilingual, Level 2         |
| Myerhoff, Jeffery   | HG | Music Vocal Director        | Petersen, Keri              | JB | SAT Team Member            |
| Nelson, Brian       | HS | Sponsor Photographer        | Petersen, Keri              | JB | Teacher in Charge          |
| Nelson, Brian       | HS | Sponsor School Paper        | Pitts, Kellie               | FW | School Counselor Elem      |
| Nelson, Brian       | HS | Sponsor Yearbook            | Plude, Gregory              | HG | Sponsor Scholars Bowl Asst |
| Nelson, Darci       | VO | Supplemental SPED           | Plude, Rebecca              | GM | SAT Team Member            |
| Neufeld, Katy       | BJ | Lead Instr Fourth Grade     | Powers, Ashley              | JW | SAT Team Member            |
| Neufeld, Katy       | BJ | Sponsor Robotics            | Powers, Ashley              | JW | Supplemental - ESOL        |
| Newsome, Michelle   | HG | Cheer H/C - Fall            | Prieto, Carlos              | SI | Bilingual, Level 1         |
| Newsome, Michelle   | HG | Cheer H/C - Spring          | Quintanar, Maria            | AB | Bilingual, Level 1         |
| Newsome, Michelle   | HG | Cheer H/C - Winter          | Radke, Michael              | HG | Football A/C               |
| Nguyen, Hieu        | VO | Bilingual, Level 2          | Radke, Michael              | HG | Supplemental SPED          |
| Nguyen, Hieu        | VO | Supplemental SPED           | Radke, Michael              | HG | Track A/C                  |
| Nichols, Kip        | HS | Bowling H/C                 | Radke, Michael              | HG | Wrestling Girls H/C        |
| Nichols, Kip        | HS | Bowling H/C Unified         | Radke, Michael              | HG | Wrestling H/C              |
| Nichols, Kip        | HS | Supplemental SPED           | Ramirez, Alicia             | BJ | Supplemental SPED          |
| Nichols, Kristi     | GE | Supplemental Overload       | Ramirez, Michelle           | SI | Lead Instr Art             |
| Nichols, Kristi     | GE | Supplemental SPED           | Rapas, Marites              | HS | Supplemental SPED          |
| Niedomys, Elizabeth | HS | Academy Leader              | Rascon, Belinda             | AB | Bilingual, Level 2         |
| Niedomys, Elizabeth | HS | Forensics A/C               | Rassette, Pearl             | HG | SAT Team Member            |
| Niedomys, Elizabeth | HS | Inst Leader Soc Stud        | Ravichagua Varillas, Miriam | SI | Bilingual, Level 2         |
| Nordby, Kristi      | HG | SAT Team Member             | Reich, Paige                | HS | Sponsor Junior Class       |
| Nordby, Kristi      | HG | Supplemental - ESOL         | Reich, Paige                | HS | Sponsor Junior Class Asst  |
| Ochampaugh, Kevin   | AB | Music Vocal Director        | Reich, Paige                | HS | Supplemental Overload      |
| Olinger, Alexander  | HS | Bilingual, Level 2          | Reich, Paige                | HS | Volleyball A/C             |
| Olinger, Alexander  | HS | Sponsor Nat'l Honor Society | Reyes, Veronica             | BJ | Bilingual, Level 2         |
| Oman, Kathryn       | BJ | Music Vocal Director        | Rico, Arely                 | AB | Bilingual, Level 2         |
| Ortega, Cecilia     | GE | Supplemental Overload       | Rivas, Klelia               | SI | Bilingual, Level 2         |
| Ortega, Cecilia     | GE | Supplemental SPED           | Robinson, Jackie            | HG | SAT Team Member            |
| Ortiz, Anthony      | HS | Baseball H/C                | Rodriguez-Garcia, Rosa      | GE | Bilingual, Level 2         |
| Ortiz, Anthony      | HG | Football H/C                | Rodriguez-Garcia, Rosa      | GE | Supplemental Overload      |
| Ortiz, Laura        | HG | Bilingual, Level 2          | Rodriguez-Garcia, Rosa      | GE | Supplemental SPED          |
| Ortiz, Leginia      | KH | Inst Leader SPED            | Romero, Angelica            | ES | Lead Instr Kindergarten    |

|                        |    |                              |                        |    |                             |
|------------------------|----|------------------------------|------------------------|----|-----------------------------|
| Rotenberger, Haley     | HG | Music Orchestra Director     | Stucky, Sarah          | AC | Autism Intervention Team    |
| Rubio, Grecia          | KH | Bilingual, Level 2           | Stucky, Sarah          | HG | Soccer Girls A/C            |
| Rubio, Grecia          | KH | SAT Team Member              | Sullivan, Stephanie    | FW | SAT Team Member             |
| Rubio, Grecia          | KH | School Counselor MS          | Sullivan, Stephanie    | FW | Supplemental SPED           |
| Rude, Melany           | JW | Nat'l Board Certification    | Swedberg, Luke         | HS | Basketball Boys H/C         |
| Runnion, Garrett       | HS | Sponsor Robotics Asst        | Swedberg, Luke         | HS | Sponsor Stuco Asst          |
| Saddler, Jessica       | AB | LiM Stipend                  | Swedberg, Luke         | HS | Supplemental Overload       |
| Saddler, Jessica       | AB | School Counselor Elem        | Swedberg, Luke         | HS | Tennis Girls A/C            |
| Saddler, Jessica       | AB | Student Council              | Terpstra, Wendi        | HS | Inst Leader Lang Arts       |
| Saddler, Jessica       | AB | Teacher in Charge            | Terpstra, Wendi        | HS | Sponsor Nat'l Honor Society |
| Sanchez, Maribel       | HS | Bilingual, Level 2           | Terpstra, Wendi        | EC | Staff Development Council   |
| Sanders, Jennifer      | HS | Music Band Director Asst     | Terrazas, Sandra       | BJ | Bilingual, Level 2          |
| Sanders, Jennifer      | HS | Music Orchestra Dir. Asst    | Terrazas, Sandra       | BJ | Sponsor Robotics            |
| Sanders, Jennifer      | HS | Music Vocal Director Asst    | Terrazas-Leyva, Brenda | GE | Supplemental Overload       |
| Sanders, Sara          | FW | Lead Instr Second Grade      | Terrazas-Leyva, Brenda | GE | Supplemental SPED           |
| Santos, Maria          | HS | Bilingual, Level 2           | Thiesen, Andrew        | HS | Music Band Director Asst    |
| Scheffer, Chelsea      | EC | Supplemental IEP Trainers    | Thomas, Kayla          | GE | Supplemental Overload       |
| Schnaithman, Jamie     | GE | Supplemental Overload        | Thomas, Kayla          | GE | Supplemental SPED           |
| Schnaithman, Jamie     | GE | Supplemental SPED            | Thompson, Kelsey       | AB | Nat'l Board Certification   |
| Schneider, Jane        | HS | Academy Leader               | Thompson, Michelle     | ST | Lead Instr Sixth Grade      |
| Schneider, Jane        | HS | Inst Leader PE               | Thompson, Michelle     | ST | SAT Team Member             |
| Schneider, Jane        | HS | Sponsor Senior Class         | Thon, Kristen          | HG | School Psych Coordinator    |
| Schneider, Jane        | HS | Sponsor Stuco                | Thornburg, Julia       | GW | Supplemental - ESOL         |
| Sekavec, Dale          | HS | Supplemental SPED            | Tidwell, Russell       | HS | Debate H/C                  |
| Selvas, Angelica       | GM | Bilingual, Level 2           | Tidwell, Russell       | HS | Forensics H/C               |
| Shannon, Kelsi         | GW | SAT Team Member              | Tonche, Anabel         | HS | Bilingual, Level 2          |
| Shannon, Kelsi         | GW | School Counselor Elem        | Tonche, Anabel         | HS | Inst Leader World Lang      |
| Shoffner, Katelyn      | GW | Student Council              | Tonche, Anabel         | HS | Sponsor HALO                |
| Shrimplin, Breckan     | GE | SAT Team Member              | Valerio, Isidro        | AB | Bilingual, Level 2          |
| Shrimplin, Breckan     | EC | Supplemental IEP Trainers    | Valerio, Judith        | GE | Bilingual, Level 2          |
| Shrimplin, Breckan     | GE | Supplemental SPED            | Valerio, Judith        | GE | Supplemental Overload       |
| Skinner, Cheston       | HS | Football A/C                 | Valerio, Judith        | GE | Supplemental SPED           |
| Skinner, Cheston       | HS | Track A/C                    | Valles, Juliana        | GE | Bilingual, Level 2          |
| Sleep, Randall         | KH | Inst Leader Career Tech/Life | Valles, Juliana        | GE | Supplemental Overload       |
| Sleep, Randall         | KH | JLC Service & Drill (FA)     | Valles, Juliana        | GE | Supplemental SPED           |
| Sleep, Randall         | KH | JLC Service & Drill (SP)     | Van Savage, Mark       | HS | Drama A/C                   |
| Sleep, Randall         | KH | Track A/C                    | Vargas, Jodi           | HS | Golf Girls A/C              |
| Sleep, Randall         | KH | Volleyball A/C               | Vargas, Jodi           | HS | Inst Leader Soc Stud        |
| Smith, Lori            | SI | Supplemental SPED            | Vega, Rocio            | AE | Bilingual, Level 1          |
| Smithson, Norman       | HS | Supplemental Overload        | Velander, Eric         | HS | Sponsor BBS                 |
| Solis, Anne            | HS | Bilingual, Level 2           | Vera, Lupe             | BJ | Bilingual, Level 2          |
| Solis, Maria           | FW | Bilingual, Level 2           | Veyza, Viky            | VO | SAT Team Member             |
| Sotelo, Caitlin        | TE | Autism Intervention Team     | Veyza, Viky            | VO | Teacher in Charge           |
| Sotelo, Caitlin        | TE | Supplemental Overload        | Vicente-Ramos, Juan    | HS | Soccer Boys A/C             |
| Sotelo, Caitlin        | TE | Supplemental SPED            | Vicente-Ramos, Juan    | HS | Soccer Girls A/C            |
| Sotelo-Serrano, Lupita | JW | Bilingual, Level 2           | Vigil, Amber           | PL | Sponsor Robotics            |
| Sotelo-Serrano, Lupita | JW | School Counselor Elem        | Villa, Maricela        | PL | School Counselor Elem       |
| Soto, Rhonda           | ST | Teacher in Charge            | Vital Caro, Jose       | HS | Bilingual, Level 2          |
| Stephens, Donna        | GW | Music Vocal Director         | Vital Caro, Jose       | HS | Soccer Boys H/C             |
| Stoppkotte, Ariel      | ST | SAT Team Member              | Vital Caro, Jose       | HS | Soccer Girls H/C            |
| Strecker, Janna        | VO | Lead Instr Interventionist   | Wadel, Tessa           | SI | SAT Team Member             |
| Strecker, Janna        | VO | SAT Team Member              | Wadel, Tessa           | SI | Teacher in Charge           |
| Strecker, Janna        | EC | Staff Development Council    | Waller, Jacob          | HG | Wrestling A/C               |
| Strecker, Janna        | VO | Teacher in Charge            | Walsh, Laura           | ST | SAT Team Member             |
| Strecker, Kristie      | JW | SAT Team Member              | Walsh, Laura           | EC | Staff Development Council   |
| Strecker, Kristie      | JW | Supplemental SPED            | Waltz, Candace         | HS | Inst Leader Art             |

|                    |    |                       |                    |    |                           |
|--------------------|----|-----------------------|--------------------|----|---------------------------|
| Watson, Hillary    | HS | Dance Team H/C        | Wise, Sarah        | KH | Nat'l Board Certification |
| Watson, Hillary    | HS | Inst Leader Library   | Wise, Sarah        | KH | SAT Team Member           |
| Weaver, Tammi      | KH | Inst Leader PE/Health | Woods, Theresia    | VO | Supplemental SPED         |
| Weaver, Tammi      | KH | SAT Team Member       | York, Tara         | ES | Nat'l Board Certification |
| Wehkamp, Skyla     | VO | SAT Team Member       | Younkman, Kristina | AC | LiM Stipend               |
| Whitley, Christina | AC | Bilingual, Level 2    | Younkman, Kristina | AC | SAT Team Member           |
| Whitley, Christina | AC | SAT Team Member       | Younkman, Kristina | AC | School Counselor HS       |
| Wick, Stephanie    | HS | Cheer Sponsor JV      | Younkman, Kristina | AC | Teacher in Charge         |
| Wise, Sarah        | KH | Inst Leader Lang Arts |                    |    |                           |

**OTHER:**

Notice of personnel action for the following rule 10 coach assignments:

|                     |    |                           |                      |    |                         |
|---------------------|----|---------------------------|----------------------|----|-------------------------|
| Arteaga, David      | HS | Football 9th A/C          | Padilla, Victoria    | HG | Soccer Boys A/C         |
| Banuelos, Cristina  | HS | Soccer Girls A/C          | Powell, Abigail      | HG | Volleyball H/C          |
| Brunson, Griffin    | HS | Baseball A/C              | Ptacek, Brooke       | HG | Wrestling Girls A/C     |
| Calderon, Anthony   | HS | Wrestling Girls A/C-Head  | Ptacek, Scott        | HG | Basketball Boys A/C     |
| Castro, Shania      | KH | Volleyball A/C            | Ptacek, Scott        | HG | Basketball Girls A/C    |
| Christman, Sandra   | FW | Sponsor Robotics          | Ptacek, Scott        | HG | Football A/C            |
| Covington, Cirston  | HS | Basketball Girls 9th H/C  | Resendiz, Dionicio   | HS | Music Drum Line         |
| Covington, Cirston  | HS | Football A/C              | Rojas, Dillon        | KH | Basketball Boys H/C     |
| Covington, Cirston  | HS | Track A/C                 | Rojas, Dillon        | KH | Basketball Girls H/C    |
| Cruz, Erica         | VO | Student Council           | Rojas, Dillon        | KH | Football A/C            |
| Drubinskiy, Yuriy   | HS | Sponsor Robotics Coord    | Rojas, Dillon        | KH | Track A/C               |
| Escobedo, Albert    | HS | Soccer Boys A/C           | Rowland, Aric        | HS | Baseball A/C            |
| Faurot, Terren      | HS | Track A/C                 | Schafer, Erika       | HS | Swim Boys A/C           |
| Fears, Kaitlynn     | HS | Basketball Girls 9th A/C  | Schafer, Erika       | HS | Swim Girls A/C          |
| Gonzales, Manuel    | KH | Basketball Boys A/C       | Schafer, Erika       | HG | Volleyball A/C          |
| Gonzalez, Aileen    | HS | Basketball Girls A/C      | Schiffelbein, Tucker | HS | Musical Music Dir. Asst |
| Gurrola, Evan       | HG | Cross Country A/C         | Schiffelbein, Tucker | KH | Soccer Boys A/C         |
| Gurrola, Evan       | HG | Track A/C                 | Schiffelbein, Tucker | KH | Sponsor Robotics        |
| Guzman, Manuel      | KH | Football A/C              | Schiffelbein, Tucker | KH | Sponsor Yearbook        |
| Harper, Talon       | HS | Cheer Coordinator         | Schmidt, Scott       | KH | Basketball Girls A/C    |
| Harper, Talon       | HS | Cheer Sponsor Basketball  | Schmidt, Scott       | KH | Football A/C            |
| Harper, Talon       | HS | Cheer Sponsor Football    | Stepp, Aleisha       | HS | Swim Boys H/C           |
| Hernandez, Valentin | GM | Sponsor Robotics          | Suderman, Cherlyn    | SI | Student Council         |
| Holliday, Blair     | HG | Basketball Girls A/C      | Swedberg, Jaymie     | HS | Basketball Girls A/C    |
| Jimenez, Laura      | HG | Soccer Girls H/C          | Taylor, Jayce        | KH | Basketball Boys A/C     |
| King, Loretta       | ES | Music Sign Choir Director | Taylor, Jayce        | KH | Basketball Girls A/C    |
| Kyaw, Fidelix       | HS | Tennis Boys A/C           | Venable, Stormy      | HG | Cheer A/C - Fall        |
| Lamb, Cherri        | KH | Volleyball A/C            | Venable, Stormy      | HG | Cheer A/C - Spring      |
| Lamb, Yolanda       | KH | Wrestling Girls A/C       | Venable, Stormy      | HG | Cheer A/C - Winter      |
| Luquin, Carlos      | HS | Soccer Boys A/C           | Venable, Stormy      | ST | Student Council         |
| Miller, Bryant      | HS | Basketball Boys 9th A/C   | Vigil, Manuela       | GW | Student Council         |
| Miller, Matthew     | HS | Basketball Boys A/C       | Waugh, Trace         | FW | Sponsor Robotics        |
| Miller, Matthew     | KH | Football H/C              | Wickwar, Amy         | HS | Volleyball A/C          |
| Mora, Kaytlynn      | HS | Sponsor Flag Team         | Winters, Ashley      | HS | Cross Country A/C       |
| Niedomys, Mark      | HS | Debate A/C                | Wise, Michael        | HG | Sponsor Robotics        |
| Ojeda, Melvi        | HG | Soccer Girls A/C          | Zapata, Ashley       | AC | Sponsor Stuco           |
| Orosco, Evelyn      | KH | Soccer Girls A/C          | Zapata, Eric         | HS | Baseball A/C            |
| Padilla, Victoria   | HG | Basketball Boys A/C       | Zapata, Eric         | HG | Football A/C            |
| Padilla, Victoria   | HG | Basketball Girls A/C      | Zoschke, Andrew      | HS | Musical Accompanist     |

BOARD OF EDUCATION  
**Classified Personnel Actions**

October 7, 2024

| <b>RETIREMENTS</b> | <b>POSITION</b>             | <b>BUILDING</b>            | <b>DATE</b> |
|--------------------|-----------------------------|----------------------------|-------------|
| Kerri R. Hernandez | Software Support Specialist | Educational Support Center | 10/31/24    |

| <b>TERMINATIONS</b> | <b>POSITION</b> | <b>BUILDING</b>                   | <b>DATE</b> |
|---------------------|-----------------|-----------------------------------|-------------|
| Alberto Castillo    | Custodian II    | Gertrude Walker Elementary School | 9/30/24     |

| <b>RESIGNATIONS</b>         | <b>POSITION</b>                       | <b>BUILDING</b>                   | <b>DATE</b> |
|-----------------------------|---------------------------------------|-----------------------------------|-------------|
| Anahi Aguilar               | Paraprofessional I                    | Florence Wilson Elementary School | 9/24/24     |
| Maria Isabel Salazar Garcia | Nutrition Assistant I                 | Garden City High School           | 9/27/24     |
| Emery La Way                | Special Education Paraprofessional II | Alta Brown Elementary School      | 9/27/24     |

| <b>ASSIGNMENTS</b> | <b>POSITION</b>                       | <b>BUILDING</b>                  | <b>DATE</b> |
|--------------------|---------------------------------------|----------------------------------|-------------|
| Alexis Rose Garcia | Special Education Paraprofessional II | Alta Brown Elementary School     | 10/7/24     |
| Jesse Garcia       | Substitute Bus Driver                 | Transportation                   | 10/2/24     |
| Janet A. Santana   | Special Education Paraprofessional II | Alta Brown Elementary School     | 9/30/24     |
| Isabel Soto        | Special Education Paraprofessional II | Victor Ornelas Elementary School | 10/1/24     |

| <b>TRANSFERS</b>            | <b>FROM</b>   | <b>TO</b>   | <b>DATE</b> |
|-----------------------------|---|---|-------------|
| Albertina Acosta Armendariz | Sub Custodian: Plant Facilities   | Custodian I: Garfield Early Childhood Center                | 9/26/24     |
| Cindy K. Fowler             | Paraprofessional I: Charles O. Stones Intermediate Center                 | Paraprofessional II: Bernadine Sitts Intermediate Center    | 9/30/24     |
| Ana Karen Hernandez Romero  | Sub Custodian: Plant Facilities   | Custodian I: Garden City High School                        | 10/1/24     |
| Martin Miranda Gomez        | Sub Custodian: Plant Facilities   | Custodian I: Garden City High School                        | 10/1/24     |
| Diana Noemi Olivares        | Special Education Paraprofessional I: Bernadine Sitts Intermediate Center | Paraprofessional I ESL: Bernadine Sitts Intermediate Center | 8/9/24      |
| Samantha Perez-Mairena      | Special Education Paraprofessional II:                                    | Special Education Paraprofessional I:                       | 9/30/24     |

|                            |   |   |         |
|----------------------------|---|---|---------|
| Maria Angeles Sanchez-Alba | Garfield Early Childhood Center<br>0.5 Office Assistant II:<br>Educational Support Center | Garfield Early Childhood Center<br>Office Assistant II:<br>Educational Support Center | 10/1/24 |
|----------------------------|---|---|---------|

**OTHER:**

Andrea Baker, Principal of Garfield Early Childhood Center: PAT program has been approved for an additional PAT Educator at Garfield Early Childhood Center.

