

Blue Valley Unified School District No. 229

RESOLUTION FOR DESTRUCTION OF RECORDS

BE IT RESOLVED THAT, the Board of Education of Unified School District No. 229, Johnson County, Kansas, hereby authorizes the clerk of the board to destroy the following records pursuant to [K.S.A. 72-1629](#) and [K.S.A. 72-1630](#).

List records to be destroyed.

- (a) Bookkeeping and accounting records, which are original books of entry, claims, vouchers, and purchase orders, five (5) years.
- (b) Formal audit reports, five (5) years.
- (c) Financial papers of any type relating to programs supported by federal funds, three (3) years or such longer time as may be required by applicable federal law.
- (d) All financial papers not otherwise specified in this section may be destroyed at any time after formal audit reports have been completed and filed in the appropriate offices for a period of six (6) months, and this provision shall apply to the following: Warrants, warrant checks, receipts, canceled checks, and requisitions.
- (e) Official bonds of surety or indemnity, five (5) years after the termination of the term of employment.
- (f) Insurance policies, five (5) years after the expiration of the term thereof.
- (g) Bonds and coupons stamped paid or canceled and returned by the state fiscal agent, six (6) months after the next following annual formal audit of the school district.

By:

Board Member

Board Member

Board Member

Board Member

Board Member

Board Member

Board Member

CERTIFICATE

This is to certify that the above resolution was duly adopted by the Board of Education of Unified School District No. 229, Johnson County, Kansas, on the 20th day of July 2026.

Clerk of the Board of Education