BOARD OF EDUCATION  
**Classified Personnel Actions Addendum**

October 7, 2024

| <b>TERMINATIONS</b> | <b>POSITION</b> | <b>BUILDING</b> | <b>DATE</b> |
|---------------------|-----------------|-----------------|-------------|
| Aidan J. Sparks     | Sub Bus Driver  | Transportation  | 9/23/24     |

| <b>ASSIGNMENTS</b>      | <b>POSITION</b>                          | <b>BUILDING</b>                          | <b>DATE</b> |
|-------------------------|--|--|-------------|
| Esmeralda J. Carrillo   | Special Education<br>Paraprofessional I  | Abe Hubert Elementary<br>School          | 10/7/24     |
| Ian B. Olomon           | Small Fleet Driver                       | Transportation                           | 10/7/24     |
| Liliam Perez<br>Sanchez | Sub Nutrition                            | Abe Hubert Elementary<br>School          | 10/7/24     |
| Katina R. Strickland    | Special Education<br>Paraprofessional II | Charles O. Stones<br>Intermediate Center | 10/7/24     |

| <b>TRANSFERS</b> | <b>FROM</b>   | <b>TO</b>  | <b>DATE</b> |
|------------------|---|--|-------------|
| Shania Castro    | Paraprofessional I:<br>Kenneth Henderson<br>Middle School | Special Education<br>Paraprofessional II:<br>Kenneth Henderson | 8/15/24     |

**OTHER:**

Michael Burns, Director of Transportation, is requesting approval of a Temporary Transportation Driver Agreement with Ian B. Olomon.

Brandon Anderson, Director of Plant Facilities, is requesting to convert the Licensed Electrician and HVAC Journeyman Grade 33 to 2 HVAC Specialist Grade 14. Updated job description attached.

|             |                              |              |            |
|-------------|------------------------------|--------------|------------|
| Job Title:  | HVAC Specialist              | Job Grade:   | 14         |
| Department: | Plant Facilities             | FLSA Status: | Non-Exempt |
| Reports To: | Director of Plant Facilities |              |            |

### Job Purpose and Objectives

The job of HVAC Specialist is to help maintain HVAC systems and repair mechanical issues associated with facility maintenance systems.

### Responsibilities

Responsibilities include: working under direct supervision using standardized procedures; providing information and/or advising others; operating within a defined budget. Utilization of some resources from other work units may be required to perform the job's functions. There is a continual opportunity to have some impact on the organization's services.

### Job Competencies

**Essential Functions** include the following.

- Diagnoses and troubleshoots heating and ventilation equipment, pumps, fans, chillers, boilers, dryers, compressors, and other mechanical equipment as necessary.
- Utilizes strong mechanical and electrical skills in order to complete assignments.
- Responds and provides service and feedback on all work orders while assuring compliance to codes, regulations, and industry standards.
- Under general supervision, performs tasks that reflect substantial variety and complexity. Relies on experience and judgement to accomplish goals.
- Understands and complies with all safety rules and requirements.
- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.
- Knowledge and/or training in building automation controls.
- Possess strong mechanical/electrical aptitude and desire to learn and understand and apply basic theory of refrigeration systems.
- Ability to read and understand repair manuals, specifications, drawings, and schematic diagrams.
- Ability to analyze problems, recommend solutions, and initiates repairs.
- Self-motivated with excellent time management skills.
- Attention to detail and excellent follow up skills.
- Excellent verbal and written communication skills in English.
- Friendly, cooperative, customer service-minded attitude; team player.
- Apply proper safety practices and follow procedures while performing maintenance tasks.
- Attends scheduled district and department meetings.

### Position Requirements

**Experience:** Job related experience is desired.

**Education:** High school diploma or equivalent.

**Certifications and Licenses:** Valid Commercial Driver's License & Evidence of Insurability

**Clearances:** Kansas Certification of Health, Criminal Fingerprint/Background Clearance

**KNOWLEDGE** is required to perform basic math, including calculations using fractions, percents, and/or ratios; understand written procedures, write routine documents, and speak clearly; and solve practical problems. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: basic computer use; basic vehicle maintenance; and District safety practices and procedures.

**SKILLS** are required to perform multiple tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: adhering to safety practices; operating equipment used in warehouse operations; operating standard office equipment including pertinent software applications; and preparing and maintaining accurate records.

**ABILITY** is required to schedule activities; gather and/or collate data; and use job-related equipment. Flexibility is required to work with others; work with data utilizing specific, defined processes; and operate equipment using standardized methods. Ability is also required to work with a wide diversity of individuals; work with a variety of data; and utilize a variety of job-related equipment. Some problem solving may be required to identify issues and select action plans. Problem solving with data may require independent interpretation; and problem solving with equipment is limited to moderate. Specific ability based competencies required to satisfactorily perform the functions of the job include: communicating with

diverse groups; meeting deadlines and schedules; setting priorities; working as part of a team; physical stamina; and reading, writing and communicating clearly in English.

**Work Environment and Physical Demands**

The usual and customary methods of performing the job's functions require the following physical demands: significant lifting, carrying, pushing, and/or pulling, frequent climbing and balancing, frequent stooping, kneeling, crouching, and/or crawling and significant fine finger dexterity. Generally the job requires 30% sitting, 30% walking, and 40% standing. The job is performed under minimal temperature variations and under conditions with some exposure to risk of injury and/or illness.

**Acknowledgement:**

*This job description was reviewed with me and I understand that nothing in this job description restricts the organization's right to assign, reassign or eliminate duties and responsibilities to this job at any time. This job description reflects the organization's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. This job description is not intended as a contract of employment, nor to be construed as a guarantee of employment for any specific period of time or any specific type of work. I agree and acknowledge that my employment is "at will" and can be terminated, with or without cause or notice, at any time by the organization or myself.*

|                         |           |      |
|-------------------------|-----------|------|
| Employee Name (Print)   | Signature | Date |
| Department Head (Print) | Signature | Date |
| Human Resources (Print) | Signature | Date |

| Revision History |                 |      |                            |
|------------------|-----------------|------|----------------------------|
| Revision #       | Revision Author | Date | Description of Revision(s) |
| .00              |                 |      |                            |
| .01              |                 |      |                            |
| .02              |                 |      |                            |
| .03              |                 |      |                            |
| .04              |                 |      |                            |
| .05              |                 |      |                            |



REMIT TO:  
 Franklin Covey Client Sales, Inc.  
 PO Box 25127  
 Salt Lake City UT  
 84125-0127  
 United States  
 888-740-1776

Invoice #: S100051170  
 Invoice Date: 6/30/2024  
 Customer #: 400015525  
 P.O. #:  
 Payment Terms: Net30  
 Page #: 1 of 1

BILL TO:  
 Colleen Drees  
 Garden City Public Schools  
 1205 Fleming St  
 Garden City, KS 67846-4751  
 United States

SHIP TO:  
 Colleen Drees  
 Garden City Public Schools  
 1205 A St  
 Garden City, KS 67846-4314  
 United States

Federal ID # 87-0561601

Dun & Bradstreet # 01-229-0503

| Invoice #  | Quantity | Part #     | Reference # | Description  | Unit Price | Extended Price |
|------------|----------|------------|-------------|--|------------|----------------|
| IS10726504 | 1        |            |             | Membership per Student                                       | 3,553.00   | 3,553.00       |
| IS10726774 | 1        |            |             | Membership per Student                                       | 4,180.00   | 4,180.00       |
| IS10726775 | 1        |            |             | Membership per Student                                       | 1,504.80   | 1,504.80       |
| IS10726776 | 1        |            |             | Membership per Student                                       | 1,672.00   | 1,672.00       |
| IS10726777 | 1        |            |             | Membership per Student                                       | 2,090.00   | 2,090.00       |
| IS10726778 | 1        |            |             | Membership per Student                                       | 3,500.75   | 3,500.75       |
| IS10726779 | 1        |            |             | Membership per Student                                       | 3,135.00   | 3,135.00       |
| IS10726788 | 1        |            |             | Membership per Student                                       | 1,118.15   | 1,118.15       |
| IS10726789 | 1        |            |             | Membership per Student                                       | 1,881.00   | 1,881.00       |
| IS10726790 | 1        |            |             | Membership per Student                                       | 3,918.75   | 3,918.75       |
| IS10726791 | 1        |            |             | Membership per Student                                       | 2,069.10   | 2,069.10       |
| IS10726823 | 1        |            |             | District Partnership: Leader in Me Online District+          | 1,197.00   | 1,197.00       |
|            | 1        | DISTRICT2  |             | District Partnership: District Alignment Session             | 3,078.00   | 3,078.00       |
| IS10776256 | 1        | LIM3DCC3   |             | Core 3 Certification and Development Six 1-Hour Coaching Ses | 3,078.00   | 3,078.00       |
|            | 3        | LIM4ADCD3  |             | Core 3 Certification and Development                         | 3,078.00   | 9,234.00       |
|            | 3        | LIM4DC1C1S |             | Add On 1-3 District Coach Implementation Coaching Subscripti | 3,078.00   | 9,234.00       |
| IS10785835 | 8        | 78516      |             | bundle 4.2 - Josh Guymon                                     | 171.00     | 1,368.00       |
|            | 1        | S&H        |             | Shipping and Handling  |            | 0.00           |

Total Charges: 55,811.55

Tax: 0.00

Credits: 0.00

**Amount Due: USD 55,811.55**

Your Client-Service Coordinator: Sasha Albrecht Phone:  
 Billing Inquiries: (888)740-1776 / ARHelp@FranklinCovey.com

Email: sasha.albrecht@franklincovey.com  
 Remittance to: Epayments@FranklinCovey.com

## MEMORANDUM

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Jessica Nothern, Chief Financial Officer  
**DATE:** October 7, 2024  
**RE:** Purchase of Route Buses

---

### **ISSUE:**

The Board of Education is asked to approve the bid for 4 route buses from American Bus Sales.

### **BACKGROUND:**

We accepted bids for the purchase of 4 route buses. We received 2 bids for consideration. One company bid 4 2026 buses and American Bus Sales submitted 4 2023 buses. These buses meet all of our bid specs, including the maximum of 35,000 miles. Shane feels these year-old buses will be a great addition to our fleet. The savings between the 2 bids is nearly \$200,000.

### **ALTERNATIVES:**

No other alternatives applicable.

### **RECOMMENDATION:**

1. Approve the bid from American Bus Sales
2. Deny the bid
3. Rebid the purchase

### **FISCAL NOTE:**

This purchase has been budgeted for this fiscal year from the following account:

016 E 2700 20 0000 055 00 730      Purchase of Buses

Adequate balances remaining for this purchase.

Total - \$461,200.00

### **ATTACHMENTS:**

American Bus Sales Bid



October 4th, 2024

First, I would like to thank you for giving American Bus Sales the opportunity to bid equipment for Garden City USD 457. As American Bus Sales, LLC moves into the future we would consider it a privilege to earn your business and become your preferred transportation partner. American Bus Sales has been a leader and innovator in the transportation industry for over 20 years. As the climate has changed rapidly within this industry, our company's innovation along with a dedicated team has allowed us to maintain the quality of products and services our customers desire. Below I have listed individual highlights with each bus including warranties. Your consideration of our bid proposal is greatly appreciated.

**Terms and Conditions:**

- Completely serviced - lube, oil and filters
- No rips or tears in upholstery
- Washed and Detailed
- Wheels and bumper painted
- 105 Point mechanical inspection
- Tires and brakes 70% or better
- Lettering to include School Name and Bus Number
- White Roof
- Kansas inspection with mechanic's letter
- 90-day bumper to bumper warranty
- Remaining Manufacture Warranty

Thank you again for considering American Bus Sales as your preferred transportation partner.

**Raymond Wakefield / GV**

**American Bus Sales**

*(866) 574-9970: Office Ext: 105*

*(918) 724-7442: Cell*

[raymond@americanbus.us](mailto:raymond@americanbus.us)

[www.americanbussales.net](http://www.americanbussales.net)



**USD 457  
1205 Fleming Street  
Garden City, KS 67846**

**Specifications and equipment for:** Four (4) 78-84 passenger route buses Bluebird All-American

New or used buses, used must be 2022 or newer and below 35,000 miles (used buses are our preferred option).

**Notes:** Any deviations from stated specifications **MUST** be noted for bid to be valid.

**Minimum** - is the least acceptable requirement for that item

**Required** - any deviation must be noted

**Requested Specifications**

- Route buses: Air Brakes. Allison Transmission. Cummins Engine. Front engine only. Diesel Bluebird AA. 78-84 Passengers.

Air door entrance door (Meets)

Dark color flooring (Meets)

Dark color seat covers (Meets)

2 under seat heaters for 78-84 passenger bus (Meets)

11R22.5 Tire size for 78-84 passenger All American buses (Meets)

REI camera system included – 4 camera system (Meets)

Exhaust out the side not the rear bumper (Meets)

6.7 Diesel engine in All American (Meets)

Air ride driver seat (Meets)

Air horn (Meets)



American Bus Sales, LLC  
 Collinsville, Oklahoma 74021  
 Phone: 866-574-9970 · 918-205-5000 · Fax: 918-205-5009  
 www.americanbussales.net

Date:  
 Garden City USD 457  
 Attn: Shane Burns  
 1205 Fleming  
 Garden City, KS 67846  
 Email: mburns@gckschools.com  
 Phone: (620) 805-8751

## 2023 Blue Bird FE 78 Passenger – 6 Available

|  |                             |                            |                  |                  |              |
|--|-----------------------------|----------------------------|------------------|------------------|--------------|
| <b>Unit #:</b>   | 4461-4466                   | <b>Mileage:</b>            | Less than 35,000 | <b>Capacity:</b> | 77 Passenger |
| <b>Year:</b>   | 2023                        | <b>Make:</b>               | Blue Bird        | <b>Model:</b>    | FE           |
| <b>Engine:</b>   | 6.7L Cummins (Gov @ 75 mph) | <b>Transmission Model:</b> | A2500 Automatic  | <b>Brakes:</b>   | Air          |
| <b>Warranty:</b> 90-day bumper to bumper warranty & Remaining Manufacture warranty |                             |                            |                  |                  |              |

|                            |   |                        |   |   |   |
|----------------------------|---|------------------------|---|---|---|
| <b>Length:</b>             | 40 Foot   | <b>Exterior Color:</b> | Yellow with white roof  | <b>Interior Color:</b>  | Brown fire block upholstery                       |
| <b>Wheels:</b>             | Powder coated black wheels  | <b>Driver's Seat:</b>  | Air w/armrest   | <b>Interior Options:</b>  | Full acoustic headliner, Noise Suppression Switch |
| <b>Fuel Tank Capacity:</b> | 100 Gallon  | <b>Seating Style:</b>  | Bench Seats   | <b>Heaters:</b>   | Driver's: 12K, Left front 50K, Left Rear 80K      |
| <b>Storage:</b>            | Accessory compartment over windshield, (2) 8' underbody storage boxes   | <b>Entrance Door:</b>  | Air   | <b>Technology:</b>  | AM/FM/ MP3 Radio, REI 4 camera system             |
| <b>Chassis Options:</b>    | 11R22.5 Tires, 12V power outlet, 240-amp Alternator, Bendix air dryer AD-9, Engine block heater Cruise control, Air horn, Daytime running lights, Mud flaps, Tow hooks, Side Exhaust, hooded 8-ways, Battery disconnect switch, Adjustable pedals | <b>Body Options:</b>   | 2 roof hatches, 4 push-out windows, 5/8" Treated plywood floor, Dark floor covering, 77" Headroom, Heated & Power Rearview Mirrors, LED light package, Vandal lock, post trip monitor, Strobe light, Tinted windows | <b>Extended Power Train Warranty:</b><br><b>Engine, Trans., Turbo, Engine fuel injectors, water pump, fuel pump &amp; ECM</b><br>36-month/Unlimited miles: \$3,750.00<br>60-month/Unlimited miles: \$4,900.00<br>Work done by local licensed mechanic |   |

| <b>Your buses Will Include:</b> |   |
|---------------------------------|---|
| 1.                              | Completely serviced - lube, oil and filters     |
| 2.                              | No rips or tears in upholstery                  |
| 3.                              | Washed and Detailed                             |
| 4.                              | Wheels and bumper painted                       |
| 5.                              | 105 Point mechanical inspection                 |
| 6.                              | Tires and brakes 70% or better                  |
| 7.                              | Lettering to include School Name and Bus Number |
| 8.                              | White Roof                                      |
| 9.                              | Kansas inspection with mechanic's letter        |

| Item   | Qty | Price(each)  | Total               |
|--|-----|--------------|---------------------|
| 2023 Blue Bird FE 77 Passenger               | 4   | \$115,300.00 | \$461,200.00        |
| <b>Total Price Delivered Garden City, KS</b> |     |              | <b>\$461,200.00</b> |

Prepared By: Raymond Wakefield | raymond@americanbus.us | O: (866)574-9970 x105 | C: (918) 724-7442

---

# Garden City



U.S.D. #457

---

# Public Schools

Business Office

September 25th, 2024

The Board of Education, Unified School District #457, is requesting bids for **Four (4) Route Buses**. Bids must be mailed, emailed, or delivered to the office of the Financial Officer **by 2:00PM Friday October 4th, 2024**, and will be publicly opened at that time. Board action will be taken on **Monday, October 7th, 2024** at the regular school board meeting. A bid specification sheet is attached and the following conditions apply:

- Pricing shall be FOB Garden City, KS.
- Award will be all to ONE vendor.
- The District reserves the right to reject any or all bids, to waive any informalities, irregularities or technical defects in bids, and unless otherwise specified by the District to accept any item or groups of items in the bid, as may be in the best interest of the District.
- Time (days, weeks, etc.) required for delivery is a significant consideration with respect to this award process. The time required for delivery must be indicated in the space provided or your bid may be found non-responsive and may not be considered.
- Bid shall include copies of pertinent warranty information pertaining to the product offered. The bidder agrees that equipment furnished under any resultant purchase order issued by Garden City Kansas Public Schools shall be covered by commercial warranties the contractor gives to any customer for such supplies. All warranty information and certificates shall be furnished and become the property of the District upon delivery and acceptance of said items and/or the contractor must honor services and all rights and remedies stated in the warranties.
- All items are new manufacture unless otherwise specifically stated in this bid.
- All installations will be warrantied for a year beyond substantial completion.
- All products must have passed the first line quality standard as set by the manufacturer and no seconds, blemished articles or items having defective workmanship are included.
- Bidder shall notify the District immediately of any changes to specifications made by the manufacturer for the equipment listed.
- Bid may not be considered if a service charge, minimum dollar or minimum quantity order is applied.
- Bidder shall acknowledge all addenda for this bid and include the form acknowledgements with their bid.
- Bids are to be sealed and marked "**BID – Route Buses**".

**Bids are to be sent to:**

Jessica Nothern, Financial Officer  
USD 457  
1205 Fleming  
Garden City, KS 67846

**OR** [jnothern@gckschools.com](mailto:jnothern@gckschools.com)

If you should have any questions regarding this bid or the specifications, please contact me.

Best regards,

*Jessica Nothern*

---

# Garden City



U.S.D. #457

# Public Schools

---

Business Office

## BID SPECIFICATIONS

**Specifications:** The Following specifications are to serve as the minimum requirements for this solicitation, and should not be construed to exclude any other brand or model. Feel free to quote a comparable model/brand.

**\*\*Please see attached specification sheet for additional details.**



## BID FORM

By signing this bid form, the vendor certifies the equipment being offered meets or exceeds all requirements and conditions of the bid, special provisions and specifications. In compliance with the above and subject to all the conditions hereof, the undersigned offers and agrees to furnish all items upon which prices are quoted, at the price set opposite each item.

The undersigned certifies that no Federal, State, County or Municipal tax is included in the quoted prices and that none will be added. Public schools are EXEMPT. Exemption certificates will be provided upon request.

**Pricing** (*Unit Cost Including All Options and Less any Applicable Incentives*)

**Vendor Name:** American Bus Sales

**Route Buses** Four (4) Route Buses \$461,200.00

**How long to receive these :** Before the start of 2025 school year

WE HEARBY AGREE TO FURNISH THE ITEMS ON WHICH PRICES ARE QUOTED ABOVE IN ACCORDANCE WITH ALL TERMS AND CONDITIONS PREVIOUSLY LISTED AND ANY ATTACHED SPECIFICATIONS.

Signature: Raymond Wakefield Date: 10-04-2024

Printed Name: Raymond Wakefield Title: VP of Sales

Email: Raymond@americanbus.us

Addenda to Bid (Y/N) Y

The undersigned bidder does, by their signature below, agree that they received the addenda; that they understand the content of the addenda and shall comply with all of the conditions of the addenda specified.

Bidders Signature: Raymond Wakefield Addenda # \_\_\_\_\_ Date 9-24-2024



## BID FORM

BIDDER IS AN INDIVIDUAL-

Name of Individual:

Name of Business:

Mailing Address:

Business Phone No.:

Business Fax No.:

---

---

---

---

---

BIDDER IS A PARTNERSHIP-

Name of Partnership:

Names of Principal Partners:

Mailing Address:

Business Phone No.:

Business Fax No.:

The full names of all partners:

American Bus Sales

George Lewis, Jason Lustig

12802 N. 103<sup>rd</sup> E. Ave, Collinsville, OK 74021

1-866-574-9970

918-205-5009

Geroge Morris Lewis, Jason Edward Lustig

BIDDER IS A CORPORATION-

Full Corporation Name:

State of Incorporation:

Mailing Address:

Business Phone No.:

Business Fax No.:

Name & Address of Resident Agent:

---

---

---

---

---

---

---



## ATTACHMENT A-USD 457 STANDARD TERMS AND CONDITIONS

1. **SCOPE:** The following terms and conditions shall prevail unless otherwise modified by the District within this bid document. The District reserves the right to reject any bid which takes exception to these terms and conditions.
2. **DEFINITIONS AS USED HEREIN:**
  - a. The term "bid request" means a solicitation of a formal sealed bid.
  - b. The term "bid" means the price offered by the bidder.
  - c. The term "bidder" means the offeror or vendor.
  - d. The term "District" means Unified School District No. 457.
  - e. The term "Board of Education" or "BOE" means the governing body of Unified School District No. 457.
3. **COMPLETING BID:** Bids must be submitted ONLY on the form provided in this bid document. All information must be legible. Any and all corrections and /or erasures must be initialed. Each bid sheet must be signed by the authorized bidder and required information must be provided.
4. **CONFIDENTIALITY OF BID INFORMATION:** Each bid must be sealed and submitted in or under cover of the enclosed envelope to provide confidentiality of the bid information prior to the bid opening. Supporting documents and/or descriptive literature may be submitted with the bid or in a separate envelope marked "Literature for Bid (Number)." Do NOT indicate bid prices on literature. All bids and supporting bid documents become public information after the bid opening and are available for inspection by the general public in accordance with the Kansas Open Records Act.
5. **ACCURACY OF BID:** Each bid is publicly opened and is made part of the public record of the District. Therefore, it is necessary that any and all information presented is accurate and/or will be that by which the bidder will complete the contract. If there is a discrepancy between the unit price and extended total, the unit price will prevail.
6. **SUBMISSION OF BID:** Bids are to be sealed and submitted to the Business Office located at the Educational Support Center, 1205 Fleming St, Garden City, KS prior to the date and time indicated on the cover sheet.
7. **ADDENDA:** All changes in connection with this bid will be issued by the Business Office in the form of a written addendum. Signed acknowledgement of receipt of each addendum must be submitted with the bid.
8. **LATE BIDS AND MODIFICATION OR WITHDRAWALS:** Bids received after the deadline designated in this bid document shall not be considered and shall be returned unopened.
9. **BIDS BINDING:** All bids submitted shall be binding upon the bidder if accepted by the District within sixty (60) calendar days after the bid opening.
10. **EQUIVALENT BIDS:** When brand or trade names are used in the bid invitation, it is for the purpose of item identification and to establish standards for quality, style and features. Bids on equivalent items of substantially the same quality, style and features are invited unless items are marked "No Substitute." Equivalent bids must be accompanied by descriptive literature and/ or samples may be required and shall be supplied at no charge to the District.
11. **NEW MATERIALS, SUPPLIES AND EQUIPMENT:** Unless otherwise specified, all materials, supplies or equipment offered by a bidder shall be new, unused, of recent manufacture, first class in every respect, and suitable for their intended purpose. All equipment shall be assembled and fully serviced, ready for operation when delivered.
12. **WARRANTY:** Supplies or services furnished as a result of this bid shall be covered by the most favorable commercial warranties, expressed or implied, that the bidder and/or manufacturer gives to any customer. The rights and remedies provided herein are in addition to and do not limit any rights afforded to the District by any other clause of this bid reserves the right to request from bidders a separate manufacturer certification of all statements made in the Proposal.
13. **METHOD OF AWARD AND NOTIFICATION:** Bids will be analyzed and the award made to the lowest and best, responsive and responsible bidder(s) whose bid conforms to the specifications and whose bid is considered to be the best value in the opinion of the District.
14. The District reserves the right to reject any or all bids and any part of a bid: to waive informalities, technical defects, and minor irregularities in bids received: and to award the bid on an item by item basis by specified groups of items or to consider bids submitted on an "all or nothing" basis if the bid is clearly designed as such or when it is determined to be in the best interest of the District.
15. The signed bid shall be considered an offer on the part of the bidder: such offer shall be deemed accepted upon the issuance by the District of a Purchase Order or other contractual document.
16. **DELIVERY TERMS:** All deliveries shall be F.O.B. Destination and all freight charges shall be included in the bid price.
17. **DAMAGED AND/OR LATE SHIPMENTS:** The District has no obligation to accept damaged shipments and reserves the right to return at the vendor's expense damaged merchandise even though the damage was not apparent or discovered until after receipt of the items. The Vendor is responsible to notify the District of any late or delayed shipments. The District reserves the right to cancel all or any part of an order if the shipment is not made as promised.
18. **CREDIT TERMS:** Bidder shall indicate all discounts for full and/or prompt payment. Discounts shall be considered as a cost factor in the determination of award, except discounts offered for payment within less than ten (10) calendar days. Discounts offered shall be computed from date of receipt of correct invoice or receipt and acceptance of products, whichever is later.



U.S.D. #457

Business Office

19. **SELLER'S INVOICE:** Invoices shall be prepared and submitted in duplicate to address shown on the Purchase Order. Invoices shall contain the following information: Purchase Order number, contract number, item number, description of supplies or services, sizes, unit of measure, quantity, unit price and extended totals.
20. **TAX EXEMPT:** The District is exempt from Federal, State and local taxes by KS-95R26L52. Sites of all transactions under the order(s) that shall be derived from this bid request shall be deemed to have been accomplished within the State of Kansas.
21. **SAFETY:** All practices, materials, supplies and equipment shall comply with the federal Occupational Safety and Health Act, as well as any pertinent Federal, State and/or local safety or environmental codes.
22. **DISCLAIMER OR LIABILITY:** The District will not hold harmless or indemnify any bidder for any liability whatsoever.
23. **TERMINATION RIGHTS:** The District shall have the right to terminate/cancel the Agreement for its convenience and without penalty upon thirty (30) days prior written notice to the vendor.
24. **HOLD HARMLESS:** The vendor agrees to protect, defend, indemnify and hold the Board of Education, its officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character in connection with or arising directly or indirectly out of this agreement and/or the performance hereof. Without limiting the generality of the foregoing, any and all such claims, etc., relating to personal injury, infringement of any patent trademark, copyright (or application for any thereof) or of any other tangible or intangible personal or property right, or actual or alleged violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder. The vendor further agrees to investigate, handle, respond to, provide defense for and defend any such claims, etc., at his/her sole expense and agrees to bear all other costs and expenses related thereto, even if such claim is groundless, false or fraudulent.

**NO MUTUAL INDEMNIFICATION:**

K.S.A.72-8201a: Contracts; indemnification or hold harmless provisions, void.

(a) It is the public policy of the state of Kansas that all contracts entered into by the board of education of a school district, or any officers or employees thereof acting on behalf of the board, provide that the school district and board of education shall be responsible solely for the district's or board's actions or failure to act under a contract.

(b) The board of education of a school district or any officers or employees thereof acting on behalf of the board shall not have the authority to enter into a contract under which the school district or board agrees to, or is required to, indemnify or hold harmless against damages, injury or death resulting from the actions or failure to act on the part of any party to a contract other than the board or district.

(c) The provisions of any contract entered into in violation of this section shall be contrary to the public policy of the state of Kansas and shall be void and unenforceable.

25. **LAW GOVERNING:** All contractual agreements shall be subject to, governed by, and construed according to the laws of the State of Kansas.
26. **ANTI-DISCRIMINATION CLAUSE:** No bidder on this request shall in any way, directly or indirectly, discriminate against any person because of age, race, color handicap, sex, national origin, or religious creed.
27. Each bid that must be accompanied by a bid bond that is equal to 5% of the total base bid, payable to Garden City Public Schools – USD 457.
28. For all projects that exceed \$100,000 a performance and payment bond must be included in the bid price.

## MEMORANDUM

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Jessica Nothern, Chief Financial Officer  
**DATE:** October 7, 2024  
**RE:** Purchase of 3 SUVs

---

### **ISSUE:**

The Board of Education is asked to approve the bid for 3 Chevy Tahoes from Eddy's Chevrolet.

### **BACKGROUND:**

We accepted bids for the purchase of 3 SUVs. Eddy's Chevrolet submitted 3 2024 Chevy Tahoes. These are all 4WD and 8 passengers. We originally put out for 2 SUVs, then added a third after the sale of 8 route buses.

### **ALTERNATIVES:**

No other alternatives applicable.

### **RECOMMENDATION:**

1. Approve the bid from Eddy's Chevrolet
2. Deny the bid
3. Rebid the purchase

### **FISCAL NOTE:**

This purchase has been budgeted for this fiscal year from the following account:

016 E 2650 21 0000 055 01 730 Vehicles-Transportation

Adequate balances remaining for this purchase.

Total - \$175,732.00

### **ATTACHMENTS:**

Eddy Chevrolet Bid

Garden City



U.S.D. #457

Public Schools

Business Office

**BID FORM**

By signing this bid form, the vendor certifies the equipment being offered meets or exceeds all requirements and conditions of the bid, special provisions and specifications. In compliance with the above and subject to all the conditions hereof, the undersigned offers and agrees to furnish all items upon which prices are quoted, at the price set opposite each item.

The undersigned certifies that no Federal, State, County or Municipal tax is included in the quoted prices and that none will be added. Public schools are EXEMPT. Exemption certificates will be provided upon request.

Pricing (Unit Cost Including All Options and Less any Applicable Incentives)

Vendor Name: EDDY'S CHEVROLET CADILLAC

SUV 3 TAHOES

How long to receive these (calendar days):

UPON RECEIPT OF FUNDS, VEHICLE CAN BE RELEASED IMMEDIATELY AFTER.

WE HEREBY AGREE TO FURNISH THE ITEMS ON WHICH PRICES ARE QUOTED ABOVE IN ACCORDANCE WITH ALL TERMS AND CONDITIONS PREVIOUSLY LISTED AND ANY ATTACHED SPECIFICATIONS.

Signature: [Signature] Date: 10/1/24

Printed Name: Matt Phillips Title: FINANCE DIRECTOR

Email: MPHILLIPS@EDDYSEVERYTHING6.COM

Addenda to Bid (Y/N)     

The undersigned bidder does, by their signature below, agree that they received the addenda; that they understand the content of the addenda and shall comply with all of the conditions of the addenda specified.

Bidders Signature: \_\_\_\_\_ Addenda # \_\_\_\_\_ Date \_\_\_\_\_

**Garden City**



U.S.D. #457

**Public Schools**

Business Office

**BID FORM**

**BIDDER IS AN INDIVIDUAL-**

Name of Individual: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Business Phone No.: \_\_\_\_\_

Business Fax No.: \_\_\_\_\_

**BIDDER IS A PARTNERSHIP-**

Name of Partnership: \_\_\_\_\_

Names of Principal Partners: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Business Phone No.: \_\_\_\_\_

Business Fax No.: \_\_\_\_\_

The full names of all partners: \_\_\_\_\_

**BIDDER IS A CORPORATION-**

Full Corporation Name: \_\_\_\_\_

State of Incorporation: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Business Phone No.: \_\_\_\_\_

Business Fax No.: \_\_\_\_\_

Name & Address of Resident Agent: \_\_\_\_\_

EDDY'S CHEVROLET CADILLAC LLC

KS

8801 E KELLOG DR WICHITA KS 67207

316/689-4310

316/689-4357

# SALES AGREEMENT

## EDDY'S Chevrolet - Cadillac LLC

Customer No. \_\_\_\_\_

8801 E Kellogg TELEPHONE 316-684-6521  
WICHITA, KANSAS 67207

Invoice No.: \_\_\_\_\_



Delivery Date: 10/01/24

| Buyer USD 457                                       |      |           |                           |            |         | Title To USD 457                   |                       |          |            |           |     |
|---|------|-----------|---------------------------|------------|---------|------------------------------------|-----------------------|----------|------------|-----------|-----|
| Address 1205 FLEMING STREET                         |      |           | Phone - Res (620)805-7000 |            |         | Address 1205 FLEMING STREET        |                       |          | Phone-Work |           |     |
| City GARDEN CITY                                    |      | State KS  |                           | Zip 67846  |         | City GARDEN CITY                   |                       | State KS |            | Zip 67846 |     |
| Lien To   |      |           |                           |            |         | Cell                               |                       |          |            |           |     |
| Salesman  |      |           |                           |            |         | Email                              |                       |          |            |           |     |
| STOCK NO.   | YEAR | MAKE      | MODEL & BODY STYLE        | COLOR      | N.U.D   | MILEAGE                            | IDENTIFICATION NUMBER |          |            |           |     |
| CT533   | 2024 | CHEVROLET | TAHOE<br>4WD 4DR LS       | SUMMIT WHI | N       | 179                                | 1GNSKMKD6RR332292     |          |            |           |     |
| TRADE-IN #2<br>STOCK NO.                            | YEAR | MAKE      | MODEL & BODY STYLE        | COLOR      | MILEAGE | IDENTIFICATION NUMBER              |                       |          |            |           | VAL |
|   |      |           |                           |            |         |                                    |                       |          |            |           | N/A |
| TRADE-IN #1<br>STOCK NO.                            | YEAR | MAKE      | MODEL & BODY STYLE        | COLOR      | MILEAGE | IDENTIFICATION NUMBER              |                       |          |            |           | VAL |
|   |      |           |                           |            |         |                                    |                       |          |            |           |     |
| CODE Optional Equipment<br>(Factory & Dealer Instl) |      |           |                           |            |         | BASE PRICE & OPTIONS               |                       |          | 57,495.00  |           |     |
|   |      |           |                           |            |         | Added or Deleted Equipment         |                       |          |            |           |     |
|   |      |           |                           |            |         | Total Purchase Price               |                       |          | 57,495.00  |           |     |
|   |      |           |                           |            |         | Trade In Allowance/Inc. Discounts* |                       |          |            |           |     |

1. Seller HAS NOT performed a title search on the vehicle for the purpose of determining the accuracy of the mileage shown on the odometer or for any other purposes.
2. To the Seller's knowledge the vehicle (HAS) / (HAS NOT) been used as a driver's training, leased, rented or factory buy-back vehicle.
3. Buyer understands that liability insurance coverage is not included in the purchase of the vehicle.
4. Buyer understands and agrees that the value shown for the trade allowance and discount is only for the purpose of computing the amount of negotiated trade difference and is not a representation of the fair market value of the trade-in.
5. Buyer understands that the information contained on the window sticker of the vehicle (Monroney Sticker if the vehicle is new, Buyer's Guide if the vehicle is pre-owned) constitutes a part of this Sales Agreement. The information in the Buyer's Guide overrides any contrary provisions in this Sales Agreement.
6. Buyer represents and warrants that the trade-in vehicle is currently registered as a highway use vehicle in the state of \_\_\_\_\_ Buyer also represents and warrants that the trade-in vehicle has not had body and/or paint damage in excess of \$2,000 at any time during buyers ownership and buyer has no knowledge of the vehicle sustaining such damage at any time prior to Buyer's ownership. Buyer represents and warrants that the trade-in vehicle has not been titled as a non-highway, salvaged or junk vehicle and that the airbags in the trade-in vehicle have not been deployed. Buyer represents and warrants that he/she is the owner of the trade in vehicle and has authority to trade in the vehicle and assign the certificate of title.  
Buyer's Initials: \_\_\_\_\_
7. The oral representations which were made to Buyer about the vehicle by anyone acting on behalf of the Seller are: \_\_\_\_\_  
Buyer's Initials: \_\_\_\_\_
8. Buyer represents that Buyer has inspected, as fully desired, the vehicle for blemishes, repairs, damage, condition, etc., and accepts the vehicle in its present condition except for any items noted on the We Owe.
9. Buyer represents that Buyer does not intend to export the vehicle to another country. If the vehicle is exported or titled in a foreign country, Buyer is responsible for any charge back from the manufacturer, including any discounts, allowances, rebates and incentives of any kind and will upon demand pay the charge back to Seller.
10. This transaction takes place in the State of Kansas and shall be governed by and construed in accordance with the laws of the State of Kansas. Except for any applicable arbitration rules to the contrary, the State of Kansas shall have exclusive jurisdiction for all disputes.
11. In the event Buyer breaches any terms, conditions or obligations in the Sales Agreement, Buyer shall be liable to Seller, in addition to all other remedies available at law or in equity, for attorney fees, court costs and all other expenses and damages incurred by Seller as a result of the breach.
12. Buyer is liable for any amount owed on the trade-in in excess of the amount shown in this Sales Agreement, and Buyer shall pay to Seller on demand the excess amount.
13. Buyer warrants and certifies that the amount shown for "Balance Due On Trade In" (if any) is the only lien or encumbrance on the trade-in vehicle.
14. Other documents that are integrated with this Sales Agreement include the Conditional Sale Agreement, Retail Installment Contract, Arbitration Agreement, We Owe and any other documents executed as part of this transaction.

|  |                  |
|--|------------------|
| Trade Difference                                     | 57,495.00        |
| Dealer Administration Fee                            | 749.00           |
| Extended Service Contract                            |                  |
| Additional Products                                  |                  |
| <b>Sub Total</b>                                     | <b>58,244.00</b> |
| <b>ADDED OR DELETED EQUIPMENT</b>                    |                  |
| Sales Tax  |                  |
| Manufacturer's Rebate                                |                  |
| Balance Due On Trade in<br>**** See Paragraph NO. 12 |                  |
| <b>TOTAL CASH PRICE</b>                              | <b>58,244.00</b> |
| Down Payment   |                  |
| <b>BALANCE DUE</b>                                   | <b>58,244.00</b> |

*Purchaser understands and agrees that the reverse side hereof constitutes a part of this Agreement.*

X

Member-Wichita Automobile Dealers Association

A-80, B-81, C-82, D-83, E-84, F-85, G-86, H-87, J-88, K-89, L-90, M-91, N-92, P-93, R-94, S-95, T-96, V-97, W-98, X-99, 1-01, 2-02, 3-03, 4-04, 5-05, 6-06, 7-07, 8-08, 9-09

# SALES AGREEMENT

## EDDY'S Chevrolet - Cadillac LLC

Customer No. \_\_\_\_\_

8801 E Kellogg TELEPHONE 316-684-6521  
WICHITA, KANSAS 67207

Invoice No.: \_\_\_\_\_



Delivery Date: 10/01/24

| Buyer USD 457   |      |           |                     |            | Title To USD 457                                     |                       |                       |                                     |     |
|---|------|-----------|---------------------|------------|--|-----------------------|-----------------------|-------------------------------------|-----|
| Address 1205 FLEMING STREET Phone - Res (620)805-7000 |      |           |                     |            | Address 1205 FLEMING STREET Phone-Work               |                       |                       |                                     |     |
| City GARDEN CITY                                      |      |           | State KS            |            | Zip 67846  |                       |                       | City GARDEN CITY State KS Zip 67846 |     |
| Lien To   |      |           |                     |            | Cell   |                       |                       |                                     |     |
| Salesman  |      |           |                     |            | Email  |                       |                       |                                     |     |
| STOCK NO.   | YEAR | MAKE      | MODEL & BODY STYLE  | COLOR      | N.U.D  | MILEAGE               | IDENTIFICATION NUMBER |                                     |     |
| CT541   | 2024 | CHEVROLET | TAHOE<br>4WD 4DR LS | SUMMIT WHI | N  | N/A                   | 1GNSKMKD6RR315640     |                                     |     |
| TRADE-IN #2<br>STOCK NO.                              | YEAR | MAKE      | MODEL & BODY STYLE  | COLOR      | MILEAGE  | IDENTIFICATION NUMBER |                       |                                     | VAL |
|   |      |           |                     |            |  |                       |                       |                                     | N/A |
| TRADE-IN #1<br>STOCK NO.                              | YEAR | MAKE      | MODEL & BODY STYLE  | COLOR      | MILEAGE  | IDENTIFICATION NUMBER |                       |                                     | VAL |
|   |      |           |                     |            |  |                       |                       |                                     |     |
| CODE Optional Equipment (Factory & Dealer Instl)      |      |           |                     |            | BASE PRICE & OPTIONS                                 |                       |                       |                                     |     |
|   |      |           |                     |            | 58,495.00  |                       |                       |                                     |     |
|   |      |           |                     |            | Added or Deleted Equipment                           |                       |                       |                                     |     |
|   |      |           |                     |            | Total Purchase Price                                 |                       |                       |                                     |     |
|   |      |           |                     |            | 58,495.00  |                       |                       |                                     |     |
|   |      |           |                     |            | Trade In Allowance/Inc.Discounts*                    |                       |                       |                                     |     |
|   |      |           |                     |            | Trade Difference                                     |                       |                       |                                     |     |
|   |      |           |                     |            | 58,495.00  |                       |                       |                                     |     |
|   |      |           |                     |            | Dealer Administration Fee                            |                       |                       |                                     |     |
|   |      |           |                     |            | 749.00   |                       |                       |                                     |     |
|   |      |           |                     |            | Extended Service Contract                            |                       |                       |                                     |     |
|   |      |           |                     |            | Additional Products                                  |                       |                       |                                     |     |
|   |      |           |                     |            | <b>Sub Total</b>                                     |                       |                       |                                     |     |
|   |      |           |                     |            | 59,244.00  |                       |                       |                                     |     |
|   |      |           |                     |            | ADDED OR DELETED EQUIPMENT                           |                       |                       |                                     |     |
|   |      |           |                     |            | Sales Tax  |                       |                       |                                     |     |
|   |      |           |                     |            | Manufacturer's Rebate                                |                       |                       |                                     |     |
|   |      |           |                     |            | Balance Due On Trade in<br>**** See Paragraph NO. 12 |                       |                       |                                     |     |
|   |      |           |                     |            | <b>TOTAL CASH PRICE</b>                              |                       |                       |                                     |     |
|   |      |           |                     |            | 59,244.00  |                       |                       |                                     |     |
|   |      |           |                     |            | Down Payment   |                       |                       |                                     |     |
|   |      |           |                     |            | <b>BALANCE DUE</b>                                   |                       |                       |                                     |     |
|   |      |           |                     |            | 59,244.00  |                       |                       |                                     |     |

1. Seller HAS NOT performed a title search on the vehicle for the purpose of determining the accuracy of the mileage shown on the odometer or for any other purposes.
2. To the Seller's knowledge the vehicle (HAS) / (HAS NOT) been used as a driver's training, leased, rented or factory buy-back vehicle.
3. Buyer understands that liability insurance coverage is not included in the purchase of the vehicle.
4. \* Buyer understands and agrees that the value shown for the trade allowance and discount is only for the purpose of computing the amount of negotiated trade difference and is not a representation of the fair market value of the trade-in.
5. Buyer understands that the information contained on the window sticker of the vehicle (Monroney Sticker if the vehicle is new, Buyer's Guide if the vehicle is pre-owned) constitutes a part of this Sales Agreement. The information in the Buyer's Guide overrides any contrary provisions in this Sales Agreement.
6. Buyer represents and warrants that the trade-in vehicle is currently registered as a highway use vehicle in the state of \_\_\_\_\_ Buyer also represents and warrants that the trade-in vehicle has not had body and/or paint damage in excess of \$2,000 at any time during buyers ownership and buyer has no knowledge of the vehicle sustaining such damage at any time prior to Buyer's ownership. Buyer represents and warrants that the trade-in vehicle has not been titled as a non-highway, salvaged or junk vehicle and that the airbags in the trade-in vehicle have not been deployed. Buyer represents and warrants that he/she is the owner of the trade in vehicle and has authority to trade in the vehicle and assign the certificate of title.  
Buyer's Initials: \_\_\_\_\_
7. The oral representations which were made to Buyer about the vehicle by anyone acting on behalf of the Seller are: \_\_\_\_\_  
Buyer's Initials: \_\_\_\_\_
8. Buyer represents that Buyer has inspected, as fully desired, the vehicle for blemishes, repairs, damage, condition, etc., and accepts the vehicle in its present condition except for any items noted on the We Owe.
9. Buyer represents that Buyer does not intend to export the vehicle to another country. If the vehicle is exported or titled in a foreign country, Buyer is responsible for any charge back from the manufacturer, including any discounts, allowances, rebates and incentives of any kind and will upon demand pay the charge back to Seller.
10. This transaction takes place in the State of Kansas and shall be governed by and construed in accordance with the laws of the State of Kansas. Except for any applicable arbitration rules to the contrary, the State of Kansas shall have exclusive jurisdiction for all disputes.
11. In the event Buyer breaches any terms, conditions or obligations in the Sales Agreement, Buyer shall be liable to Seller, in addition to all other remedies available at law or in equity, for attorney fees, court costs and all other expenses and damages incurred by Seller as a result of the breach.
12. Buyer is liable for any amount owed on the trade-in in excess of the amount shown in this Sales Agreement, and Buyer shall pay to Seller on demand the excess amount.
13. Buyer warrants and certifies that the amount shown for "Balance Due On Trade In" (if any) is the only lien or encumbrance on the trade-in vehicle.
14. Other documents that are integrated with this Sales Agreement include the Conditional Sale Agreement, Retail Installment Contract, Arbitration Agreement, We Owe and any other documents executed as part of this transaction.

|  |           |
|--|-----------|
|  | 58,495.00 |
|  |           |
|  | 58,495.00 |
|  |           |
|  | 58,495.00 |
|  |           |
|  | 58,495.00 |
|  |           |
|  | 749.00    |
|  |           |
|  |           |
|  | 59,244.00 |
| ADDED OR DELETED EQUIPMENT   |           |
|  |           |
| Sales Tax  |           |
| Manufacturer's Rebate  |           |
| Balance Due On Trade in<br>**** See Paragraph NO. 12   |           |
|  | 59,244.00 |
| Down Payment   |           |
|  | 59,244.00 |
| <i>Purchaser understands and agrees that the reverse side hereof constitutes a part of this Agreement.</i> |           |
| X  |           |

Member-Wichita Automobile Dealers Association

A-80, B-81, C-82, D-83, E-84, F-85, G-86, H-87, J-88, K-89, L-90, M-91, N-92, P-93, R-94, S-95, T-96, V-97, W-98, X-99, 1-01, 2-02, 3-03, 4-04, 5-05, 6-06, 7-07, 8-08, 9-09

# SALES AGREEMENT

## EDDY'S Chevrolet - Cadillac LLC

Customer No. \_\_\_\_\_

8801 E Kellogg TELEPHONE 316-684-6521  
WICHITA, KANSAS 67207

Invoice No.: \_\_\_\_\_



Delivery Date: 10/01/24

| Buyer USD 457                                       |      |           |                           |            | Title To USD 457                                     |                       |                       |            |          |
|---|------|-----------|---------------------------|------------|--|-----------------------|-----------------------|------------|----------|
| Address 1205 FLEMING STREET                         |      |           | Phone - Res (620)805-7000 |            | Address 1205 FLEMING STREET                          |                       |                       | Phone-Work |          |
| City GARDEN CITY                                    |      | State KS  |                           | Zip 67846  |  |                       | City GARDEN CITY      |            | State KS |
| Lien To   |      |           |                           |            | Cell   |                       |                       |            |          |
| Salesman  |      |           |                           |            | Email  |                       |                       |            |          |
| STOCK NO.   | YEAR | MAKE      | MODEL & BODY STYLE        | COLOR      | N.U.D  | MILEAGE               | IDENTIFICATION NUMBER |            |          |
| CT539   | 2024 | CHEVROLET | TAHOE<br>4WD 4DR LS       | SUMMIT WHI | N  | N/A                   | 1GNSKMKD9RR260021     |            |          |
| TRADE-IN #2<br>STOCK NO.                            | YEAR | MAKE      | MODEL & BODY STYLE        | COLOR      | MILEAGE  | IDENTIFICATION NUMBER |                       | VAL        |          |
|   |      |           |                           |            |  |                       |                       | N/A        |          |
| TRADE-IN #1<br>STOCK NO.                            | YEAR | MAKE      | MODEL & BODY STYLE        | COLOR      | MILEAGE  | IDENTIFICATION NUMBER |                       | VAL        |          |
|   |      |           |                           |            |  |                       |                       |            |          |
| CODE Optional Equipment<br>(Factory & Dealer Instl) |      |           |                           |            | BASE PRICE & OPTIONS                                 |                       |                       |            |          |
|   |      |           |                           |            | 57,495.00  |                       |                       |            |          |
|   |      |           |                           |            | Added or Deleted Equipment                           |                       |                       |            |          |
|   |      |           |                           |            | Total Purchase Price                                 |                       |                       |            |          |
|   |      |           |                           |            | 57,495.00  |                       |                       |            |          |
|   |      |           |                           |            | Trade In Allowance/Inc.Discounts*                    |                       |                       |            |          |
|   |      |           |                           |            | Trade Difference                                     |                       |                       |            |          |
|   |      |           |                           |            | 57,495.00  |                       |                       |            |          |
|   |      |           |                           |            | Dealer Administration Fee                            |                       |                       |            |          |
|   |      |           |                           |            | 749.00   |                       |                       |            |          |
|   |      |           |                           |            | Extended Service Contract                            |                       |                       |            |          |
|   |      |           |                           |            | Additional Products                                  |                       |                       |            |          |
|   |      |           |                           |            | <b>Sub Total</b>                                     |                       |                       |            |          |
|   |      |           |                           |            | 58,244.00  |                       |                       |            |          |
|   |      |           |                           |            | ADDED OR DELETED EQUIPMENT                           |                       |                       |            |          |
|   |      |           |                           |            | Sales Tax  |                       |                       |            |          |
|   |      |           |                           |            | Manufacturer's Rebate                                |                       |                       |            |          |
|   |      |           |                           |            | Balance Due On Trade in<br>**** See Paragraph NO. 12 |                       |                       |            |          |
|   |      |           |                           |            | <b>TOTAL CASH PRICE</b>                              |                       |                       |            |          |
|   |      |           |                           |            | 58,244.00  |                       |                       |            |          |
|   |      |           |                           |            | Down Payment   |                       |                       |            |          |
|   |      |           |                           |            | <b>BALANCE DUE</b>                                   |                       |                       |            |          |
|   |      |           |                           |            | 58,244.00  |                       |                       |            |          |

1. Seller HAS NOT performed a title search on the vehicle for the purpose of determining the accuracy of the mileage shown on the odometer or for any other purposes.
2. To the Seller's knowledge the vehicle (HAS) / (HAS NOT) been used as a driver's training, leased, rented or factory buy-back vehicle.
3. Buyer understands that liability insurance coverage is not included in the purchase of the vehicle.
4. Buyer understands and agrees that the value shown for the trade allowance and discount is only for the purpose of computing the amount of negotiated trade difference and is not a representation of the fair market value of the trade-in.
5. Buyer understands that the information contained on the window sticker of the vehicle (Monroney Sticker if the vehicle is new, Buyer's Guide if the vehicle is pre-owned) constitutes a part of this Sales Agreement. The information in the Buyer's Guide overrides any contrary provisions in this Sales Agreement.
6. Buyer represents and warrants that the trade-in vehicle is currently registered as a highway use vehicle in the state of \_\_\_\_\_ Buyer also represents and warrants that the trade-in vehicle has not had body and/or paint damage in excess of \$2,000 at any time during buyers ownership and buyer has no knowledge of the vehicle sustaining such damage at any time prior to Buyer's ownership. Buyer represents and warrants that the trade-in vehicle has not been titled as a non-highway, salvaged or junk vehicle and that the airbags in the trade-in vehicle have not been deployed. Buyer represents and warrants that he/she is the owner of the trade in vehicle and has authority to trade in the vehicle and assign the certificate of title.  
Buyer's Initials: \_\_\_\_\_
7. The oral representations which were made to Buyer about the vehicle by anyone acting on behalf of the Seller are: \_\_\_\_\_  
Buyer's Initials: \_\_\_\_\_
8. Buyer represents that Buyer has inspected, as fully desired, the vehicle for blemishes, repairs, damage, condition, etc., and accepts the vehicle in its present condition except for any items noted on the We Owe.
9. Buyer represents that Buyer does not intend to export the vehicle to another country. If the vehicle is exported or titled in a foreign country, Buyer is responsible for any charge back from the manufacturer, including any discounts, allowances, rebates and incentives of any kind and will upon demand pay the charge back to Seller.
10. This transaction takes place in the State of Kansas and shall be governed by and construed in accordance with the laws of the State of Kansas. Except for any applicable arbitration rules to the contrary, the State of Kansas shall have exclusive jurisdiction for all disputes.
11. In the event Buyer breaches any terms, conditions or obligations in the Sales Agreement, Buyer shall be liable to Seller, in addition to all other remedies available at law or in equity, for attorney fees, court costs and all other expenses and damages incurred by Seller as a result of the breach.
12. Buyer is liable for any amount owed on the trade-in in excess of the amount shown in this Sales Agreement, and Buyer shall pay to Seller on demand the excess amount.
13. Buyer warrants and certifies that the amount shown for "Balance Due On Trade In" (if any) is the only lien or encumbrance on the trade-in vehicle.
14. Other documents that are integrated with this Sales Agreement include the Conditional Sale Agreement, Retail Installment Contract, Arbitration Agreement, We Owe and any other documents executed as part of this transaction.

*Purchaser understands and agrees that the reverse side hereof constitutes a part of this Agreement.*

X

Member-Wichita Automobile Dealers Association

A-80, B-81, C-82, D-83, E-84, F-85, G-86, H-87, J-88, K-89, L-90, M-91, N-92, P-93, R-94, S-95, T-96, V-97, W-98, X-99, 1-01, 2-02, 3-03, 4-04, 5-05, 6-06, 7-07, 8-08, 9-09

## **MEMORANDUM**

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Brandon Anderson, Director of Plant Facilities  
**DATE:** 9/30/2024  
**RE:** Consider and Act, if compelled, to enter into an HVAC Service Agreement promoting better preventative maintenance controls on our systems and units on 8 different properties.

---

### **ISSUE:**

Upon arrival I followed up on a quote from P1 Services, based out of Dodge City, to come in and do bi-annual inspections of HVAC systems as well as other routine and preventative maintenance best practices at 8 properties in the district. Those properties being Jennie Wilson, Bernadine Sitts, Victor Ornelas, Kenneth Henderson, ESC, Florence Wilson, Edith Scheuerman and Charles Stones. I also asked for a similar quote from TATRO, located in Garden City, to do the same preventative maintenance agreement. Both quotes are attached listing services they would provide and annual cost.

Director of Plant Facilities, Brandon Anderson will be available to answer questions.

### **BACKGROUND:**

The 5 sister schools, Jennie Wilson and the ESC have relatively new VRF Systems that we need to stay on top of to ensure we get the best long time service out of the system. The rooftop units at Kenneth Henderson were put in over the last couple of years and are already giving us some issues that we need to stay on top of. Currently we have 1 HVAC Apprentice on staff who could not handle the load at this time. This agreement would serve 2 purposes, 1.) To ensure we are getting the proper maintenance and upkeep done at this time and 2.) Show current and future staff the proper way to do this moving forward.

### **ALTERNATIVES:**

-Consider the proposed quote from P1 Services of Dodge City for preventative maintenance services on the 8 district properties at a cost of \$177,312.

-Consider and Act on the proposed quote from TATRO for preventative services on the 8 district properties at a cost of \$89,125.

**RECOMMENDATION:**

I would respectfully ask the Board to consider the TATRO quote for a preventative maintenance agreement at \$89,125 for a 1 year term.

**FISCAL NOTE:**

With a reclassification of employees in the Maintenance Department this would allow for a savings \$55,203.20 to apply towards this expenditure out of the Plant Facilities budget.

**ATTACHMENTS:**

P1 Service Quote  
TATRO Quote



P1 Service, LLC

# USD 457 Garden City School District

Prepared for: **Brandon Anderson**

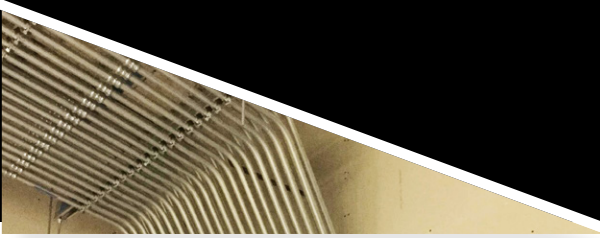
Date of Issue: **August 21, 2024**


By: **P1 Service, LLC**



[P1-SERVICE.COM](http://P1-SERVICE.COM)

# TABLE OF CONTENTS



Use this interactive table of contents to navigate through the document. Return to this page any time by clicking the 

|  |    |
|--|----|
| <a href="#">COMPREHENSIVE FACILITIES SERVICES</a> .....                        | 3  |
| <a href="#">CERTIFIED TERMS &amp; CONDITIONS</a> .....                         | 4  |
| <a href="#">INDIVIDUAL SITE TOTALS</a> .....                                   | 5  |
| <a href="#">CERTIFIED MAINTENANCE AGREEMENT</a> .....                          | 7  |
| <a href="#">EQUIPMENT LIST (SCHEDULE 1) - BERNADINE SITTS</a> .....            | 8  |
| <a href="#">EQUIPMENT LIST (SCHEDULE 1) - CHARLES O. STONES</a> .....          | 9  |
| <a href="#">EQUIPMENT LIST (SCHEDULE 1) - EDITH SCHEURMAN</a> .....            | 10 |
| <a href="#">EQUIPMENT LIST (SCHEDULE 1) - EDUCATIONAL SUPPORT CENTER</a> ..... | 11 |
| <a href="#">EQUIPMENT LIST (SCHEDULE 1) - FLORENCE WILSON</a> .....            | 12 |
| <a href="#">EQUIPMENT LIST (SCHEDULE 1) - JENNIE WILSON</a> .....              | 13 |
| <a href="#">EQUIPMENT LIST (SCHEDULE 1) - KENNETH HENDERSON</a> .....          | 14 |
| <a href="#">EQUIPMENT LIST (SCHEDULE 1) - VICTOR ORNELAS</a> .....             | 16 |
| <a href="#">EQUIPMENT TASKING</a> .....  | 17 |
| <a href="#">SPECIAL SERVICE/PROVISIONS</a> .....                               | 19 |
| <a href="#">ALL THINGS FACILITIES</a> .....                                    | 20 |
| <a href="#">SIMILAR PM AGREEMENTS</a> .....                                    | 21 |
| <a href="#">REFERENCES</a> .....   | 22 |
| <a href="#">TRAINING AND SAFETY</a> .....                                      | 23 |
| <a href="#">P1 SERVICE CAPABILITIES</a> .....                                  | 25 |
| <a href="#">CUSTOMER CARE AND RESPONSE POLICY</a> .....                        | 26 |

Commitment to Quality • A Vision of Excellence • Safety First... Quality Always • Professional & Friendly Dealing  
Honest Business Only • Secure From the Ground Up

# COMPREHENSIVE FACILITIES SERVICES

**Customer Name:** USD 457 Garden City School District  
**Address:** 1205 Fleming St. Garden City, KS 67846  
**Contact:** Brandon Anderson

P1 Service, LLC will provide the described services attached hereto and made a part of this Agreement in accordance with the Terms and Conditions as set forth on the following pages.

**Agreement Provided:** *Certified Maintenance Agreement*  
**Agreement Location:** Multiple (see pages 5-6)  
**Agreement Amount:** \$177,312.00

Agreement coverage will commence on October 1, 2024 and run thru September 30, 2027. This Agreement is payable in advance in the amount of \$14,776.00 per month, beginning on the effective date of October 1, 2024.

P1 Service, LLC guarantees the price stated in this Proposal for thirty (30) days from proposal date above.

This proposal is the property of and is provided for our Customer's use only. This proposal will become a binding Agreement only after acceptance by Customer and approved by an authorized agent of P1 Service, LLC as evidenced by their signature(s) below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto; and no person has authority to make any claim, representation, promise or condition on behalf of which is not expressed herein. This annual Agreement shall continue in effect from year to year unless either party gives written notice to the other intention not to renew thirty (30) days prior to any anniversary date.

\_\_\_\_\_  
P1 Service, LLC Sales Representative Signature

\_\_\_\_\_  
DATE

\_\_\_\_\_  
P1 Service, LLC Approval Signature

\_\_\_\_\_  
Authorized Representative Signature

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Authorized Representative Name / Title (Please Print)

# CERTIFIED TERMS & CONDITIONS

1. Customer shall permit and provide Contractor free, safe and timely access to all equipment areas. Contractor will be allowed to start and stop the equipment, as necessary to perform required services. All planned work under this Agreement will be performed during Contractor normal working hours. Any additional equipment (lifts, scaffolds etc.) needed to provide service will be the responsibility of the customer, unless otherwise stated in this Agreement.
2. In case of any failure to perform its obligations under this Agreement, Contractor's liability is limited to repair or replacement at its option, and such repair or replacement shall be Customer's sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse, misuse, and acts of god or weather shall not extend beyond the term of this Agreement.
3. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder, including increased refrigerant taxes and handling charges.
4. Customer will promptly pay invoices within thirty (30) days of receipt. Should a payment become sixty (60) days or more delinquent, Contractor may stop all work under this agreement without notice and/or cancel this agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
5. Any alteration to, or deviation from, this Agreement involving extra work, material or labor will become an extra charge (fixed-price amount to be negotiated or on a time-and-material basis at Contractor's rates then in effect) over the sum stated in the Agreement.
6. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
7. Contractor shall permit only their personnel or agents to perform the work included in the scope of this Agreement. Should anyone other than Contractor personnel perform such work, Contractor may, at its option, cancel this Agreement or eliminate of equipment from inclusion in this Agreement.
8. In the event, Contractor must commence legal action in order to recover any amount payable under this Agreement; Customer shall pay all court costs and Contractor attorney's fees incurred.
9. Any legal action against Contractor relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of work.
10. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay or carriers, strikes, including those by it's employees, lockouts, civil or military authority, priority regulations, insurrection or not, action of the elements, forces of nature, or by any cause beyond its control.
11. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable for, regardless of whether it is caused in part by the negligence of Contractor.
12. Customer shall make available to Contractor personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA'S Hazard communication Standard Regulations.
13. Contractor's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic hazardous substances, hazardous wastes or materials. In the event such substances, wastes or materials are encountered. Contractor sole obligation will be to notify the Owner of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.
14. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTNANCE EXPENSES, CLAIMS OF CUSTOMER'S TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.
15. This Agreement does not include repairs to the system(s), the provisions for or installation of components or parts, or service calls required by the Customer. These services when required will be charged for at Contractor's rates then in effect.



## INDIVIDUAL SITE TOTALS

### **Bernadine Sitts Intermediate Center**

**3101 N Belmont Pl, Garden City, KS 67846**

**\$23,376.00 / \$1,948.00 per month**

### **Charles O. Stones Intermediate Center**

**401 N Jennie Barker Rd, Garden City, KS 67846**

**\$23,376.00 / \$1,948.00 per month**

### **Edith Scheurman Elementary School**

**1901 W Wilcox St, Garden City, KS 67846**

**\$16,404.00 / \$1,367.00 per month**

### **Educational Support Center**

**1205 Fleming St, Garden City, KS 67846**

**\$19,056.00 / \$1,588.00 per month**

### **Florence Wilson Elementary School**

**1709 Labrador Blvd, Garden City, KS 67846**

**\$25,728.00 / \$2,144.00 per month**



## INDIVIDUAL SITE TOTALS

### **Jennie Wilson Elementary School**

**1401 E Harding Ave, Garden City, KS 67846**

**\$12,960.00 / \$1,080.00 per month**

### **Kenneth Henderson Middle School**

**2406 Fleming St, Garden City, KS 67846**

**\$32,952.00 / \$2,746.00 per month**

### **Victor Ornelas Elementary School**

**3401 E Spruce St, Garden City, KS 67846**

**\$23,460.00 / \$1,955.00 per month**



# CERTIFIED MAINTENANCE AGREEMENT

The **Certified Maintenance Agreement (CMA)** is designed to provide our client with an on-going, comprehensive maintenance program. The CMA program will be initiated, scheduled, administered, monitored and updated by P1 Service, LLC

On a regular basis, the service activities will be directed and scheduled, by our comprehensive equipment maintenance scheduling system based on manufacturer's recommendations, equipment location, application, type, run time, and provider's own experience. The Customer is informed of the program's progress and results on a continuing basis.

**WILL PROVIDE THE FOLLOWING MAINTENANCE SERVICES FOR THE BUILDING MECHANICAL SYSTEM(S) COMPRISED OF THE EQUIPMENT LISTED ON SCHEDULE 1 (INVENTORY OF EQUIPMENT) ON A SEMI-ANNUAL BASIS:**

**TEST AND INSPECT:** Job labor, travel labor and travel and living expenses required to visual INSPECT and TEST equipment to determine its operating condition and efficiency. Typical tasked activities may include per an equipment by equipment basis:

- **TESTING** for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; flue gas analysis; safety controls, combustion and draft; crankcase heaters, control systems(s), etc.
- **INSPECTING** for worn, failed or doubtful parts; mountings, drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.
- **PREVENTIVE MAINTENANCE:** Job labor, travel labor and travel and living expenses required to clean, align, calibrate, tighten, adjust, and lubricate equipment. These activities are intended to extend equipment life and assure proper operation condition and efficiency. Typical activities include:
  - **CLEANING** coil surfaces: fan impellers and blades; electrical contact; burner orifices; passages and nozzles; pilot and igniter; cooling tower baffles, basin, sump and float, chiller, condenser and boiler tubes.
  - **ALIGNING** belt drives; drive couplings; air fins.
  - **CALIBRATING** safety control; temperature and pressure controls.
  - **TIGHTENING** electrical connections; mounting bolts; pipe clamps; refrigerant piping fittings' damper sections.
  - **ADJUSTING** belt tension; super heat; fan RPM; burner fuel/air rations; gas pressure; set point of controls and limits; compressor cylinder un-loaders; damper close-off; sump floats.
  - **LUBRICATING** motors; fan and damper bearings; valve stems; damper linkages; fan vane linkages.



# EQUIPMENT LIST (SCHEDULE 1)

## Bernadine Sitts Intermediate Center

### Schedule 1: Covered Equipment

#### Bernadine Sitts

#### Package and VRF Condenser(s)

| RTUs, Condensers, DOAS |                    |                 |      |          | Heat Type   | Compressors |           | Supply Fan | Condenser Fan(s) |    | Return Fan(s) |    | Filters |      |
|------------------------|--------------------|-----------------|------|----------|-------------|-------------|-----------|------------|------------------|----|---------------|----|---------|------|
| Make                   | Model No.          | Serial No.      | Year | Location | (Elect/Gas) | Qty         | Tons (ea) | HP         | Qty              | HP | Qty           | HP | Qty     | Size |
| SAMSUNG                | AM096KXVTJR/AA     | B83XP3GT900003V | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | AM096KXVTJR/AA     | B83XP3GT700001V | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | N/A                | N/A             | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| LUXAIRE                | CD15S3CQ4U1CFP46B2 | N2B3490218      | 2022 |          |             |             | 15.00     |            |                  |    |               |    |         |      |
| ADDISON                | PROA180G2B4DABGBF1 | 220601601001    | 2022 |          |             |             | 15.00     |            |                  |    |               |    |         |      |
| LUXAIRE                | UV35S3BP4S1CFP46B2 | N2B3463193      | 2022 |          |             |             | 35.00     |            |                  |    |               |    |         |      |
| LUXAIRE                | UV30S3BP4S1CFP46B2 | N2B3459064      | 2022 |          |             |             | 30.00     |            |                  |    |               |    |         |      |
| ADDISON                | PROA300H4B4DABJBH1 | 220601602001    | 2022 |          |             |             | 25.00     |            |                  |    |               |    |         |      |
| SAMSUNG                | AM096KXVTJR/AA     | B83XP3GT600002Z | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | AM096KXVTJR/AA     | B83XP3GTA00003E | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | N/A                | N/A             | 2022 |          |             |             | 6.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | AM072KXVTJR/AA     | B849P3GT300006Y | 2022 |          |             |             | 6.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | AM096KXVTJR/AA     | B83XP3GT700002D | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | N/A                | N/A             | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | AM096KXVTJR/AA     | B83XP3GTA00001P | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | N/A                | N/A             | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | AM096KXVTJR/AA     | B83XP3GT900005H | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | AM096KXVTJR/AA     | B83XP3GT900006F | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | N/A                | N/A             | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | AM096KXVTJR/AA     | B83XP3GT600003X | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | N/A                | N/A             | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |

#### Indoor VRF Unit(s)

|              |           |            |      |          | Heat Type   | Supply Fan(s) |    | Filters |          |                   |
|--------------|-----------|------------|------|----------|-------------|---------------|----|---------|----------|-------------------|
| Make         | Model No. | Serial No. | Year | Location | (Elect/Gas) | Qty           | HP | Qty     | Size     | AHU Connected To: |
| (60) SAMSUNG | N/A       | N/A        |      |          |             |               |    |         | WASHABLE |                   |



**Garden City Public Schools**

Quality Learning-Responsible Citizens



# EQUIPMENT LIST (SCHEDULE 1)

## Charles O. Stones Intermediate Center

### Schedule 1: Covered Equipment

#### Charles O. Stones

| Package and VRF Condenser(s) |                    |                 |      |          | Heat Type   | Compressors   |           | Supply Fan | Condenser Fan(s) |                   | Return Fan(s) |    | Filters |      |
|------------------------------|--------------------|-----------------|------|----------|-------------|---------------|-----------|------------|------------------|-------------------|---------------|----|---------|------|
| RTUs, Condensers, DOAS       |                    |                 |      |          | (Elect/Gas) | Qty           | Tons (ea) | HP         | Qty              | HP                | Qty           | HP | Qty     | Size |
| Make                         | Model No.          | Serial No.      | Year | Location |             |               |           |            |                  |                   |               |    |         |      |
| SAMSUNG                      | AM096KXVTJR/AA     | B83XP3GRC00005T | 2022 |          |             |               | 8.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | AM096KXVTJR/AA     | N/A             | 2022 |          |             |               | 8.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | N/A                | N/A             | 2022 |          |             |               | 8.00      |            |                  |                   |               |    |         |      |
| LUXAIRE                      | CD15S3CQ4U1CFP46B2 | N2B3490217      | 2022 |          |             |               | 15.00     |            |                  |                   |               |    |         |      |
| ADDISON                      | PROA180G2B4DABGBF1 | 220601401001    | 2022 |          |             |               | 15.00     |            |                  |                   |               |    |         |      |
| LUXAIRE                      | UV35S3BP4S1CFP46B2 | N2B3463192      | 2022 |          |             |               | 35.00     |            |                  |                   |               |    |         |      |
| LUXAIRE                      | UV30S3BP4S1CFP46B2 | N2B3459063      | 2022 |          |             |               | 30.00     |            |                  |                   |               |    |         |      |
| ADDISON                      | PROA300H4B4DABJBH1 | 220601402001    | 2022 |          |             |               | 25.00     |            |                  |                   |               |    |         |      |
| SAMSUNG                      | AM096KXVTJR/AA     | B83XP3GT300003F | 2022 |          |             |               | 8.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | AM096KXVTJR/AA     | B83XP3GT500004M | 2022 |          |             |               | 8.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | N/A                | N/A             | 2022 |          |             |               | 8.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | AM072KXVTJR/AA     | B849P3GT300008N | 2022 |          |             |               | 6.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | AM096KXVTJR/AA     | B83XP3GT500002H | 2022 |          |             |               | 8.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | N/A                | N/A             | 2022 |          |             |               | 8.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | AM096KXVTJR/AA     | B83XP3GT500001R | 2022 |          |             |               | 8.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | N/A                | N/A             | 2022 |          |             |               | 8.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | AM096KXVTJR/AA     | B83XP3GT100005M | 2022 |          |             |               | 8.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | AM096KXVTJR/AA     | B83XP3GT400004R | 2022 |          |             |               | 8.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | N/A                | N/A             | 2022 |          |             |               | 8.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | AM096KXVTJR/AA     | B83XP3GT300001P | 2022 |          |             |               | 8.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | N/A                | N/A             | 2022 |          |             |               | 8.00      |            |                  |                   |               |    |         |      |
| Indoor VRF Unit(s)           |                    |                 |      |          | Heat Type   | Supply Fan(s) |           | Filters    |                  | AHU Connected To: |               |    |         |      |
| Make                         | Model No.          | Serial No.      | Year | Location | (Elect/Gas) | Qty           | HP        | Qty        | Size             |                   |               |    |         |      |
| (60) SAMSUNG                 | N/A                | N/A             |      |          |             |               |           |            | WASHABLE         |                   |               |    |         |      |



# EQUIPMENT LIST (SCHEDULE 1)

## Edith Scheurman Elementary School

### Schedule 1: Covered Equipment

#### Edith Scheurman

| Package and VRF Condenser(s) |                    |                 |      |          | Heat Type   | Compressors   |           | Supply Fan | Condenser Fan(s) |                   | Return Fan(s) |    | Filters |      |
|------------------------------|--------------------|-----------------|------|----------|-------------|---------------|-----------|------------|------------------|-------------------|---------------|----|---------|------|
| Make                         | Model No.          | Serial No.      | Year | Location | (Elect/Gas) | Qty           | Tons (ea) | HP         | Qty              | HP                | Qty           | HP | Qty     | Size |
| RTUs, Condensers, DOAS       |                    |                 |      |          |             |               |           |            |                  |                   |               |    |         |      |
| SAMSUNG                      | AM072KXVTFR/AA     | B83TP3GT700004R | 2022 |          |             |               | 6.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | AM096KXVTFR/AA     | B84BP3GT400002N | 2022 |          |             |               | 8.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | N/A                | N/A             | 2022 |          |             |               | 8.00      |            |                  |                   |               |    |         |      |
| LUXAIRE                      | ZJ102S18R2D6ACE2A3 | N2E3681953      | 2022 |          |             |               | 8.50      |            |                  |                   |               |    |         |      |
| LUXAIRE                      | ZJ120S18R2D6ACE2A3 | N2E3681955      | 2022 |          |             |               | 10.00     |            |                  |                   |               |    |         |      |
| LUXAIRE                      | CD25S3BQ2U1CFP46B2 | N2C3540296      | 2022 |          |             |               | 25.00     |            |                  |                   |               |    |         |      |
| ADDISON                      | PROA240G4B2DAAGBG1 | 220601901001    | 2022 |          |             |               | 20.00     |            |                  |                   |               |    |         |      |
| SAMSUNG                      | AM072KXVTFR/AA     | B83TP3GT700005K | 2022 |          |             |               | 6.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | AM096KXVTFR/AA     | B84BP3GT400006W | 2022 |          |             |               | 8.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | N/A                | N/A             | 2022 |          |             |               | 8.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | AM072KXVTFR/AA     | B83TP3GT700007B | 2022 |          |             |               | 6.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | AM072KXVTFR/AA     | B83TP3GT700011M | 2022 |          |             |               | 6.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | N/A                | N/A             | 2022 |          |             |               | 6.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | AM036TXMDCH/AA     | BCZRP3GT600056T | 2022 |          |             |               | 3.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | AM072KXVTFR/AA     | B83TP3GT500001L | 2022 |          |             |               | 6.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | AM072KXVTFR/AA     | B83TP3GT700009T | 2022 |          |             |               | 6.00      |            |                  |                   |               |    |         |      |
| SAMSUNG                      | N/A                | N/A             | 2022 |          |             |               | 6.00      |            |                  |                   |               |    |         |      |
| Indoor VRF Unit(s)           |                    |                 |      |          | Heat Type   | Supply Fan(s) |           | Filters    |                  |                   |               |    |         |      |
| Make                         | Model No.          | Serial No.      | Year | Location | (Elect/Gas) | Qty           | HP        | Qty        | Size             | AHU Connected To: |               |    |         |      |
| (34) SAMSUNG                 | N/A                | N/A             |      |          |             |               |           |            | WASHABLE         |                   |               |    |         |      |



# EQUIPMENT LIST (SCHEDULE 1)

## Educational Support Center

### Schedule 1: Covered Equipment

#### Educational Support Center

##### Package and VRF Condenser(s)

| RTUs, Condensers, DOAS |                    |                 |      |          | Heat Type   | Compressors |           | Supply Fan | Condenser Fan(s) |    | Return Fan(s) |    | Filters |      |
|------------------------|--------------------|-----------------|------|----------|-------------|-------------|-----------|------------|------------------|----|---------------|----|---------|------|
| Make                   | Model No.          | Serial No.      | Year | Location | (Elect/Gas) | Qty         | Tons (ea) | HP         | Qty              | HP | Qty           | HP | Qty     | Size |
| SAMSUNG                | AM096KXVTFR/AA     | B84BP3GR600007L | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | AM096KXVTFR/AA     | B84BP3GR600004Z | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | N/A                | N/A             | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | AM096KXVTFR/AA     | B84BP3GR600003V | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | AM096KXVTFR/AA     | B84BP3GR600009N | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | N/A                | N/A             | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | AM096KXVTFR/AA     | B84BP3GR600010P | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | AM096KXVTFR/AA     | B84BP3GR600002R | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                | N/A                | N/A             | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| LIEBERT                | MCM040E1YD0W1U     | Y22E002457      | 2022 |          |             |             | 3.00      |            |                  |    |               |    |         |      |
| LIEBERT                | MCM040E1YD06FX     | Y22D002965      | 2022 |          |             |             | 3.00      |            |                  |    |               |    |         |      |
| ADDISON                | PROA072B1B2DABCFB1 | 211002001002    | 2022 |          |             |             | 6.00      |            |                  |    |               |    |         |      |
| ADDISON                | PROA072B1B2DABCFB1 | 211002001001    | 2022 |          |             |             | 6.00      |            |                  |    |               |    |         |      |
| TRANE                  | YSC120H3EMA030     | 192914642L      | 2019 |          |             |             | 10.00     |            |                  |    |               |    |         |      |
| LIEBERT                | PX023UA1C8S9E1     | Y22D002801      | 2022 |          |             |             |           |            |                  |    |               |    |         |      |
| LIEBERT                | PX023UA1C809DK     | Y22D002736      | 2022 |          |             |             |           |            |                  |    |               |    |         |      |

##### Indoor VRF Unit(s)

|              |           |            |      |          | Heat Type   | Supply Fan(s) |    | Filters |          |                   |
|--------------|-----------|------------|------|----------|-------------|---------------|----|---------|----------|-------------------|
| Make         | Model No. | Serial No. | Year | Location | (Elect/Gas) | Qty           | HP | Qty     | Size     | AHU Connected To: |
| (55) SAMSUNG | N/A       | N/A        |      |          |             |               |    |         | WASHABLE |                   |



# EQUIPMENT LIST (SCHEDULE 1)

## Florence Wilson Elementary School

### Schedule 1: Covered Equipment

#### Florence Wilson

| Package and VRF Condenser(s) |                    |                 |      |          | Heat Type   | Compressors |           | Supply Fan | Condenser Fan(s) |    | Return Fan(s) |    | Filters |      |
|------------------------------|--------------------|-----------------|------|----------|-------------|-------------|-----------|------------|------------------|----|---------------|----|---------|------|
| RTUs, Condensers, DOAS       |                    |                 |      |          | (Elect/Gas) | Qty         | Tons (ea) | HP         | Qty              | HP | Qty           | HP | Qty     | Size |
| Make                         | Model No.          | Serial No.      | Year | Location |             |             |           |            |                  |    |               |    |         |      |
| SAMSUNG                      | AM096KXVTJR/AA     | B83XP3GT100001L | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | AM096KXVTJR/AA     | B83XP3GT900001K | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | N/A                | N/A             | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| ADDISON                      | PROA240G4B2DABFBE1 | 220601701001    | 2022 |          |             |             | 20.00     |            |                  |    |               |    |         |      |
| ADDISON                      | PROA096B1B2DABCBA1 | N/A             | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| ADDISON                      | PROA210K2B2DABFBE1 | N/A             | 2022 |          |             |             | 17.50     |            |                  |    |               |    |         |      |
| LUXAIRE                      | ZJ102S18R4D6ACE2A3 | N2E3681963      | 2022 |          |             |             | 8.50      |            |                  |    |               |    |         |      |
| LUXAIRE                      | ZJ120S18R4D6ACE2A3 | N2E3681965      | 2022 |          |             |             | 10.00     |            |                  |    |               |    |         |      |
| ADDISON                      | PROA210K2B2DABFBE1 | 220601702001    | 2022 |          |             |             | 17.50     |            |                  |    |               |    |         |      |
| LUXAIRE                      | ZJ150S24R4D6ACE2A2 | N2E3681945      | 2022 |          |             |             | 12.50     |            |                  |    |               |    |         |      |
| LUXAIRE                      | UV30S3BP4S1CFP46B2 | N/A             |      |          |             |             | 30.00     |            |                  |    |               |    |         |      |
| SAMSUNG                      | AM096KXVTJR/AA     | B83XP3GT400002L | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | AM096KXVTJR/AA     | B83XP3GRC00003L | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | N/A                | N/A             | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| LIEBERT                      | N/A                | N/A             |      |          |             |             |           |            |                  |    |               |    |         |      |
| SAMSUNG                      | AC018BXSCC/AA      | BLSTP3CW300016H | 2023 |          |             |             | 1.50      |            |                  |    |               |    |         |      |
| SAMSUNG                      | AM072KXVTJR/AA     | B849P3GT700003F | 2022 |          |             |             | 6.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | AM072KXVTJR/AA     | B849P3GT700004B | 2022 |          |             |             | 6.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | N/A                | N/A             | 2022 |          |             |             | 6.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | AM096KXVTJR/AA     | B83XP3GT400003M | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | AM096KXVTJR/AA     | B83XP3GT500003J | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | N/A                | N/A             | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | AM072KXVTJR/AA     | B849P3GT700005E | 2022 |          |             |             | 6.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | N/A                | N/A             | 2022 |          |             |             | 6.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | AM096KXVTJR/AA     | B83XP3GRA00010W | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | AM096KXVTJR/AA     | B83XP3GRC00001V | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | N/A                | N/A             | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |

| Indoor VRF Unit(s) |           |            |      |          | Heat Type   | Supply Fan(s) |    | Filters |          | AHU Connected To: |
|--------------------|-----------|------------|------|----------|-------------|---------------|----|---------|----------|-------------------|
| Make               | Model No. | Serial No. | Year | Location | (Elect/Gas) | Qty           | HP | Qty     | Size     |                   |
| (57) SAMSUNG       | N/A       | N/A        |      |          |             |               |    |         | WASHABLE |                   |



# EQUIPMENT LIST (SCHEDULE 1)

## Jennie Wilson Elementary School

### Schedule 1: Covered Equipment

#### Jennie Wilson

#### Package and VRF Condenser(s)

| VRF Condensers, ERVs |                 |            |      |          | Heat Type   | Compressors |           | Supply Fan | Condenser Fan(s) |    | Return Fan(s) |    | Filters |      |
|----------------------|-----------------|------------|------|----------|-------------|-------------|-----------|------------|------------------|----|---------------|----|---------|------|
| Make                 | Model No.       | Serial No. | Year | Location | (Elect/Gas) | Qty         | Tons (ea) | HP         | Qty              | HP | Qty           | HP | Qty     | Size |
| mitsubishi           | PUHY-HP96TJMU-A | 21W00624   | 2002 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| mitsubishi           | PURY-P144YKMU-A | 23W00511   | 2002 |          |             |             | 12.00     |            |                  |    |               |    |         |      |
| mitsubishi           | PURY-P72YKMU-A  | 23W00122   | 2002 |          |             |             | 6.00      |            |                  |    |               |    |         |      |
| mitsubishi           | PURY-P96YKMU-A  | 23W00472   | 2002 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| mitsubishi           | PURY-P72YKMU-A  | 23W00123   | 2002 |          |             |             | 6.00      |            |                  |    |               |    |         |      |
| mitsubishi           | PURY-P96YKMU-A  | 23W00445   | 2002 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| mitsubishi           | PURY-P96YKMU-A  | 34W00491   | 2003 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| mitsubishi           | PURY-P96YKMU-A  | 23W00442   | 2002 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| mitsubishi           | PURY-P120YKMU-A | 2XW00294   | 2002 |          |             |             | 10.00     |            |                  |    |               |    |         |      |
| (5) mitsubishi       | LGH-F1200RX-5-E | N/A        | 2000 |          |             |             |           |            |                  |    |               |    |         |      |

#### Indoor VRF Unit(s)

| Indoor VRF Unit(s) |           |            |      |          | Heat Type   | Supply Fan(s) |    | Filters |          | AHU Connected To: |
|--------------------|-----------|------------|------|----------|-------------|---------------|----|---------|----------|-------------------|
| Make               | Model No. | Serial No. | Year | Location | (Elect/Gas) | Qty           | HP | Qty     | Size     |                   |
| (32) mitsubishi    | N/A       | N/A        |      |          |             |               |    |         | WASHABLE |                   |



# EQUIPMENT LIST (SCHEDULE 1)

## Kenneth Henderson Middle School

### Schedule 1: Covered Equipment

#### Kenneth Henderson

#### Package and VRF Condenser(s)

| RTUs, Condensers, DOAS |                    |            |      |      | Heat Type   | Compressors |           | Supply Fan | Condenser Fan(s) |    | Return Fan(s) |    | Filters |      |
|------------------------|--------------------|------------|------|------|-------------|-------------|-----------|------------|------------------|----|---------------|----|---------|------|
| Make                   | Model No.          | Serial No. | Year | Belt | (Elect/Gas) | Qty         | Tons (ea) | HP         | Qty              | HP | Qty           | HP | Qty     | Size |
| LUXAIRE-RTU 1          | ZR090518R4B2LCA2E1 | N2E2504134 | 2022 | A41  |             |             | 7.5       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 2          | ZR090518R4B2LCA2E1 | N2E2504135 | 2022 | A49  |             |             | 7.5       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 3          | ZR090518R4B2LCA2E1 | N2E2504138 | 2022 | A49  |             |             | 7.5       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 4          | ZR090518R4B2LCA2E1 | N2E2504137 | 2022 | A49  |             |             | 7.5       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 5          | ZLG06E4C3AB1C122A2 | N2E2504043 | 2022 | A39  |             |             | 6.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 6          | ZLG06E4C3AB1C122A2 | N2E2504044 | 2022 | A39  |             |             | 6.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 7          | ZE036J05A1C6ACA2E2 | N2E2496292 | 2022 | DD   |             |             | 3.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 8          | ZLG05R4C3AB1C122A2 | N2E2504038 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 9          | ZLG05R4C3AB1C122A2 | N2E2504039 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 10         | ZLG05R4C3AB1C122A2 | N2E2504040 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 11         | ZLG05R4C3AB1C122A2 | N2E2504037 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 12         | ZLG05S4B3AB1C322A2 | N2F2642827 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 13         | ZLG05S4B3AB1C322A2 | N2E2504460 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 14         | ZLG05S4B3AB1C322A2 | N2F2642835 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 15         | ZLG05S4B3AB1C322A2 | N2F2642830 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 16         | ZLG05S4B3AB1C322A2 | N2E2504467 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 17         | ZLG05S4B3AB1C322A2 | N2E2504466 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 18         | ZLG05S4B3AB1C122A2 | N2F2642833 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 19         | ZLG05S4B3AB1C122A2 | N2F2642834 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 20         | ZLG05S4B3AB1C122A2 | N2E2504468 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 21         | ZLG05S4B3AB1C122A2 | N2F2642832 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 22         | ZLG05S4B3AB1C122A2 | N2E2504464 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 23         | ZLG05S4B3AB1C122A2 | N2F2642829 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 24         | ZE036J05A1C6ACA2E2 | N2E2496291 | 2022 | DD   |             |             | 3.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 25         | ZLG05S4B3AB1C322A2 | N2E2504462 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 26         | ZLG05S4B3AB1C322A2 | N2F2642828 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 27         | ZLG05S4B3AB1C122A2 | N2F2642831 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 28         | ZLG05S4B3AB1C122A2 | N2E2504465 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 29         | ZE036J05A1C2ACA2E2 | N2E2496295 | 2022 | DD   |             |             | 3.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 30         | ZE036J05A1C6ACA2E2 | N2E2496294 | 2022 | DD   |             |             | 3.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 31         | ZLG05S4B3AB1C122A2 | N2E2503999 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 32         | ZLG05S4B3AB1C122A2 | N2E2504461 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 33         | ZLG05S4B3AB1C122A2 | N2E2504000 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 34         | ZLG05S4B3AB1C122A2 | N2E2503998 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 35         | N/A                | N/A        | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 36         | ZE036J05A1C6ACA2E2 | N2E2496296 | 2022 | DD   |             |             | 3.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 37         | ZLG05R4C3AB1C122A2 | N2E2504049 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 38         | ZLG04R4B3AB1C322A2 | N2E2504014 | 2022 | A39  |             |             | 4.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 39         | ZLG06S4C3AB1C122A2 | N2E2504045 | 2022 | A39  |             |             | 6.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 40         | ZLG05R4C3AB1C122A2 | N2E2504034 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 41         | ZLG06S4C3AB1C122A2 | N2E2504046 | 2022 | A40  |             |             | 6.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 42         | ZE036J05A1C6ACA2E2 | N2E2496297 | 2022 | DD   |             |             | 3.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 43         | ZE036J05A1C6ACA2E2 | N2E2496290 | 2022 | DD   |             |             | 3.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 44         | ZLG05R4C3AB1C122A2 | N2E2504050 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 45         | ZLG05R4C3AB1C122A2 | N2E2504042 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 46         | ZLG05R4C3AB1C122A2 | N2E2504041 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 47         | ZLG05R4C3AB1C122A2 | N2E2504035 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |
| LUXAIRE-RTU 48         | ZLG05R4C3AB1C122A2 | N2E2504036 | 2022 | A40  |             |             | 5.0       |            |                  |    |               |    |         |      |



# EQUIPMENT LIST (SCHEDULE 1)

## Kenneth Henderson Middle School (CONTINUED)

|                |                    |                 |      |     |  |      |  |  |  |  |  |  |  |  |  |  |  |  |  |
|----------------|--------------------|-----------------|------|-----|--|------|--|--|--|--|--|--|--|--|--|--|--|--|--|
| LUXAIRE-RTU 49 | ZLG12S4B3AB1C122A2 | N2E2491950      | 2022 | A50 |  | 12.0 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LUXAIRE-RTU 50 | ZE036J05A1C6ACA2E2 | N2E2504638      | 2022 | DD  |  | 3.0  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LUXAIRE-RTU 51 | ZLG05R4C3AB1C122A2 | N2E2504051      | 2022 | A39 |  | 5.0  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LUXAIRE-RTU 52 | ZLG04R4B3AB1C122A2 | N2E2504011      | 2022 | A39 |  | 4.0  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LUXAIRE-RTU 53 | ZLG04R4B3AB1C122A2 | N2E2504010      | 2022 | A39 |  | 4.0  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LUXAIRE-RTU 54 | ZLG06S4C3AB1C122A2 | N2E2504046      | 2022 | A40 |  | 6.0  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LUXAIRE-RTU 55 | ZLG08R4B3AB1C122A2 | N2E2491953      | 2022 | A48 |  | 8.0  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LUXAIRE-RTU 56 | ZE036J05A1C6ACA2E2 | N2E2504639      | 2022 | DD  |  | 3.0  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LUXAIRE-RTU 57 | ZE036J05A1C6ACA2E2 | N2E2504641      | 2022 | DD  |  | 3.0  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LUXAIRE-RTU 58 | ZE036J05A1C6ACA2E2 | N2E2496289      | 2022 | DD  |  | 3.0  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LUXAIRE-RTU 59 | ZR090518R4B2LCA2E1 | N2E2504139      | 2022 | A49 |  | 7.5  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LUXAIRE-RTU 60 | ZR120S24R4B2LCA2E1 | N2E2504190      | 2022 | A54 |  | 10.0 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LUXAIRE-RTU 61 | ZR120S24R4B2LCA2E1 | N2E2504189      | 2022 | A54 |  | 10.0 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LUXAIRE-RTU 62 | ZLG08R4B3AB1C122A2 | N2E2491952      | 2022 | A48 |  | 8.0  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LUXAIRE-RTU 63 | ZLG08R4B3AB1C122A2 | N2E2491951      | 2022 | A48 |  | 8.0  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LUXAIRE-RTU 64 | ZE036J05A1C6ACA2E2 | N2E2504640      | 2022 | DD  |  | 3.0  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LUXAIRE-RTU 65 | ZLG04S4B3AB1C112A2 | N2F2614696      | 2022 |     |  | 4.0  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LUXAIRE-RTU 66 | ZR090518R4B2LCA2E1 | N2E2504136      | 2022 | A49 |  | 7.5  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| LUXAIRE-RTU 67 | ZE036J05A1C6ACA2E2 | N2E2504642      | 2022 | DD  |  | 3.0  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| SAMSUNG-DSS-1B | AC036BXADCH/AA     | BLT8P3CRB00033F | 2021 |     |  | 3.0  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| SAMSUNG-DSS-2B | AC036BXADCH/AA     | BLT8P3CRB00003X | 2021 |     |  | 3.0  |  |  |  |  |  |  |  |  |  |  |  |  |  |

| Indoor VRF Unit(s) |           |            |      |          | Heat Type   | Supply Fan(s) |    | Filters |          | AHU Connected To: |
|--------------------|-----------|------------|------|----------|-------------|---------------|----|---------|----------|-------------------|
| Make               | Model No. | Serial No. | Year | Location | (Elect/Gas) | Qty           | HP | Qty     | Size     |                   |
| SAMSUNG (8)        | N/A       | N/A        |      |          |             |               |    |         | WASHABLE |                   |



# EQUIPMENT LIST (SCHEDULE 1)

## Victor Ornelas Elementary School

### Schedule 1: Covered Equipment

#### Victor Ornelas

| Package and VRF Condenser(s) |                    |                 |      |          | Heat Type   | Compressors |           | Supply Fan | Condenser Fan(s) |    | Return Fan(s) |    | Filters |      |
|------------------------------|--------------------|-----------------|------|----------|-------------|-------------|-----------|------------|------------------|----|---------------|----|---------|------|
| RTUs, Condensers, DOAS       |                    |                 |      |          | (Elect/Gas) | Qty         | Tons (ea) | HP         | Qty              | HP | Qty           | HP | Qty     | Size |
| Make                         | Model No.          | Serial No.      | Year | Location |             |             |           |            |                  |    |               |    |         |      |
| SAMSUNG                      | AM096KXVTFR/AA     | B84BP3GT400003P | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | AM096KXVTFR/AA     | B84BP3GT400001Z | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | N/A                | N/A             | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| ADDISON                      | PROA210K2B2DABFBE1 | 220601801001    | 2022 |          |             |             | 17.50     |            |                  |    |               |    |         |      |
| LUXAIRE                      | ZJ120S18R2D6ACE2A3 | N2E3681954      | 2022 |          |             |             | 10.00     |            |                  |    |               |    |         |      |
| LUXAIRE                      | ZJ102S18R2D6ACE2A3 | N2E3681952      | 2022 |          |             |             | 8.50      |            |                  |    |               |    |         |      |
| LUXAIRE                      | ZJ150S24R2D6ACE2A2 | N2E3681944      | 2022 |          |             |             | 12.50     |            |                  |    |               |    |         |      |
| LUXAIRE                      | CD25S3BQ2U1CFP46B2 | N2C3540297      | 2022 |          |             |             | 25.00     |            |                  |    |               |    |         |      |
| ADDISON                      | PROA360H4B2DABGBF1 | 220601802001    | 2022 |          |             |             | 30.00     |            |                  |    |               |    |         |      |
| SAMSUNG                      | AM096KXVTFR/AA     | B84BP3GT500006X | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | AM096KXVTFR/AA     | B84BP3GT600008A | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | N/A                | N/A             | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | AM096KXVTFR/AA     | B84BP3GT500002Y | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | AM096KXVTFR/AA     | B84BP3GT700006M | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | N/A                | N/A             | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | AC018BXSCCC/AA     | BLSTP3CW600009K | 2022 |          |             |             | 1.50      |            |                  |    |               |    |         |      |
| SAMSUNG                      | AM096KXVTFR/AA     | B84BP3GT700004W | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | AM096KXVTFR/AA     | B84BP3GT600009E | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | N/A                | N/A             | 2022 |          |             |             | 8.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | AM072KXVTFR/AA     | B83TP3GT400002A | 2022 |          |             |             | 6.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | AM072KXVTFR/AA     | B83TP3GT600006E | 2022 |          |             |             | 6.00      |            |                  |    |               |    |         |      |
| SAMSUNG                      | N/A                | N/A             | 2022 |          |             |             | 6.00      |            |                  |    |               |    |         |      |
| ADDISON                      | PROA084B1B2DABCBA1 | 220601803001    | 2022 |          |             |             | 7.00      |            |                  |    |               |    |         |      |

| Indoor VRF Unit(s) |           |            |      |          | Heat Type   | Supply Fan(s) |    | Filters |          | AHU Connected To: |
|--------------------|-----------|------------|------|----------|-------------|---------------|----|---------|----------|-------------------|
|                    |           |            |      |          | (Elect/Gas) | Qty           | HP | Qty     | Size     |                   |
| Make               | Model No. | Serial No. | Year | Location |             |               |    |         |          |                   |
| (52) SAMSUNG       | N/A       | N/A        |      |          |             |               |    |         | WASHABLE |                   |



# EQUIPMENT TASKING

## ROOFTOP / DOAS UNIT PREVENTIVE MAINTENANCE

- ✓ Disconnect - Verify Proper Operation
- ✓ Check for Unusual Bearing Wear - Condenser Fan
- ✓ Tighten Set Screws on Condenser Fan Blades
- ✓ Verify Operation of All Fans/ Inspect Fan Blades for Cracks and Wear
- ✓ Clean Finned Surfaces - Condenser Coil
- ✓ Remove and Clean Economizer Filters While Cleaning Condenser Coil if Applicable
- ✓ Inspect for Damage - Condenser Coil
- ✓ Inspect Cooling Coil
- ✓ Clean (Annually) / Inspect Condensate Pans and Drains
- ✓ Inspect / Tighten All Electrical Connections
- ✓ Inspect All Contactors
- ✓ Compressor - Inspect for Refrigerant and Oil Leaks
- ✓ Check Compressor Oil Level if Applicable
- ✓ Check Crankcase Heater for Operation
- ✓ Check Compressor's Refrigerant Charge
- ✓ Inspect Main Air Fan Blades
- ✓ Lube Bearings on Fan - Motor Assembly
- ✓ Check Housing Clearance on Fan - Motor Assembly
- ✓ Replace RTU Belts (Annually)
- ✓ Test Safety and Operating Controls
- ✓ Check Thermostat Settings and Operation. Check Set points and Parameters in the Microprocessor Control if Applicable
- ✓ Sequence Test Unit - Operation Inspection
- ✓ Check and Record Evaporator Temperature Drop
- ✓ Check and Record Suction Pressure/Discharge/Superheat
- ✓ Check and Record Amps and Volts on Compressors and Motor
- ✓ Check Low Ambient Controls
- ✓ Verify Minimum outside Air Damper Position and Setting
- ✓ Check Dampers and Linkage for Binding – Economizer
- ✓ Verify Unit has an Equipment Tag that is Legible and Correct Replace as Needed
- ✓ Review Reports and Repairs Needed with the Customer

# EQUIPMENT TASKING

## VRF HEAT PUMP

### PREVENTIVE MAINTENANCE

- ✓ Lubricate Condenser Fan Motor and Bearings
- ✓ Check for Fan Security to Shaft
- ✓ Check for Unusual Bearing Wear
- ✓ Clean Fined Surfaces on the Condenser Coil
- ✓ Inspect and Tighten All Electrical Connections
- ✓ Inspect All Contractors
- ✓ Check Oil Level if Applicable
- ✓ Check Crankcase Heater
- ✓ Check Refrigerant Charge
- ✓ Log Pressures /Temperatures /Amps
- ✓ Verify Operation of Electrical Disconnect
- ✓ Verify Operation of All Fans
- ✓ Inspect for Damage on Finned Surfaces on the Condenser Coil
- ✓ Inspect for Refrigerant and Oil Leaks
- ✓ Sequence Test Unit
- ✓ Verify Unloader Operation if Applicable
- ✓ Inspect Reversing Valve for Operation
- ✓ Verify Defrost Cycle Operation
- ✓ Check All Controls and Safeties for Operation
- ✓ Check Sheaves Alignment and Wear if Applicable
- ✓ Check Motor and Fan Shaft Bearings for End Play
- ✓ Lube Motor and Shaft Bearings
- ✓ Check Housing Clearance on Fan - Motor Assembly
- ✓ Check Emergency Heat Coils for Operation If Applicable
- ✓ Inspect Evaporator/Condenser Coil
- ✓ Inspect / Clean Condensate Pans and Drain
- ✓ Inspect / Clean Heat Exchanger
- ✓ Test Unit for Proper Operation
- ✓ Verify Unit has an Equipment Tag that is Legible and Correct Replace as Needed
- ✓ Review Reports and Repairs Needed with the Customer
- ✓ Wipe off Excess Grease Clean Exterior of Unit Remove Dirt and Fingerprints

## SPECIAL SERVICE/PROVISIONS

- **Semi-annual maintenance visits (Spring / Fall) to service equipment on pages 8-16 (Schedule 1)**
- **TIPS contract 24010402-6956**
- **P1 to supply and replace RTU belts annually**
- **USD 457 to supply and replace RTU and DOAS filters, wash/clean indoor VRF cassette filters**
- **10% discounted contract labor rate for service calls**

# ALL THINGS FACILITIES K-12



**P1 Service, LLC is “all things facilities” our K-12 partners in the Midwest. Performing work in the K-12 market since 1919, P1 has more than a century of experience in the industry.**

Our approach to helping schools find energy, operating and maintenance savings opportunities is not one size fits all. P1 works with many school districts developing individualized plans for solving problems with aging school buildings.

## **SERVICES**

- Facility Master Plans
- Design-Build
- Construction Management @ Risk
- Performance Contracting
- Corrective Action Plans
- Engineering Services
- Construction Management
- Commissioning & Retro-Commissioning

## **CONSTRUCTION**

Our P1 Construction Division offers Mechanical, Electrical, Plumbing and Millwright capabilities

## **24/7/365 ON-SITE SERVICE**

- Mechanical, HVAC, Electrical, Plumbing
- Preventive Maintenance Programs



## **ENDORSED BY KANSAS ASSOCIATION OF SCHOOL BOARDS**

P1 is a proud prestigious partner with the Kansas Association of School Boards.

“P1 understands the responsibility that comes with working in a public school on a publicly funded project. The company brings years of successful experience working with public school administrators and an elected board of education that is accountable to the public.” - Randy Weseman, KASB



# P1 K-12 PREVENTATIVE MAINTENANCE AGREEMENTS

## KANSAS ASSOCIATION OF SCHOOL BOARDS



Full-Service Preventative Maintenance Agreement: Quarterly customized maintenance inspections on all HVAC Systems. Covers all parts, labor, repairs and emergency labor coverage. With the rising costs of parts, materials and labor, P1 Service was able to provide KASB with a Proactive approach to provide a Fixed Budget cost by assuming the risk on HVAC systems.

REFERENCE: Amanda Rollenhagen | CONTRACT DATE: 2015-present

## KANSAS NATIONAL EDUCATION ASSOCIATION



Certified Maintenance Agreement: Quarterly customized maintenance inspections on all HVAC Systems. This proactive program has benefited KNEA in helping them control costs, help lower energy consumption and extend the life of their HVAC equipment.

REFERENCE: John Metzger | CONTRACT DATE: 2020-present

## LAWRENCE PUBLIC SCHOOLS USD 497



Certified Maintenance Agreement: Quarterly customized maintenance inspections on all heating and domestic boiler systems district-wide. With rising cost, this proactive program has benefited USD 497 Schools in helping them better control costs, increase system reliabilities and extend the life of their boiler systems.

REFERENCE: Tom Latus | CONTRACT DATE: 2021-present

## MANHATTAN- OGDEN USD 383



Certified Maintenance Agreement: Quarterly customized maintenance inspections on chiller systems. With shrinking resources and rising cost, this proactive program has benefited USD 383 Schools in helping them better control costs, increase system reliabilities and extend the life of their chiller systems.

REFERENCE: Matt Davis | CONTRACT DATE: 2023-present

## EUDORA USD 491



Full-Service Preventative Maintenance Agreement: Quarterly customized maintenance inspections on all HVAC Systems. Covers all parts, labor, repairs and emergency labor coverage. With the rising costs of parts, materials and labor, P1 provided a proactive approach to provide a fixed budget cost by assuming the risk on HVAC systems.

REFERENCE: Chuck James | CONTRACT DATE: 2022-present

## SEAMAN USD 345



Full-Service Preventative Maintenance Agreement: Quarterly customized maintenance inspections on all walk-in coolers and freezer systems. Covers all parts, labor, repairs and emergency labor coverage. With the rising costs of parts, materials and labor, P1 provided a proactive approach to provide a Fixed Budget cost by assuming the risk on cooler systems.

REFERENCE: Kay Kabus | CONTRACT DATE: 2022-present

## REFERENCES

### **Boot Hill Casino**

**Mike Schriener - (620) 430-3265**

### **USD 495 Larned**

**Roy Prescott - (620) 639-2690**

### **USD 431 Hoisington**

**Tyler Crutcher - (620) 786-5877**



# TRAINING AND SAFETY



*P1 Service recognizes the importance of education and offers unique learning opportunities for our associates and our K-12 partners.*

## KANSAS TRAINING FACILITY

Simply put, we built the P1 Training Facility for our customers. Our technicians hone their skills and keep them fresh through a combination of equipment operations, systems performance and troubleshooting in a laboratory environment. The facility is also a resource that provides educational hands-on opportunities to industry colleagues and partners.

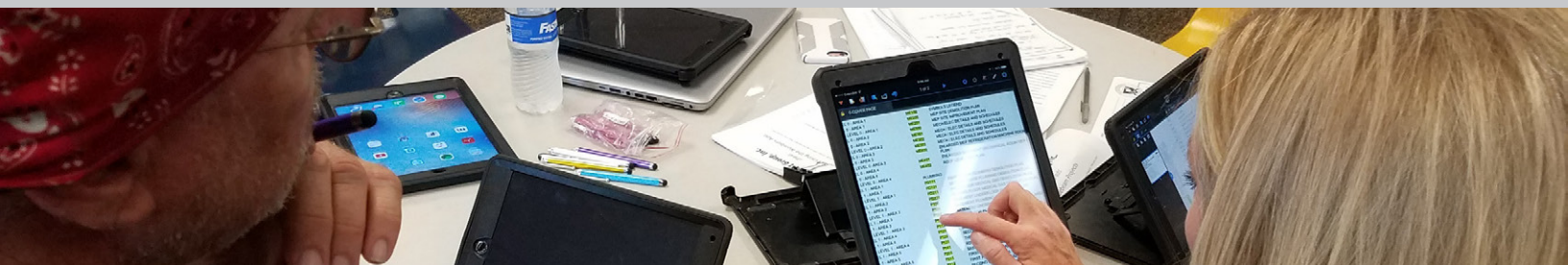
The P1 Training Center has complete operational commercial-type mechanical systems, exposing all trainees to hands-on, real-world operating conditions using simulated HVAC systems.

## BCTS LEARNING ACADEMY



The BCTS Learning Academy offers courses in classroom settings and through on-line training, providing education so P1 associates can continuously improve their job skills.

Course topics range from proposal writing to project management techniques to using the company's sophisticated project management, accounting and scheduling software.



## COMMITMENT TO SAFETY IN OUR SCHOOLS



P1 has made a significant investment in our safety program and training, taking a proactive approach to avoiding accidents across all divisions of the company. With investments in the program and employees who take pride in doing work the right way, P1 is one of the safest contractors in the nation. In addition, our K-12 partners appreciate that all P1 associates undergo drug screenings and criminal background checks. At the request of our clients we conduct criminal background checks on field associates.

# COMPANY PROFILE - P1 SERVICE SAFETY



**SAFETY IS NOT A PRIORITY AT P1. *It's a core value.*** Priorities change. Core values don't. P1 has built a "Safety First, Quality Always" culture and it is something we insist on practicing every day. We are committed to maintaining the highest level of safety and quality in everything we do.

## SAFETY FIRST

Safety is an integral part of the P1 company culture. From an associate's first day at P1, they are introduced to our culture through orientation and training sessions with our full-time, CHST-certified Safety Team. With investments into the program and associates who take pride in doing work the right way, P1 is one of the safest contractors in the nation.

## NATIONALLY RECOGNIZED

P1 has been a multi-year recipient of the Mechanical Contractors Association of America (MCAA) National Safety Excellence Award for best and most innovative safety programs.

In addition, P1's Vice President of Safety was named the MCAA 2021 Safety Professional of the Year by MCAA.

## BUILD SAFE PARTNERSHIP

Being a member of the Build Safe Partnership means a company has adhered to a strict set of OSHA guidelines. Only 21 companies in the region participate in Build Safe, and P1 is on that exclusive list.

## SAFETY CULTURE

P1 takes an upfront, hands-on approach to managing a safe workplace. Leadership authorizes all employees to stop work if they see a hazardous situation on a project, and work may not resume until the hazard has been mitigated.



# COMPANY PROFILE - P1 SERVICE CAPABILITIES

The founding companies of P1 Service, LLC date back to 1919. Today, P1Service, LLC, is part of the [Best in Class Technology Services \(BCTS\)](#) family of companies.

P1 can service, repair, and replace building systems in a vast range of non-residential markets. We also provide system design and engineering, energy-efficient retrofitting, and maintenance and repair services for all system types.

“Safety First...Quality Always” Safety is not a priority at P1. *It’s a core value.* Priorities change, core values don’t. P1 takes pride in our exceptional safety culture.



## HVAC

Boilers  
Burners  
Chillers  
Cooling Towers  
Air Handling Units  
Rooftop Units  
Complete Systems Analysis  
Retrofit/Replacement  
Start-up, New Building Systems  
Ammonia Refrigeration

## ELECTRICAL

Infrared Scanning  
Arc Flash Analysis  
Breaker Testing, Repair, Rebuild and Refurbishment  
De-Energized Testing and Maintenance  
Energized Testing and Maintenance  
Preventative Maintenance  
Code and Regulation Compliance  
Generator Services

## PLUMBING

Drain Cleaning  
Hydro Jetting  
Backflow Prevention  
Excavation  
Water Heater Service  
Mixing Valve Inspection and Rebuild  
Water Quality Testing  
Medical Vacuum Pumps

## CONTROLS

Complete Design, Engineering and Execution  
IoT Integration  
BACnet, MODbus and LON Integrations  
Third-party Device Integration and Control  
Specialty Services: R&D, Laboratory, Data Center Control Systems  
Complete Systems Analysis  
Master Planning for Phased Upgrades

## PERFORMANCE SOLUTIONS

Design-Build  
Master Planning  
Design Engineering  
Building Solutions  
Energy Solutions  
Performance Contracting  
Commissioning & Retro Commissioning

## PREVENTATIVE MAINTENANCE

Equipment Analysis and Assessment  
Financial Savings  
Extended Equipment Life  
Fixed Cost  
Improve System Reliability  
Optimize Comfort Conditions  
Control Maintenance Budget  
Reduce Emergencies

## FACILITY MAINTENANCE OPERATIONS

Full-time, On-site Facility Teams  
Electrical Maintenance and Repairs  
HVAC Preventative Maintenance  
HVAC Repairs and Replacements  
Plumbing Maintenance and Repairs  
24/7 Emergency Repairs  
General Building Maintenance



## SAFETY PROGRAM

P1 has been a multi-year recipient of the MCAA National Safety Excellence Award for most innovative safety programs. In 2021, P1 Vice President of Safety earned MCAA’s Safety Professional of the Year award.

## FINANCIAL STRENGTH

Maintenance Base: \$19,500,000 Bonding Capacity: \$15,000,000 2023 Revenue (projected): \$130,000,000



24-hour Service  
316-267-3256



## P1 Service Emergency Service & Call Response Policy

### P1 Service Call Center and Answering Service Hours

**24/7/365 Service: 316-267-3256**

|                     |               |                                 |
|---------------------|---------------|---------------------------------|
| Wichita Call Center | Monday-Friday | 7:30 am – 4:30 pm               |
| Answering Service   | Monday-Friday | 4:30 pm – 7:30 am               |
|                     | Friday-Monday | Friday 4:30 pm – Monday 7:30 am |

P1 Service is capable of responding to on demand repairs (emergencies), 24 hours per day, 365 days per year within a 2-hour response time. At the first notification of an emergency, questions will be asked of the customer as to the services needed, the priority of the emergency, and therefore the expected labor costs associated with the emergency call. All phone calls made to P1 Service are answered by a live operator, 24 hours per day. The operator will forward the information to the appropriate technician or manager to handle the emergency at the direction and expectation of the customer's needs.

Calls made during regular office hours (listed above), are supported by a team of Service Coordinators. While each Service Coordinator typically is managing a trade specific group of technicians, the Service Coordinators are cross trained to take care of any customer need, whether it be mechanical, plumbing, or electrical. Should a Service Coordinator need assistance in assigning the right technician to a particular event, the Operations Manager, Division Manager, and multiple Service Managers all work within 20 feet of the Service Coordinators, so their availability to help with decisions is immediate.

Calls made outside of regular office hours (listed above), are supported by an answering service. The answering service is provided an on-call schedule to include two (2) HVAC technicians, a plumber, an electrician, an ammonia technician, and a Manager. During the summer months, a third HVAC technician is added to the on-call schedule. The answering service will ask for the specific issue in order to match the customer's needs to the correct trade or type of technician. The Manager on-call will also have the responsibility of making sure the requisite experience is matched to the situation. Upon receiving an emergency call, the answering service follows the protocol developed with P1 Service to contact the necessary people who will respond with the urgency as directed by the customer. This protocol includes an email to all of Service leadership when an emergency call is placed. This ensures awareness to all involved in order to create the desired follow-up.

## RESPONSE TIME

P1 Service performs in a variety of types of facilities that all have their own urgency to response. Even within buildings, the response may vary depending on the mission of the particular piece of equipment. P1 Service Coordinators are trained to inquire about the urgency of a service call at the outset of the initial call. P1 Service will match the urgency that the facility demands. Our customers have become partners with P1 Service and work together to meet the urgency as a team for any critical equipment. In addition, our technicians will create site notes during their initial visits that will give the P1 Service Coordinators a list of any critical equipment included in the overall scope of work that may require accelerated service response time.

**LENEXA (HQ)** | 11086 Strang Line Road, Lenexa, KS 66215 | P: (913) 529-5300

**LAWRENCE/TOPEKA**

6531 SE Forbes Ave, Ste. B  
Topeka, KS 66619  
(785) 235-5331

**WICHITA**

3030 S. All Hallows Drive  
Wichita, KS 67213  
(316) 267-3256

**ST. JOSEPH**

714 S. 7th St., Suite 200  
St. Joseph, MO 64501  
(816) 279-0884

**ANKENY**

6864 NE 14th Street  
Ankeny, IA 50023  
913-529-5300



**P1-Service.com**



**Main:** 620.277.2167 – 1413 W Thompson St., Garden City, KS 67846  
**CO Spgt:** 719.621.1047 – 717 Seedling Ct., Colorado Springs, CO 80915  
**Summit:** 970.538.2876 – 256 Annie Rd, Unit B, Silverthorne, CO 80498  
 Toll Free: 888.TATRO4U / 888.828.7648  
 Fax: 620.277.0244  
 www.TATRO.co

September 19, 2024

## USD 457 – Preventative Maintenance Agreement

### Company History

Started in 1952 by John Tatro as a Service Company, Tatro Plumbing Co., Inc. has evolved into a full line Plumbing and Mechanical firm, serving a primary market area of a 250 mile radius of Garden City, KS. In 2019 **TATRO** opened a satellite office in Colorado Springs, CO. Today our ~100 Employees and industry partnerships continue the quality Plumbing and Mechanical tradition by truly believing and living out our mission statement: **TATRO** continues as the *right choice* for plumbing, mechanical, and specialty services; using construction to inspire and implement solutions for a better tomorrow.

**TATRO** has a long tradition of providing the “BEST VALUE” through Engineering, Planning, Service and Construction. We would be honored to keep USD 457 operating and functioning as the systems should.

### General Scope Clarifications:

- Semi-annual maintenance visits (Fall and Spring) to service equipment as listed within this proposal
- TATRO will provide and install replacement RTU belts as required each Spring
- Provide a 10% discount on labor rates for further HVAC service calls

The Preventative Maintenance Agreement is designed to provide our client with an on-going, comprehensive maintenance program. The Preventative Maintenance Agreement will be scheduled once approval is received from USD 457 in an executed form to include the following locations:

## JENNIE WILSON ELEMENTARY SCHOOL

| VRF CONDENSERS, ERV'S |                 |          |      |
|-----------------------|-----------------|----------|------|
| Make                  | Model           | Serial   | Year |
| MITSUBISHI            | PUHY-HP96TJMU-A | 21W00624 | 2002 |
| MITSUBISHI            | PURY-P144YKMU-A | 23W00511 | 2002 |
| MITSUBISHI            | PURY-P72YKMU-A  | 23W00122 | 2022 |
| MITSUBISHI            | PURY-P96YKMU-A  | 23W00472 | 2002 |
| MITSUBISHI            | PURY-P72YKMU-A  | 23W00123 | 2002 |
| MITSUBISHI            | PURY-P96YKMU-A  | 23W00445 | 2002 |
| MITSUBISHI            | PURY-P96YKMU-A  | 34W00491 | 2003 |
| MITSUBISHI            | PURY-P96YKMU-A  | 23W00442 | 2002 |
| MITSUBISHI            | PURY-P120YKMU-A | 2XW00294 | 2002 |
| MITSUBISHI (5)        | LGH-F1200RX-5-E | N/A      | 2002 |
| INDOOR VRF UNIT(S)    |                 |          |      |
| Make                  | Model           | Serial   | Year |
| MITSUBISHI (32)       | N/A             | N/A      | N/A  |



## BERNADINE SITTS INTERMEDIATE CENTER

| RTUS, CONDENSERS, DOAS |                    |                 |      |
|------------------------|--------------------|-----------------|------|
| Make                   | Model              | Serial          | Year |
| SAMSUNG                | AM096KXVTJR/AA     | B83XP3GT900003V | 2022 |
| SAMSUNG                | AM096KXVTJR/AA     | B83XP3GT700001V | 2022 |
| SAMSUNG                | N/A                | N/A             | 2022 |
| LUXAIRE                | CD1553CQ4U1CFP46B2 | N2B3490218      | 2022 |
| ADDISON                | PROA180G2B4DABGBF1 | 2.20602E+11     | 2022 |
| LUXAIRE                | UV3553BP4S1CFP46B2 | N2B3463193      | 2022 |
| LUXAIRE                | UV30S3BP4S1CFP46B2 | N2B3459064      | 2022 |
| ADDISON                | PROA300H4B4DABJBH1 | 2.20602E+11     | 2022 |
| SAMSUNG                | AM096KXVTJR/AA     | B83XP3GT600002Z | 2022 |
| SAMSUNG                | AM096KXVTJR/AA     | B83XP3GTA00003E | 2022 |
| SAMSUNG                | N/A                | N/A             | 2022 |
| SAMSUNG                | AM072KXVTJR/AA     | B849P3GT300006Y | 2022 |
| SAMSUNG                | AM096KXVTJR/AA     | B83XP3GT700002D | 2022 |
| SAMSUNG                | N/A                | N/A             | 2022 |
| SAMSUNG                | AM096KXVTJR/AA     | B83XP3GTA00001P | 2022 |
| SAMSUNG                | N/A                | N/A             | 2022 |
| SAMSUNG                | AM096KXVTJR/AA     | B83XP3GT90000SH | 2022 |
| SAMSUNG                | AM096KXVTJR/AA     | B83XP3GT900006F | 2022 |
| SAMSUNG                | N/A                | N/A             | 2022 |
| SAMSUNG                | AM096KXVTJR/AA     | B83XP3GT600003X | 2022 |
| SAMSUNG                | N/A                | N/A             | 2022 |
| INDOOR VRF UNIT(S)     |                    |                 |      |
| Make                   | Model              | Serial          | Year |
| SAMSUNG (60)           | N/A                | N/A             | N/A  |



## Victor Ornelas Elementary School

| RTUS, CONDENSERS, DOAS |                    |                 |      |
|------------------------|--------------------|-----------------|------|
| Make                   | Model              | Serial          | Year |
| Samsung                | AM096KXVTFR/AA     | B84BP3GT400003P | 2022 |
| Samsung                | AM096KXVTFR/AA     | B84BP3GT400001Z | 2022 |
| Samsung                | N/A                | N/A             | 2022 |
| Addison                | PROA210K2B2DABFBE1 | 2.20602E+11     | 2022 |
| Luxaire                | ZJ120S18R2D6ACE2A3 | N2E3681954      | 2022 |
| Luxaire                | ZJ120S18R2D6ACE2A3 | N2E3681952      | 2022 |
| Luxaire                | ZJ150S24R2D6ACE2A2 | N2E3681944      | 2022 |
| Luxaire                | CD25S3BQ2U1CFP46B2 | N2C3540297      | 2022 |
| Addison                | PROA360H4B2DABGBF1 | 2.20602E+11     | 2022 |
| Samsung                | AM096KXVTFR/AA     | B84BP3GT500006X | 2022 |
| Samsung                | AM096KXVTFR/AA     | B84BP3GT600008A | 2022 |
| Samsung                | N/A                | N/A             | 2022 |
| Samsung                | AM096KXVTFR/AA     | B84BP3GT500002Y | 2022 |
| Samsung                | AM096KXVTFR/AA     | B84BP3GT700006M | 2022 |
| Samsung                | N/A                | N/A             | 2022 |
| Samsung                | AC018BXSCCC/AA     | BLSTP3CW600009K | 2022 |
| Samsung                | AM096KXVTFR/AA     | B84BP3GT700004W | 2022 |
| Samsung                | AM096KXVTFR/AA     | B84BP3GT600009E | 2022 |
| Samsung                | N/A                | N/A             | 2022 |
| Samsung                | AM072KXVTFR/AA     | B83TP3GT400002A | 2022 |
| Samsung                | AM072KXVTFR/AA     | B83TP3GT600006E | 2022 |
| Samsung                | N/A                | N/A             | 2022 |
| Samsung                | PROA084B1B2DABCBA1 | 2.20602E+11     | 2022 |
| INDOOR VRF UNIT(S)     |                    |                 |      |
| Make                   | Model              | Serial          | Year |
| (52) Samsung           | N/A                | N/A             | N/A  |



## KENNETH HENDERSON MIDDLE SCHOOL

| RTU'S, CONDENSERS, DOAS |                    |             |      |
|-------------------------|--------------------|-------------|------|
| Make                    | Model              | Serial      | Year |
| LUXAIRE-RTU 1           | ZR090S18R4B2LCA2E1 | N2E2504134  | 2022 |
| LUXAIRE-RTU 2           | ZR090S18R4B2LCA2E1 | N2E2504135  | 2022 |
| LUXAIRE-RTU 3           | ZR090S18R4B2LCA2E1 | N2E2504138  | 2022 |
| LUXAIRE-RTU 4           | ZR090S18R4B2LCA2E1 | N2E2504137  | 2022 |
| LUXAIRE-RTU 5           | ZLG06E4C3AB1C122A2 | N2E2504043  | 2022 |
| LUXAIRE-RTU 6           | ZLG06E4C3AB1C122A2 | N2E2504044  | 2022 |
| LUXAIRE-RTU 7           | ZE036J05A1C6ACA2E2 | N2E2496292  | 2022 |
| LUXAIRE-RTU 8           | ZLG05R4C3AB1C122A2 | N2E2504038  | 2022 |
| LUXAIRE-RTU 9           | ZLG05R4C3AB1C122A2 | N2E2504039  | 2022 |
| LUXAIRE-RTU 10          | ZLG05R4C3AB1C122A2 | N2E2504040  | 2022 |
| LUXAIRE-RTU 11          | ZLG05R4C3AB1C122A2 | N2E2504037  | 2022 |
| LUXAIRE-RTU 12          | ZLG05S4B3AB1C322A2 | N2F2642827  | 2022 |
| LUXAIRE-RTU 13          | ZLG05S4B3AB1C322A2 | N2E2504460  | 2022 |
| LUXAIRE-RTU 14          | ZLG05S4B3AB1C322A2 | N2F2642835  | 2022 |
| LUXAIRE-RTU 15          | ZLG05S4B3AB1C322A2 | N2F2642830  | 2022 |
| LUXAIRE-RTU 16          | ZLG05S4B3AB1C322A2 | N2E2504467  | 2022 |
| LUXAIRE-RTU 17          | ZLG05S4B3AB1C322A2 | N2E2504466  | 2022 |
| LUXAIRE-RTU 18          | ZLG05S4B3AB1C322A2 | N2F2642833  | 2022 |
| LUXAIRE-RTU 19          | ZLG05S4B3AB1C322A2 | N2F2642834  | 2022 |
| LUXAIRE-RTU 20          | ZLG05S4B3AB1C322A2 | N2E2504468  | 2022 |
| LUXAIRE-RTU 21          | ZLG05S4B3AB1C322A2 | N2F2642832  | 2022 |
| LUXAIRE-RTU 22          | ZLG05S4B3AB1C322A2 | N2E2504464  | 2022 |
| LUXAIRE-RTU 23          | ZLG05S4B3AB1C322A2 | N2F2642829  | 2022 |
| LUXAIRE-RTU 24          | ZE036J05A1C6ACA2E2 | N2E2496291  | 2022 |
| LUXAIRE-RTU 25          | ZLG05S4B3AB1C322A2 | N2E2504462  | 2022 |
| LUXAIRE-RTU 26          | ZLG05S4B3AB1C322A2 | N2F2642828  | 2022 |
| LUXAIRE-RTU 27          | ZLG05S4B3AB1C322A2 | N2F2642831  | 2022 |
| LUXAIRE-RTU 28          | ZLG05S4B3AB1C322A2 | N2E2504465  | 2022 |
| LUXAIRE-RTU 29          | ZE036J05A1C2ACA2E2 | N2E2496295  | 2022 |
| LUXAIRE-RTU 30          | ZE036J05A1C6ACA2E2 | N2E2496294  | 2022 |
| LUXAIRE-RTU 31          | ZLG05S4B3AB1C122A2 | N2E25039999 | 2022 |
| LUXAIRE-RTU 32          | ZLG05S4B3AB1C122A2 | N2E2504461  | 2022 |
| LUXAIRE-RTU 33          | ZLG05S4B3AB1C122A2 | N2E25040000 | 2022 |
| LUXAIRE-RTU 34          | ZLG05S4B3AB1C122A2 | N2E2503998  | 2022 |
| LUXAIRE-RTU 35          | N/A                | N/A         | 2022 |



# TATRO

COMMERCIAL • INDUSTRIAL • SERVICE • PLUMBING • MECHANICAL

**Main:** 620.277.2167 – 1413 W Thompson St., Garden City, KS 67846  
**CO Spgt:** 719.621.1047 – 717 Seedling Ct., Colorado Springs, CO 80915  
**Summit:** 970.538.2876 – 256 Annie Rd, Unit B, Silverthorne, CO 80498  
 Toll Free: 888.TATRO4U / 888.828.7648  
 Fax: 620.277.0244  
[www.TATRO.co](http://www.TATRO.co)

|                           |                    |                 |             |
|---------------------------|--------------------|-----------------|-------------|
| LUXAIRE-RTU 36            | ZE036J05A1C6ACA2E2 | N2E2496296      | 2022        |
| LUXAIRE-RTU 37            | ZLG05R4C3AB1C122A2 | N2E2504049      | 2022        |
| LUXAIRE-RTU 38            | ZLG04R4B3AB1C322A2 | N2E2504014      | 2022        |
| LUXAIRE-RTU 39            | ZLG06S4C3AB1C122A2 | N2E2504045      | 2022        |
| LUXAIRE-RTU 40            | ZLG05R4C3AB1C122A2 | N2E2504034      | 2022        |
| LUXAIRE-RTU 41            | ZLG06S4C3AB1C122A2 | N2E2504046      | 2022        |
| LUXAIRE-RTU 42            | ZE036J05A1C6ACA2E2 | N2E2496297      | 2022        |
| LUXAIRE-RTU 43            | ZE036J05A1C6ACA2E2 | N2E2496290      | 2022        |
| LUXAIRE-RTU 44            | ZLG05R4C3AB1C122A2 | N2E2504050      | 2022        |
| LUXAIRE-RTU 45            | ZLG05R4C3AB1C122A2 | N2E2504042      | 2022        |
| LUXAIRE-RTU 46            | ZLG05R4C3AB1C122A2 | N2E2504041      | 2022        |
| LUXAIRE-RTU 47            | ZLG05R4C3AB1C122A2 | N2E2504035      | 2022        |
| LUXAIRE-RTU 48            | ZLG05R4C3AB1C122A2 | N2E2504036      | 2022        |
| LUXAIRE-RTU 49            | ZLG1254B3AB1C122A2 | N2E2491950      | 2022        |
| LUXAIRE-RTU 50            | ZE036J05A1C6ACA2E2 | N2E2504638      | 2022        |
| LUXAIRE-RTU 51            | ZLG05R4C3AB1C122A2 | N2E2504051      | 2022        |
| LUXAIRE-RTU 52            | ZLG04R4B3AB1C122A2 | N2E2504011      | 2022        |
| LUXAIRE-RTU 53            | ZLG04R4B3AB1C122A2 | N2E2504010      | 2022        |
| LUXAIRE-RTU 54            | ZLG06S4C3AB1C122A2 | N2E2504046      | 2022        |
| LUXAIRE-RTU 55            | ZLG08R4B3AB1C122A2 | N2E2491953      | 2022        |
| LUXAIRE-RTU 56            | ZE036J05A1C6ACA2E2 | N2E2504639      | 2022        |
| LUXAIRE-RTU 57            | ZE036J05A1C6ACA2E2 | N2E2504641      | 2022        |
| LUXAIRE-RTU 58            | ZE036J05A1C6ACA2E2 | N2E2496289      | 2022        |
| LUXAIRE-RTU 59            | ZR090S18R4B2LCA2E1 | N2E2504139      | 2022        |
| LUXAIRE-RTU 60            | ZR120S24R4B2LCA2E1 | N2E2504190      | 2022        |
| LUXAIRE-RTU 61            | ZR120S24R4B2LCA2E1 | N2E2504189      | 2022        |
| LUXAIRE-RTU 62            | ZLG08R4B3AB1C122A2 | N2E2491952      | 2022        |
| LUXAIRE-RTU 63            | ZLG08R4B3AB1C122A2 | N2E2491951      | 2022        |
| LUXAIRE-RTU 64            | ZE036J05A1C6ACA2E2 | N2E2504640      | 2022        |
| LUXAIRE-RTU 65            | ZLG04S4B3AB1C112A2 | N2F2614696      | 2022        |
| LUXAIRE-RTU 66            | ZR090S18R4B2LCA2E1 | N2E2504136      | 2022        |
| LUXAIRE-RTU 67            | ZE036J05A1C6ACA2E2 | N2E2504642      | 2022        |
| SAMSUNG-DSS-1B            | AC036BXADCH/AA     | BLT8P3CRB00033F | 2021        |
| SAMSUNG-DSS-2B            | AC036BXADCH/AA     | BLT8P3CRB00003X | 2021        |
| <b>INDOOR VRF UNIT(S)</b> |                    |                 |             |
| <b>Make</b>               | <b>Model</b>       | <b>Serial</b>   | <b>Year</b> |
| SAMSUNG (8)               | N/A                | N/A             | N/A         |



## EDUCATIONAL SUPPORT CENTER

| RTU'S, CONDENSERS, DOAS |                    |                 |      |
|-------------------------|--------------------|-----------------|------|
| Make                    | Model              | Serial          | Year |
| SAMSUNG                 | AM096KXVTFR/AA     | B84BP3GR600007L | 2022 |
| SAMSUNG                 | AM096KXVTFR/AA     | B84BP3GR600004Z | 2022 |
| SAMSUNG                 | N/A                | N/A             | 2022 |
| SAMSUNG                 | AM096KXVTFR/AA     | B84BP3GR600003V | 2022 |
| SAMSUNG                 | AM096KXVTFR/AA     | B84BP3GR600009N | 2022 |
| SAMSUNG                 | N/A                | N/A             | 2022 |
| SAMSUNG                 | AM096KXVTFR/AA     | B84BP3GR600010P | 2022 |
| SAMSUNG                 | AM096KXVTFR/AA     | B84BP3GR600002R | 2022 |
| SAMSUNG                 | N/A                | N/A             | 2022 |
| LIEBERT                 | MCM040E1YD0W1U     | Y22E002457      | 2022 |
| LIEBRET                 | MCM040E1YD06FX     | Y22D002965      | 2022 |
| ADDISON                 | PROA072B1B2DABCFB1 | 2.11002E+11     | 2022 |
| ADDISON                 | PROA072B1B2DABCFB1 | 2.11002E+11     | 2022 |
| TRANE                   | YSC120H3EMA030     | 192914642L      | 2019 |
| ADDISON                 | PX023UA1C8S9E1     | Y22D002801      | 2022 |
| ADDISON                 | PX023UA1C809DK     | Y22D002736      | 2022 |
| INDOOR VRF UNIT(S)      |                    |                 |      |
| Make                    | Model              | Serial          | Year |
| SAMSUNG (55)            | N/A                | N/A             | N/A  |



## FLORENCE WILSON ELEMENTARY SCHOOL

| RTU'S, CONDENSERS, DOAS |                     |                  |      |
|-------------------------|---------------------|------------------|------|
| Make                    | Model               | Serial           | Year |
| SAMSUNG                 | AM096KXVTJR/AA      | B83XP3GT100001L  | 2022 |
| SAMSUNG                 | AM096KXVTJR/AA      | B83XP3GT900001K  | 2022 |
| SAMSUNG                 | N/A                 | N/A              | 2022 |
| ADDISON                 | PROA240G4B2DABFBE1  | 2.20602E+11      | 2022 |
| ADDISON                 | PROA096B1B2DABCBA1  | N/A              | 2022 |
| ADDISON                 | PROA210K2B2DABFBE1  | N/AQ             | 2022 |
| LUXAIRE                 | ZJ102518R4D6ACE2A3  | N2E3681963       | 2022 |
| LUXAIRE                 | ZJ102518R4D6ACE2A3  | N2E3681965       | 2022 |
| ADDISON                 | PROA210K2B2DABFBE1  | 2.20602E+11      | 2022 |
| LUXAIRE                 | ZJ150S24R4D6ACE2A2  | N2E3681945       | 2022 |
| LUXAIRE                 | UVUV30S3BP41CFP46B2 | N/A              | N/A  |
| SAMSUNG                 | AM096KXVTJR/AA      | B83XP3GT400002L  | 2022 |
| SAMSUNG                 | AM096KXVTJR/AA      | B83XP3GRC00003L  | 2022 |
| SAMSUNG                 | N/A                 | N/A              | 2022 |
| LIEBERT                 | N/A                 | N/A              | N/A  |
| SAMSUNG                 | AC018BXSCCC/AA      | BLSTP3CW300016H  | 2023 |
| SAMSUNG                 | AC072KXVTJR/AA      | B849P3GT700003F  | 2022 |
| SAMSUNG                 | AC072KXVTJR/AA      | B849P3GT700004B  | 2022 |
| SAMSUNG                 | N/A                 | N/A              | 2022 |
| SAMSUNG                 | AM096KXVTJR/AA      | B83XP3GT4400003M | 2022 |
| SAMSUNG                 | AM096KXVTJR/AA      | B83XP3GT500003J  | 2022 |
| SAMSUNG                 | N/A                 | N/A              | 2022 |
| SAMSUNG                 | AM072KXVTJR/AA      | B849P3GT700005E  | 2022 |
| SAMSUNG                 | N/A                 | N/A              | 2022 |
| SAMSUNG                 | AM096KXVTJR/AA      | B83XP3GRA00010W  | 2022 |
| SAMSUNG                 | AM096KXVTJR/AA      | B83XP3GRC00001V  | 2022 |
| SAMSUNG                 | N/A                 | N/A              | 2022 |
| INDOOR VRF UNIT(S)      |                     |                  |      |
| Make                    | Model               | Serial           | Year |
| SAMSUNG (57)            | N/A                 | N/A              | N/A  |



## EDITH SCHEURMAN ELEMENTARY SCHOOL

| RTU'S, CONDENSERS, DOAS |                    |                 |      |
|-------------------------|--------------------|-----------------|------|
| Make                    | Model              | Serial          | Year |
| SAMSUNG                 | AM072KXVTFR/AA     | B83TP3GT700004R | 2022 |
| SAMSUNG                 | AM096KXVTFR/AA     | B84BP3GT400002N | 2022 |
| SAMSUNG                 | N/A                | N/A             | 2022 |
| LUXAIRE                 | ZJ102S18R2D6ACE2A3 | N2E3681953      | 2022 |
| LUXAIRE                 | ZJ120S18R2D6ACE2A3 | N2E3681955      | 2022 |
| LUXAIRE                 | CD25S3BQ2U1CFP46B2 | N2C3540296      | 2022 |
| ADDISON                 | PR0A240G4B2DAAGBG1 | 2.20602E+11     | 2022 |
| SAMSUNG                 | AM072KXVTFR/AA     | B83TP3GT700005K | 2022 |
| SAMSUNG                 | AM096KXVTFR/AA     | B84BP3GT400006W | 2022 |
| SAMSUNG                 | N/A                | N/A             | 2022 |
| SAMSUNG                 | AM072KXVTFR/AA     | B83TP3GT700007B | 2022 |
| SAMSUNG                 | AM072KXVTFR/AA     | B83TP3GT700011M | 2022 |
| SAMSUNG                 | N/A                | N/A             | 2022 |
| SAMSUNG                 | AM036TXMDCH/AA     | BCZRP3GT600056T | 2022 |
| SAMSUNG                 | AM072KXVTFR/AA     | B83TP3GT500001L | 2022 |
| SAMSUNG                 | AM072KXVTFR/AA     | B83TP3GT70009T  | 2022 |
| SAMSUNG                 | N/A                | N/A             | 2022 |
| INDOOR VRF UNIT(S)      |                    |                 |      |
| Make                    | Model              | Serial          | Year |
| SAMSUNG (34)            | N/A                | N/A             | N/A  |



## CHARLES O. STONES INTERMEDIATE CENTER

| RTU'S, CONDENSERS, DOAS |                    |                 |      |
|-------------------------|--------------------|-----------------|------|
| Make                    | Model              | Serial          | Year |
| SAMSUNG                 | AM096KXVTJR/AA     | B83XP3GRC0000ST | 2022 |
| SAMSUNG                 | AM096KXVTJR/AA     | N/A             | 2022 |
| SAMSUNG                 | N/A                | N/A             | 2022 |
| LUXAIRE                 | CD15S3CQ4U1CFP46B2 | N2B3490217      | 2022 |
| ADDISON                 | PROA180G2B4DABGBF1 | 2.20601E+11     | 2022 |
| LUXAIRE                 | UV3553BP4S1CFP46B2 | N2B3463192      | 2022 |
| LUXAIRE                 | UV30S3BP4S1CFP46B2 | N2B3459063      | 2022 |
| ADDISON                 | PROA300H4B4DABJBH1 | 2.20601E+11     | 2022 |
| SAMSUNG                 | AM096KXVTJR/AA     | B83XP3G300003F  | 2022 |
| SAMSUNG                 | AM096KXVTJR/AA     | B83XP3GT500004M | 2022 |
| SAMSUNG                 | N/A                | N/A             | 2022 |
| SAMSUNG                 | AM072KXVTJR/AA     | B849P3GT300008N | 2022 |
| SAMSUNG                 | AM096KXVTJR/AA     | B83XP3GT500002H | 2022 |
| SAMSUNG                 | N/A                | N/A             | 2022 |
| SAMSUNG                 | AM096KXVTJR/AA     | B83XP3GT500001R | 2022 |
| SAMSUNG                 | N/A                | N/A             | 2022 |
| SAMSUNG                 | AM096KXVTJR/AA     | B83XP3GT100005M | 2022 |
| SAMSUNG                 | AM096KXVTJR/AA     | B83XP3GT400004R | 2022 |
| SAMSUNG                 | N/A                | N/A             | 2022 |
| SAMSUNG                 | AM096KXVTJR/AA     | B83XP3GT300001P | 2022 |
| SAMSUNG                 | N/A                | N/A             | 2022 |
| INDOOR VRF UNIT(S)      |                    |                 |      |
| Make                    | Model              | Serial          | Year |
| SAMSUNG                 | N/A                | N/A             | N/A  |

### Rooftop and DOAS Unit Maintenance:

- ✓ Disconnect operation
- ✓ Check Condenser Fan for operation and wear
- ✓ Tighten Set screws on Condenser Fan Blades
- ✓ Verify Operation of All Fans and Inspect for potential failures (Fan blades, etc.)
- ✓ Clean Condenser Coil
- ✓ Remove and Clean Economizer Filters while cleaning Condenser Coils if Applicable
- ✓ Inspect Condenser Coil for Damage
- ✓ Inspect Cooling Coil
- ✓ Inspect and Clean (Semi-Annually) Condensate Pans and Drains
- ✓ Inspect and Tighten all Electrical Connections



# TATRO

COMMERCIAL • INDUSTRIAL • SERVICE • PLUMBING • MECHANICAL

Main: 620.277.2167 – 1413 W Thompson St., Garden City, KS 67846

CO Spgt: 719.621.1047 – 717 Seedling Ct., Colorado Springs, CO 80915

Summit: 970.538.2876 – 256 Annie Rd, Unit B, Silverthorne, CO 80498

Toll Free: 888.TATRO4U / 888.828.7648

Fax: 620.277.0244

[www.TATRO.co](http://www.TATRO.co)

- ✓ Inspect all Contactors
- ✓ Inspect Compressor for Oil and Refrigerant Leaks
- ✓ Inspect and Check Crankcase Heater for Operation if Applicable
- ✓ Inspect and Check Compressor's Refrigerant Charge – Refrigerant Cost billed independently after approval
- ✓ Inspect and Check Main Blower Fan Motor and Blades for Operation and Alignment
- ✓ Inspect and Lubricate Main Blower Fan Motor Bearings
- ✓ Inspect and Check Housing Clearance and Alignment on Fan/Motor Assembly
- ✓ Replace RTU Belts (Annually)
- ✓ Inspect and Test Safety and Operating Controls
- ✓ Inspect and Check Thermostat Settings and Operation
- ✓ Inspect and Check Unit Sequence of Operation
- ✓ Inspect and Check Evaporator Temperature Drop
- ✓ Inspect and Check Suction Pressure/Discharge/Superheat
- ✓ Inspect and Check Amps and Volts on Compressors and Motors
- ✓ Inspect and Check Outside Air Damper Function
- ✓ Inspect and Check Economizer Dampers and Linkage
- ✓ Inspect and Check proper Equipment Tag is legible and correct
- ✓ Provide report to Facilities with any recommendations

## VRF Heat Pump Maintenance:

- ✓ Disconnect operation
- ✓ Check Condenser Fan for operation and wear
- ✓ Tighten Set screws on Condenser Fan Blades
- ✓ Verify Operation of All Fans and Inspect for potential failures (Fan blades, etc.)
- ✓ Clean Condenser Coil
- ✓ Inspect Condenser Coil for Damage
- ✓ Inspect Cooling Coil
- ✓ Inspect and Clean (Bi-Annually) Condensate Pans and Drains
- ✓ Inspect and Tighten all Electrical Connections
- ✓ Inspect all Contactors
- ✓ Inspect Compressor for Oil and Refrigerant Leaks
- ✓ Inspect and Check Crankcase Heater for Operation if Applicable
- ✓ Inspect and Check Compressor's Refrigerant Charge – Refrigerant Cost billed independently after approval
- ✓ Inspect and Test Safety and Operating Controls
- ✓ Inspect and Check Thermostat Settings and Operation
- ✓ Inspect and Check Unit Sequence of Operation
- ✓ Inspect and Check Evaporator Temperature Drop
- ✓ Inspect and Check Suction Pressure/Discharge/Superheat
- ✓ Inspect and Check Amps and Volts on Compressors and Motors
- ✓ Inspect and Check proper Equipment Tag is legible and correct
- ✓ Provide report to Facilities with any recommendations



# TATRO

COMMERCIAL • INDUSTRIAL • SERVICE • PLUMBING • MECHANICAL

Main: 620.277.2167 – 1413 W Thompson St., Garden City, KS 67846  
CO Spgt: 719.621.1047 – 717 Seedling Ct., Colorado Springs, CO 80915  
Summit: 970.538.2876 – 256 Annie Rd, Unit B, Silverthorne, CO 80498  
Toll Free: 888.TATRO4U / 888.828.7648  
Fax: 620.277.0244  
[www.TATRO.co](http://www.TATRO.co)

\*\*\* Pricing is good for 1 year from approved agreement.

|                          |                      |
|--------------------------|----------------------|
| Service Agreement        | \$83,565.00 Annually |
| Provide and Wash Filters | \$ 5,560.00 Annually |

TATRO Point of Contact      Mike Kreutzer  
[Mike.Kreutzer@TATRO.co](mailto:Mike.Kreutzer@TATRO.co)  
620-277-2167

\*\*\* USD 457 acknowledges that certain extraordinary events, including but not limited to Acts of God, natural disasters, pandemics, government-mandated lockdowns, or other national emergencies, may arise that are beyond the reasonable control of either party. In the event such an occurrence materially affects the cost or ability perform the services under this agreement, TATRO reserves the right to adjust pricing or renegotiate the terms of service accordingly. Any such repricing or renegotiation will be made in good faith and in consideration of the prevailing circumstances.

#### Exclusions:

- Repairs of Equipment
- Sales Tax
- Permit Fees
- Excludes Line Hide for Refrigeration Piping or Electrical work
- Electrical of ANY Kind
- Civil Work outside of 5' of the Building Foundation
- Concrete Demolition, Patch or Replacement
- Retention
- Coating of piping and fittings
- Downtime associated with changes or unforeseen conditions
- Engineering of ANY kind
- Bond
- Painting of ANY Kind

Please feel free to call with any questions.

Sincerely,

**TATRO**



Rob Kreutzer

